

CALDICOT TOWN COUNCIL

Minutes of Caldicot Town Council held at 6.30pm on Wednesday, 30th March 2011 at Caldicot Town Council.

Present: Cllrs: D Evans, Mayor
D Ashwin [left 7.50pm]
J Bond
A Easson
E Harvey [left 8.05pm]

R J Higginson
A Lloyd
V Lloyd
A Perrett
R Stewart

[In attendance: G McIntyre Clerk, Mrs A Sandiford, Members of Press and Public]

8645 Apologies

Apologies were received from Cllrs C Ashwin, J Haskey, M Stevens, K Harris, P Watts, S Webb

8646 Declarations of Interest – To be identified under the relevant item/Forms to be completed

Cllr R J Higginson declared an interest in Min 8651 (2), (4), (8), Min 8655 (a)

Cllr D Evans declared an interest in Min 8651 (8), Min 8655 (a)

Cllr A Perrett declared an interest in Min 8647

8647 To Suspend Proceedings – Gwent Energy CIC - Monmouthshire Village Hall Photovoltaic Scheme

Messrs Phil Powell and Chris Rastall introduced Gwent Energy CIC and outlined the benefits of photovoltaic panels as a reliable and dependable technology and source of income for village halls and domestic properties. Handouts on the scheme were circulated at the meeting and Messrs Powell and Rastall responded to Members' questions in relation to the scheme.

It was agreed to agenda this item for a future meeting.

8648 Open Forum for Public Participation [max 30 mins at Mayor's Discretion]

The following issues were discussed in the public open forum:

- Traffic calming request for Beech Road and Birbeck Road – It was agreed to agenda this matter for Planning & Resources Committee 12.4.11

Cllr R J Higginson declared a personal interest on the following item under Section 12(ii) of the Members' Code of Conduct stating he could speak and vote on the matter.

Normal proceedings were resumed in order to elect a chairman as the Mayor was intending to leave the room:

Following a vote it was resolved that Cllr J Higginson take the chair for the following item

Cllr D Evans declared an interest in relation to Caldicot School fields and left the room

- Sale of land at Caldicot School for proposed supermarket:
 - loss of sports fields
 - request for referendum - A member of the public handed the Chairman a request from the public to hold a referendum on this matter
 - A member of the public proposed a vote of no confidence in 4 out of 5 local County Councillors

- Proposed car parking charges

The Mayor resumed the chair

- Swans and signets at Caldicot Countryside Park
- Street lighting at West End
- Responsibility and payment of recently installed bus shelters in the town
- State of footpaths Mill Lane – Durand Road, Side of West End School, Rear of Good Measure – **It was agreed that Ward Councillors investigate**

8649 To Approve the Minutes of Full Town Council Meeting 23rd February 2011 [Circ]
a) Mayor to Sign the Minutes

The Minutes were approved and duly signed by the Mayor.

8650 To Approve the Minutes of Planning and Resources Committee 8th March 2011 [Circ]
a) Mayor to Sign the Minutes

The Minutes were approved and duly signed by the Mayor.

8651 Correspondence [Circulated unless marked*]

(1) One Voice Wales – Policy Consultation – Volunteer Responders

Town Council considered correspondence from One Voice Wales inviting Members to become volunteer responders to sector policy consultations.

It was resolved that interested Members be submitted to One Voice Wales via the Clerk.

(2) Severnside Area Committee – Burial Spaces [Mins Cemetery Cttee 2.12.10 for info]

It was resolved to consider this item with Min 8659(c) below.

(3) Le Maire Morières, Joel Granier – Town Twinning between Schools

Town Council considered correspondence from the Mayor of Morières-les-Avignon requesting e-twinning be carried out with Caldicot's primary and secondary schools and clubs involved with teenagers.

It was resolved to forward the correspondence to Caldicot Schools.

(4) Local Government Boundary Commission for Wales – Review of County Electoral Arrangements for the County of Monmouthshire

Town Council noted the Commission's Final Proposals for the electoral arrangements for the county of Monmouthshire, submitted to Welsh Assembly Government for consideration.

