

**CALDICOT TOWN COUNCIL**

**Sandy Lane  
Caldicot**

**Minutes of Planning and Resources Committee held at 6.00pm on Tuesday, 8<sup>th</sup> March 2011 at Caldicot Town Council.**

**Present:** Cllrs: D Evans, Mayor  
M Stevens, Deputy Mayor  
A Easson  
K Harris  
E Harvey  
[In attendance: G McIntyre, Clerk]

R J Higginson  
A Perrett [6.20 pm]  
R Stewart [6.40 pm]  
P Watts  
S Webb

- 1 Apologies** - Cllrs V Lloyd, A Lloyd, J Bond
  
- 2 Declarations of Interest - To be identified under the relevant item/Forms to be completed**  
**Cllr D Evans declared an interest in 3 (c), 4 (c), 5, 6**  
**Cllr M Stevens declared an interest in 3 (c)**  
**Cllr A Easson declared an interest in 3(b), 4(e)**  
**Cllr K Harris declared an interest in 9 (c), 9(d)**  
**Cllr E Harvey declared an interest in 3(a)**  
**Cllr R J Higginson declared an interest in 3(a), 3(b), 4(e), 6**  
**Cllr R Stewart declared an interest in planning matters**  
**Cllr P Watts declared an interest in 3(c)**
  
- 3 To Consider s137 Applications for Grant [Circ]**
  - a) Sudbrook Young Cricketers**  
**It was resolved to donate £400 to Sudbrook Young Cricketers**
  - b) Caldicot Youth Group 2011/2012**  
**It was resolved to donate £4000 to Caldicot Youth Group April 2011**
  - c) Caldicot Community Carnival 2011/2012**  
**It was resolved to donate £2000 to Caldicot Community Carnival April 2011**  
*Cllr R J Higginson declared an interest in Items 3(a) and 3(b) and left the room.*  
*Cllr A Easson declared an interest in Item 3(b) and left the room*
  
- 4 To Consider s137 – General Donations Update [Circ]**
  - a) Abergavenny Eisteddfod Y Fenni**  
**It was resolved to donate £50 to Abergavenny Eisteddfod Y Fenni**
  - b) Llangollen International Musical Eisteddfod**  
**It was resolved to donate £50 to Llangollen International Musical Eisteddfod**

**c) Caldicot School – Request for financial support**

Town Council considered a request for financial support from Caldicot School towards its Enrichment Week 4<sup>th</sup> – 8<sup>th</sup> July run working collaboratively with Monmouthshire Youth Service. A discussion ensued regarding the responsibility of the Education Authority and Monmouthshire Youth Service. **It was agreed to request the school provide more information with regard to the number of children from Caldicot participating in the event, to be considered at Town Council meeting 30<sup>th</sup> March 2011.**

**d) Ms S Shepherd – Request for Donation [b/f TC 23.2.11] – Response One Voice Wales**

Town Council considered the response from One Voice Wales with regard to donation to an individual.

The Mayor agreed to consider a donation in this instance.

**e) Caldicot Police – Request for Donation – Crime Prevention Alarms [b/f TC 23.2.11]  
[s31 Local Govnt & Rating Act 1997]**

**It was resolved to donate £250 towards the purchase of crime prevention alarms.**

*Items 5 and 5(a) were considered following Item 8*

**5 Planning Applications Received [Displayed]**

**DC/2010/00206: Two storey dwelling with integral garage and of-road parking – Plot adjacent to Ash Cottage, Mill Lane, Caldicot – Amendment Details: Minor changes to the design of the dwelling and it is now proposed to insert a private cesspool as opposed to a connection to the public sewerage system**

**TC APPROVED**

**DC/2011/00166: Removal of 2 glazed panels, Installation of 2 pressed metal louvres to south east elevation, Telephone Exchange, Sandy Lane, Caldicot**

**TC APPROVED**

**5(a) Mon CC Planning Information [Displayed] - Planning Committee Agenda 1.3.11 – For Info**

Town Council noted Mon CC Planning Information.

**6 Mon CC – Proposed Caldicot Castle and Country Park Partnership Forum [b/f TC 23.2.11] –  
To Appoint Representatives**

Town Council referred to the Friends of the Castle Group “keeping the flag flying for Caldicot”.

**It was resolved to nominate Cllrs K Harris and P Watts to the Caldicot Castle and Country Park Partnership Forum.**

**7 To Consider Response to Consultation – Re: Severn Estuary Flood Risk Management Strategy  
Have Your Say – Drop-In Sessions 22<sup>nd</sup>/24<sup>th</sup> February 2011 [Circ] [Publication Displayed 8.2.11]  
Consultation by 18<sup>th</sup> March 2011**

A discussion ensued with regard to the Severn Estuary Flood Risk Management Strategy and members were updated by Cllr A Perrett, Town Council representative on the Gwent Levels Flood Defence Coastal Group [GLFDCG].

**It was resolved that Cllr A Perrett respond to the consultation on behalf of Town Council.**

#### **8 To Declare Casual Vacancy – West End Ward**

**Town Council declared a casual vacancy in the West End Ward.**

*Item 5 and 5(a) were considered at this point*

**9 Committee – It was resolved to exclude the public and press from the meeting during consideration of the following item in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information**

**i) Accounts – see Item 3(a) above**

**a) To Consider Quotations for Play Equipment at KGVPF – [b/f TC 23.2.11] [Circ]**

A discussion ensued regarding the three quotations received for play equipment and photographs were passed around the table, together with a proposal from Mon CC with regard to various types of additional play equipment that could be considered.

Cllr D Evans, Mayor, advised of the “churning up” of the grass in between the various pieces of equipment at Caldicot Castle Country Park play area and recommended members visit the site as any new ‘teenage play equipment’ placed at the entrance to the playing fields might make an unsightly impact on the playing fields. Members agreed to site six primary ‘agility’ pieces of wooden equipment in the play area taking the advice of the play specialist company Taylor Made as to exact location for fitting in with the present metal equipment. It was noted that there was no safety surfacing due to the heights of the equipment.

**It was resolved to accept the quotation from Taylor Made for £4,506.43 for additional play equipment in the playarea and to defer consideration of ‘teenage play equipment’ to Town Council meeting 30.3.11**

**b) To Approve 2% Increase Costs for Inspection Play Equipment 2011/12**

**Town Council resolved to approve 2% increase in costs for Mon CC inspection of play equipment for 2011/12 - £377.55 + VAT, which would increase by £5 to £10 per month when additional play equipment is placed in the playarea [depending on number of additional items]**

**c) To Consider Tenders for Bowls Green Contract: To Consider 1 Year/3 Year Contract**

Town Council considered two tenders received out of three requested for the bowls green contract.

**It was resolved to accept the tender of Peter Villars Landscapes in the sum of £11,671.84 + VAT for a period of 3 years to commence 1.4.11.**

**d) To Consider Purchase of Artificial Grass for Bowling Green [Re: H&S]**

Town Council considered the purchase of artificial grass and glue to cover the edges of the bowls green following removal of protruding screw heads, used to hang markers, together with new 'marking' equipment, identified in the STRI inspection 2010.

**It was resolved to agree to the cost provided by the bowling green contractor and bowling club for artificial grass and ancillaries in the sum of approx. £415.**

**e)To Consider Quotation for Clean-Up of Compound Area [Re: H&S]**

Town Council considered the clean-up of the compound area in the interest of health and safety.

**It was resolved to accept the quotation from Willow Landscapes for the provision of two skips and labour at a cost of £450 + VAT.**

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[Mayor/Deputy]