

## CALDICOT TOWN COUNCIL

Sandy Lane  
Caldicot

### Minutes of Annual Meeting of Caldicot Town Council held at 6.30pm on Tuesday, 19th May 2009 at Town Council

**Present:** Cllrs: D Evans, Mayor  
P Watts, Deputy Mayor  
C Ashwin [left 6.40pm]  
D Ashwin [left 6.40pm]  
J Bond  
A Easson  
K Harris  
J Haskey [left 6.40pm]  
R J Higginson  
V Lloyd  
A Perrett  
M Stevens  
R Stewart  
S Webb

In attendance: G McIntyre, A Sandiford, Members of the Public

#### 1 Apologies

Apologies were received from Cllr J Daniels

Cllr D Ashwin requested why Ysgoŷ-Y-Fin was not on the list of outside bodies for nomination by Town Council.

Members considered it appropriate for Town Council representation on the school and agreed to request Mon CC consider representation from Caldicot Town Council

#### 2. Declarations of Interest - To be identified under the relevant item/Form to be completed

#### 3. To Note Minutes of Annual Meeting held 13<sup>th</sup> May 2008 approved TC 28.5.08

Noted

#### 4. Retiring Mayor, Cllr David Evans Address to Town Council

Cllr D Evans stated he had had an enjoyable year of office - full of “ups and downs” but had met many nice people at the functions he had attended throughout the year.

Cllr Evans thanked his family, the Deputy Mayor, the Clerk, the Administrative Assistant and Town Council for their support throughout his year of office and wished his successor well for the forthcoming year.

#### 5. INAUGURATION

##### To Elect the Mayor following Nomination for Civic Year 2009/2010

Cllr Dave Evans requested Town Council nominate and elect a Mayor for 2009/2010.

Cllr R J Higginson nominated the re-election of Cllr Dave Evans, seconded by Cllr P Watts.  
Cllr D Ashwin nominated Cllr J Bond, seconded by Cllr R Stewart

A vote ensued: 10 For Cllr Evans – 3 For Cllr Bond - 1 Abstention]

**It was resolved that Cllr D Evans be re-elected to the office of Mayor for the Civic year 2009/2010.**

### **Clerk to Request Mayor's Acceptance of Office**

Cllr D Evans read and signed the official Declaration of Acceptance of Office, which was effected and witnessed by the Clerk.

### **Retiring Mayor to Invest Incumbent Mayor with Chain of Office**

The Mayor retained the Chain of Office

### **Retiring Mayor's Consort to Invest Incumbent Consort with Chain of Office**

The Mayor's consort was not present at the meeting.

### **Mayor to Present Past Mayor's Pin to Retiring Mayor Cllr David Evans**

The Mayor stated he did not wish to receive a Past Mayor's Pin.

### **Incumbent Mayor's Address to Town Council/Response**

Cllr D Evans thanked Town Council for re-electing him to the office of Mayor stating his consort for this year would be his wife or his grandson.

Cllr Evans stated Members had been elected to represent the people of Caldicot and that Town Council should be working for them and not for personal gain.

### **To Elect a Deputy Mayor Following Nomination for 2009/2010**

The Mayor, Cllr D Evans requested nominations for the office of Deputy Mayor.

Cllr R J Higginson nominated the re-election of Cllr P Watts seconded by Cllr M Stevens.  
Cllr K Harris nominated Cllr J Bond seconded by Cllr C Ashwin

A vote ensued: 9 For Cllr Watts – 4 For Cllr Bond – 1 Abstention

**It was resolved that Cllr P Watts be re-elected to the office of Deputy Mayor for the Civic year 2009/2010.**

### **Mayor to Invest Deputy Mayor with Chain of Office**

The Deputy Mayor retained the Chain of Office

### **Deputy Mayor to Address Town Council**

Cllr P Watts stated she had enjoyed the past year as Deputy Mayor when positive changes and results had occurred and thanked Members for re-electing her to office of Deputy Mayor.

Cllr Watts stated she looked forward to the forthcoming year and working together for the people of Caldicot

## **6. To Review Town Council Standing Orders [Circ]**

**It was resolved to accept Standing Orders in its current form.**

## 7. To Elect Representatives of Town Council on Outside Bodies

Citizens Advice Bureau	(2)	Cllrs V Lloyd, M Stevens
One Voice Wales Area Committee [Precedent Mayor/Deputy]	(2)	Cllrs D Evans, P Watts
Emergency Contacts Mon CC on Permanent Basis [Incumbent Clerk/Mayor]	(4)	Cllrs D Evans, P Watts, A Easson, G McIntyre
Severnside Neighbourhood Watch Committee	(1)	Cllr K Harris
User Sub-Committee King George V Playing Fields – ‘User Guide Listing’ [Standing Committee AFC] *To include Health & Safety Member	(5)	Cllrs A Easson, K Harris, A Perrett, M Stevens, S Webb
School Governors		
Green Lane	(1)	Cllr S Webb
West End	(1)	Cllr A Easson
Durand Road	(1)	Cllr M Stevens
Temp New Primary School	(1)	Cllr P Watts
Schools Admission Forum	(1)	Cllr A Perrett
Herbert Charity Trust [For Term of Council]	(2)	Cllrs J Bond, P Watts
Environmental Planning (Mon CC)	(1)	Cllr A Perrett
Abergavenny Theatre Management Committee	(1)	<b>defer to FTC 27.5.09</b>
Caldicot Twinning Association	(2)	<b>defer to FTC 27.5.09</b>
CAIR	(1)	Cllr K Harris
Community Safety Action Team	(1)	Cllr J Bond
Regeneration Committee		
Tripartite Mon CC/Town Council/ Chamber of Commerce	(3)	Cllrs J Bond, A Perrett, P Watts
Boverton Resource Centre	(2)	Cllrs K Harris, R J Higginson
Community Website	(1)	Cllr A Easson
Mon CC Cemeteries Working Group	(1)	<b>defer to FTC 27.5.09</b>
Mon CC CCTV Working Group	(2)	Cllr D Evans, A Easson
Severnside Area Forum	(4)	Cllrs V Lloyd, M Stevens, P Watts, S Webb
Tidal Strategy Environment	(1)	Cllr A Perrett
Mon CC Connections Agreement Meetings	(1)	Cllrs P Watts [J Bond – reserve]
Fairtrade Wales	(1)	Cllr A Perrett
Cemetery Forum		<b>defer to FTC 27.5.09</b>

## 8. To Elect Internal Committees

Health & Safety Committee Allotments Committee *To include Health & Safety Member	(6) Cllrs D Evans, P Watts, A Easson, K Harris, A Perrett, M Stevens
Twinning Committee	(5) Cllrs D Evans, P Watts, R J Higginson, M Stevens, S Webb
Playing Fields, Planning, Cemetery, Finance, Estimates	FULL
Garden, Best Kept Town	FULL
Personnel/Appointments Committee [Includes Mayor/Deputy]	(7) Cllrs D Evans, P Watts, J Bond, V Lloyd, R J Higginson, M Stevens, S Webb
King George V Playing Fields Charity Trust Committee	FULL
Cheque Signatories [Not a Committee] Excluding Clerk also to be signatory	(4) Cllrs A Easson, D Evans, M Stevens, P Watts
EXTREMELY URGENT COMMITTEE [PLENARY]	Mayor/Deputy + 2 Cllrs
Planning Applications of Urgent Nature [Including a holiday period]	Mayor/Deputy + 2 Cllrs
Caldicot against Drugs Committee	(6) Cllrs A Easson, D Evans, J Bond, M Stevens, P Watts, S Webb