(5) Resident – Request for Bus Shelter at Chepstow Road, Caldicot

Town Council considered a request from a resident for the installation of bus shelters at Chepstow Road.

It was resolved to refer the request to Mon CC to undertake a consultation exercise in the area.

***(6) Mon CC – To Note Town Police Clauses Act 1847 (Castle Lea, Caldicot) Temporary Street Closure Royal Wedding 29.4.11 10 am – 8 pm**

Town Council noted the above street closure at Castle Lea.

***(7) Kidney Wales Foundation – To Note Appreciation for Donation Walk for Life £100**

Town Council noted an appreciation for donation for £100 from Kidney Wales Foundation.

***(7a) Llangollen Eisteddfod – To Note Appreciation for Donation £25**

Town Council noted an appreciation for donation for £25 from Llangollen Eisteddfod.

Cllr D Evans, Mayor, requested nominations for a chairperson for the following item as he was intending to leave the room.

Cllrs R J Higginson and D Ashwin were nominated to chair the following item. A Member requested a recorded vote.

A vote ensued: For Cllr Higginson [5] - Cllrs DE/AE/RJH/AL/VL

For Cllr Ashwin [5] - Cllrs DA/JP/EH/AP/RS

The Mayor used his casting vote and Cllr R J Higginson was elected chairman for the following item.

Cllr D Evans declared an interest in the following item and left the room

Cllr R J Higginson declared an interest in the following item under Section 12(ii) of the Members Code of Conduct

(8) Resident – Request for Referendum for the sale of the Caldicot School field

Town Council considered correspondence from a resident requesting Town Council's support for a referendum in relation to the sale of Caldicot School fields.

It was resolved:

- i) to forward the correspondence to Mon CC with Town Council's support in order to obtain information on the process of a undertaking a referendum, to include fiscal costs for consideration at Planning and Resources Committee 12.4.11.**

The Mayor resumed the chair

(9) Resident – Re: M48 Access to Caldicot

It was resolved to refer correspondence from a resident in relation to a previously proposed junction off the M48 motorway to Mon CC.

(10) Caldicot Police – Response Re: Town Council Meeting 23.2.11/CCTV Statistics Feb 11

Town Council noted the response from Inspector Walker in relation to St David's Foundation delivery van parking in the pedestrianised area.

- 8652 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office**
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|---|--------------------------------------|
| [A]NALC | - Direct Info Service Issues 752-754 |
| [B] Clerks & Councils Direct | - March 2011 Issue 74 |
| [C]Gwent Levels Flood Defence Coastal Group | - Agenda/Mins 1.3.11 |
| [D]Local Councils Update | - March 2011 Issue 137 |
| [E]SLCC | - The Clerk March 2011 |
| [F]NALC | - Local Councils Review Spring 2011 |
| [G]Mon CC Severnside Area Committee | - Agenda/Minutes 16.3.11 |

Town Council noted Publications [A] to [G] above, available in Town Council office.

8653 Planning [Displayed]

A) Planning Applications Received

None at date of despatch of Agenda

B) Mon CC Planning Information

i) Planning Permissions

DC/2011/00013: Extensions and alterations 100 Sandy Lane, Caldicot **TC App 23.2.11**

DC/2011/00038: Change of use to B1, B2 and B8 Unit 15 Symondscliffe Way, Severn Bridge Industrial Estate, Caldicot **TC App 8.2.11**

DC/2011/00090: Proposed single storey rear extension, garage conversion and amended front parking layout - 41 Cae Mawr Road, Caldicot **TC App 23.2.11**

ii) Planning Committee Agendas 15.3.11, 29.3.11 – For Information

iii) New/Completed Enforcement Cases February 2011

Town Council noted the above Planning Information from Mon CC

8654 Finance [Circ]

A) To Approve Updated Cheque List Schedule March 2011

It was resolved to approve the updated cheque list schedule as circulated.

B) To Consider Renewal of Membership One Voice Wales 2011-12 - £1,040

It was resolved to renew One Voice Wales membership 2011-12 at a cost of £1,040.

C) To Approve Cost of Installation of Bus Shelter Green Lane - [No Sides or Seat] - £1,724 following approval by Mon CC

The Clerk advised Members of an increase in cost for bus shelter at Green Lane.

