

## CALDICOT TOWN COUNCIL

Sandy Lane  
Caldicot

### **Minutes of Special Meeting of Full Town Council held at 6.00pm on Tuesday, 10<sup>th</sup> August 2004 at Caldicot Day Luncheon Centre to discuss issues relating to Caldicot AFC use of King George V Playing Fields**

Cllrs R Stewart, Mayor	J Haskey
P Tidmarsh, Deputy Mayor	D Jones
D Ashwin	J Roberts
C Babb	K Thomas
J Daniels	S Williams
J Harris	

#### **1 Apologies**

Apologies were received from Cllrs K Bevan, E Davies, G Jenkins and R King

#### **2 Declarations of Interest**

Cllr J Roberts declared an interest in the meeting.

The Mayor referred to items 4 and 5 on the agenda and proposed that 4(a) be accepted and 4(b)-4(e) and 5(a)-5(d) be noted as read and not discussed at the meeting. Cllr C Babb requested that correspondence be referred to if necessary.

#### **3 Extremely Urgent Committee To Update Members on Meeting with Caldicot AFC**

Cllr R Stewart circulated and read out notes of the meeting held at Caldicot Football Club 5<sup>th</sup> August 2004 [Present: Cllrs R Stewart, P Tidmarsh, K Thomas, Representatives Caldicot AFC]. It was stated that Caldicot AFC were extremely concerned about the good relationship between the Town Council and the Football Club being damaged due to a recent misunderstanding over games played on the pitch during July after the football pitch reinstatement; and that Caldicot AFC apologised for any misunderstanding on their part with regard to this.

Responsibility for authorisation of use of the fields for football matches was requested and it was clarified that the Groundsman inspects the pitch during inclement weather only at 10am. It was stated that Caldicot AFC had requested the Groundsman make the decision to use the pitch as a referee would charge Caldicot AFC for inspecting the pitch if the pitch was unsuitable for use. It was further stated that responsibility for use of the pitch during a match was ultimately the responsibility of the referee.

It was stated that no reference to neutral games was made in the 'notes of the meeting held at Caldicot Football Club 5<sup>th</sup> August 2004'. The Clerk was requested to clarify neutral games and Members were advised that the Clerk, or the Mayor in her absence, grants permission for neutral games, following a list of dates being made available to the Clerk. Payment for the neutral games was referred to. The Clerk advised Members that Caldicot AFC, up until last season when they stated in writing no neutral games were played, had always made a payment for neutral games; the last payment received being £100.

It was proposed by Cllr P Tidmarsh, seconded by Cllr J Harris and resolved that no future payment for neutral games be requested from Caldicot AFC [Vote – 8 For, 2 Against, 1 Abstention]

A discussion ensued regarding the locking/unlocking of the gates. Members were advised that the Groundsman was willing to lock/unlock the gates from March – October at the same time as he locks the children's play area - from October – March the Groundsman to liaise with Caldicot AFC. It was requested that a time be stipulated for the locking/unlocking of the gates. The Clerk advised that if the gates are locked at 7pm and training takes place after 7pm, as keyholders Caldicot AFC would be having 'exclusive rights' to KGVPF. It was also stated that children should not be prevented from using the fields after 7pm.

The Mayor referred to correspondence received from NPFA stating the gates could be closed and locked at night. Reference was also made to correspondence received by the Clerk stating the gates should be open during daylight hours.

The Clerk requested if the Groundsman had been approached in relation to the locking/unlocking of the gates and was advised that the Mayor had spoken to the Groundsman.

It was resolved that the locking/unlocking of the gates be at the discretion of Town Council Groundsman in liaison with Caldicot AFC.

It was also resolved that the following items form an agreement for Caldicot AFC use of KGVPF:

- **Gates at the football pitch**

- a) *There will be consultation between the Groundsman and Football Club to lock gates (gates to be opened during daylight hours). The Groundsman will undertake the duties between March and October. The Football Club and Groundsman will jointly undertake these duties outside these times.*
  - b) *Only the 2 pedestrian gates to be opened during daylight hours, the maintenance gate only to be opened during the time the Groundsman is working on the football field.*
  - c) *A notice on the 2 pedestrian gates giving information on keyholders in the case of emergency.*
  - d) *Keyholders: The Town Council; Groundsman; Caldicot Football Club*
  - e) *All gates will be locked during the periods of maintenance.*
- *All reinstatement works which includes seeding, fertilizing, re-turfing etc on the football pitch will be managed and paid for by Caldicot Football Club, who will be assisted in this work by the Groundsman paid for by the Town Council.*

*The grass cutting of the football pitch will be carried out as normal by the Groundsman and paid for by Town Council.*

- *The Management of the King George V Playing Fields remains the responsibility of the Town Council, but the management of the enclosed pitch itself will be the responsibility of the Caldicot Football Club\**

*\*The use of the football pitch is not exclusive to the Caldicot Football Club, **but priority will be given to all Caldicot AFC home fixtures.***

- *The Groundsman will have ultimate responsibility to permit games to be played on the football pitch.*
  - *The Caldicot AFC will send the Clerk to Caldicot Town Council a fixture list for the coming year at the start of the football season.*
  - *The water supply to irrigate the football pitch must be investigated and repaired ASAP.*
- 4 (a) To Accept Clerk's Report to Town Council 28.7.04 [b/f TC 28.7.04]**  
**(b) Copy Letter dated 3.8.04 to Extremely Urgent Committee**  
**(c) Councillors G Jenkins/R J Higginson Correspondence [b/f TC 28.7.04]**  
**(d) Copy Letters to Caldicot AFC – 14.7.04/19.7.04**  
**(e) Correspondence Caldicot AFC [b/f TC 28.7.04]**
- 5 To Discuss Matters Relating to Caldicot AFC**  
**(a) Caldicot AFC gates – No Response NPFA to date re: closure times – see Correspondence NPFA 14.3.04 [Circ TC 31.3.04 – Min 7230 (c)]**  
**(b) To Note no Response re: Advertisement to Lock/Unlock Gates**  
**(c) Existing Conditions Relating to Caldicot AFC following NPFA visit to Town Council**  
**(d) Other**