It was resolved to approve the increased cost for installation of bus shelter at Green Lane at a cost of £1,775 + VAT

8655 Members Items of Business [Circ]

a) Cllr V Lloyd – Re: Parking Issues Castle Park Primary School

Cllr Lloyd expressed concerns regarding road access to Castle Park Primary School and congestion along Church Road, particularly at the beginning and end of the school day.

Cllr Lloyd updated Members in this matter following a site meeting held since submission of her correspondence, stating Mon CC were further looking into access via Grove Gardens or replacing the current car park.

It was resolved to reaffirm Town Council's concerns of safety and the inconvenience caused along Church Road to Mon CC

Cllrs J Bond, A Lloyd, V Lloyd and D Evans declared an interest in this matter

b) Cllr A Easson – Re: Request for Dog Waste Bin Chepstow Road

Town Council resolved to install a dog waste bin along Chepstow Road, adjacent to the existing litter bin, subject to permission from Mon CC.

c) Cllr E Harvey – Re: Information to Council

Cllr Harvey referred to previous verbal information offered by a Member in relation to CCTV costs and the provision of a bus shelter at Green Lane.

A discussion ensued and Town Council supported Cllr Harvey's request that "all information should be as complete as possible when verbally given to council and accurate"

The Mayor requested that in future all Members complete the appropriate pro-forma for items to be placed on an agenda.

**Cllr D Evans declared an interest in relation to Monmouthshire Housing Association [MHA]
Cllr R J Higginson declared an interest in relation to MHA and left the room**

8656 Royal Wedding 29.4.11 – To Consider Memorabilia

The Mayor requested Town Council consider purchasing memorabilia for the forthcoming Royal Wedding for primary school children in Caldicot.

A discussion ensued on an appropriate gift and mugs depicting the Royal Couple with Town Council Crest on the back and book markers were suggested.

It was resolved to defer this item to Planning & Resources Committee 12.4.11 pending costs being obtained for memorabilia.

8657 Play Equipment for Teenagers at Entrance to KGVPF [b/f TC 8.3.11]

The Mayor referred to Town Council's decision to defer this item pending Members visiting the ground being churned up at the play area at Caldicot Castle Countryside Park.

It was resolved to request costs for safety surfacing with no gaps in order to reconsider play equipment for teenagers being installed at the entrance to KGVPF

8658 Reports

a) Town Council Representatives on Outside Bodies

There were no reports

b) Governors

There were no Governors' reports

c) Other

i) Site Meeting 14.3.11 – Castle Park Primary School

See Min 8655 (a) above

ii) Mon CC Workshop Re: Car Parking 23.3.11

A Member advised Town Council that all persons present at the above workshop were against charges being implemented in Caldicot car parks. It was stated that the car parking consultation was being conducted by Capita Simmons at a cost of approximately £17,000.

8659 Committee – It was resolved to exclude the public and press from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information

a) Re: Tymperley's Nursery

It was resolved to accept the request to extend the Nursery Lease for 1 year via Town Council's agents.

b) To Consider Quotations for Hedge Cutting at Compound [b/f TC 23.2.11] [Circ]

It was resolved to accept quotation from Willow Landscapes to trim hedges at Town Council compound to 10' at a cost of £480 + VAT.

b) Willow Landscapes Re: KGVPF

Town Council considered correspondence from Willow Landscapes advising of potential increased fees to hand mow around the goal posts at KGVPF.

Clarification of expenditure at KGVPF was provided by the Clerk.

It was resolved to instruct Caldicot AFC to move the goalposts at KGVPF to allow Town Council contractor to carry out his duties.

c) Response Re: Rock Survey Caldicot Cemetery [b/f TC Cem Cttee 2.12.10] [Circ]

Town Council considered costs for ground works at Caldicot Cemetery. A discussion ensued and reference was made to the cemetery committee meeting at which it was agreed that approximately 20 years burial space remained at the cemetery, and local Funeral Directors confirmed that digging in rock was not an issue.

It was resolved not to undertake ground works at Caldicot Cemetery

The meeting closed at 8.20pm

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Mayor/Deputy Mayor