

8698 Correspondence [Circulated unless marked*]

- * (1) **Abergavenny Eisteddfod Y Fenni** **To note appreciation for £50 donation**

Town Council noted the appreciation for £50 donation from Abergavenny Eisteddfod Y Fenni.

- * (1a) **GAVO** **To note appreciation for £50 donation**

Town Council noted the appreciation for £50 donation from GAVO.

- * (2) **Mon CC** **To note invitation to ward councillors to MCC meeting 22.6.11 re: access to Castle Park Primary School [Cllrs JB/PW/RS/DE advised]**

Town Council noted meeting 22.6.11 re: access to Castle Park Primary School. Cllr R Stewart updated Members in relation to the meeting.

- (3) **Heddlu Gwent Police** **To note road safety update**

Town Council noted a summary of some key activities carried out across Monmouthshire during February – April 2011.

- (4) **Residents** **To respond re: community poll**

Town Council considered correspondence from residents in relation to the recently conducted community poll.

It was resolved to acknowledge the residents.

- (5) **Abergavenny Town Council** **To consider request for meeting of five towns**

Town Council considered a request for a meeting of five towns from Abergavenny Town Council in relation to Mon CC downloading services to Town Councils.

It was resolved:

- i) that Cllr P Watts and the Clerk represent Town Council**
- ii) that an additional nomination be considered at Town Council meeting 27.7.11**

- (6) **Mon CC** **Monmouthshire Deposit Local Development Plan (LDP) – To consider representative for MCC meeting 1.7.11**

Town Council noted correspondence relating to the Monmouthshire LDP. The Mayor read out an updated email at the meeting confirming land at Dewstow Road, which Town Council had repeatedly requested for an extension to the cemetery, was no longer included in the LDP.

A discussion ensued and it was stated that cemetery provision was likely to be discussed at the meeting 1.7.11. It was noted that the only issue likely to affect Caldicot within the LDP was land at Crick Road which is outside the jurisdiction of Town Council.

It was stated that County Council Members would be in attendance at the meeting.

8699 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office

[A] NALC	Direct Info Service Issues 759 - 760
[B] Plus Publishing Service	Local Council's Update Issue 140
[C] Clerks & Councils Direct	November 2010 Issue 72
[D] Aneurin Bevan CHC	Agenda/Mins 7.6.11
[E] Severnside Area Committee	Agenda/Mins 15.6.11
[F] One Voice Wales	The Voice/Being a Good Employer/Domestic Abuse Fact Sheet
[G] Mon CC	Countryside News – Spring 2011
[H] NALC	LCR – Summer 2011
[I] SLCC	The Clerk magazine May 2011

Town Council noted Publications [A] to [I] above, available in Town Council office.

8700 Planning [Displayed]

A) Planning Applications Received

To note site meeting arranged for 9.45am on 28th June 2011 re: DC/2011/00256

DC/2011/00256: Proposed residential development of 56 dwellings, garages and associated engineering works at site off Church Road – Land off Church Road (north-west of the approved Redrow Development), Caldicot

Members who attended the recent site meeting held with representatives of Mon CC and the Developers in relation to this planning application updated Town Council.

It was resolved to recommend Plan DC/2011/00256 be refused on the following grounds:

- **issues re: lack of infrastructure in the area**
- **increase in amount of vehicles using Church Road would exacerbate current issues in the area**
- **original consultations/information given in 1995/96 deemed unrealistic in 2011 – did not originally take into account the entire area as to movement of vehicles**
- **Sewerage/drainage/access issues**

DC/2011/00495: Single-storey extension to side and rear of existing detached house to provide enlarged dining area, bedroom and study. Demolition of existing garage and conservatory – 20 Castle Lodge Crescent, Caldicot

TC Approved

DC/2011/00526: Provision of additional storage tanks and erection of palisade fence – 9 Symondscliff Way, Severnbridge Industrial Estate, Caldicot

TC Approved

B) Mon CC Planning Information

i) Planning Permission

DC/2011/00026: New one-way bus/car drop off access road through part of the school site. New access into staff car park with keycard access barrier and more suitable vehicular exit Durand Junior & Infants, Alianore Road, Caldicot

TC Approved 23.2.11

ii) New/Completed Enforcement Cases – 1.5.11.10 – 31.5.11

iii) Planning Committee Agenda – 14.6.10 [For Information]

Town Council noted the above Planning Information from Mon CC.

Cllrs D Evans, R J Higginson and R Stewart declared an interest in Planning matters

8701 Finance [Circ]

A) To Approve Updated Cheque List Schedule June 2011

Town Council resolved to approve the updated cheque list as circulated.

B) To Note Comparison Re: Other Expenditure Year End 2010/Year End 2011 [b/f TC 25.5.11]

Town Council noted the above Comparison re: Other Expenditure.

A Member requested the Clerk provide a comparison of direct labour and contract costs in relation to grounds maintenance. A discussion ensued and it was stated that a true comparison could not be made due to increased diesel costs, depreciation of machinery costs and other contributory factors. It was also stated that a comparison was irrelevant as Town Council had taken the decision to go out to contract labour.

It was resolved that the Clerk provide the Member with a comparison figure of direct labour and contract costs.

C) To Consider Re-investing Town Council Bond – 21.7.11

It was resolved to re-invest Town Council Bond as previous.

8702 To Consider s137 Applications for Grant – See Committee for Accounts [Circ]

i) To Note ch no. 502523 15.12.11 £100 – Aneurin Bevan Health Board [Children’s Unit RGH] Unpresented

i) To Note S137 Expenditure to date – for information - Noted

a) Caldicot Shopmobility

Town Council considered a request for £300 donation from Caldicot Shopmobility to cover annual membership of National Shopmobility Association and vehicle maintenance.

It was resolved to donate £300 to Shopmobility Caldicot

b) Wye Gymnastics

Town Council considered a request for £2,000 donation from Wye Gymnastics to purchase appropriate apparatus to facilitate a move to a facility to provide sport and fitness for all ages.

It was resolved to donate £500 to Wye Gymnastics

c) Caldicot Musical Theatre Society

Town Council considered a request for £800 donation from Caldicot Musical Theatre Society towards the purchase of a refurbished storage container to replace existing container.

It was resolved to donate £800 to Caldicot Musical Theatre Society

d) Caldicot Chamber of Commerce (Events)

Town Council considered a request for £2,000 donation from Caldicot Chamber of Commerce (Events) towards 2011 Summer Spectacular Music Festival Day

It was resolved to donate £2,000 to Caldicot Chamber of Commerce (Events) and to request additional toilet/baby changing facilities be considered for the event.

8703 Members Items of Business

i) Cllr S Webb - Re: Community Poll – Service from Mon CC

It was resolved to defer this item to TC 27.7.11

8704 To Consider Standing Orders [b/f AM 18.5.11] [Circ]

Town Council resolved to adopt the above NALC/One Voice Wales Model Standing Orders [Part 2] to be considered for relevant insertions at Town Council meeting 29.6.11

Town Council considered in detail NALC/One Voice Wales Model Standing Orders as circulated and made the following amendments:

Ref Section 1 - Meetings:

- (f) delete *“in respect of business itemised on the agenda”*
- (z) insert *“unless Standing Orders are called for a period of 10 minutes”*

Ref Section 3 - Proper Officer:

- (b)(iii) delete *“unless a councillor has given written notice at least (7) days before the meeting confirming his withdrawal of it”* insert *“by the Proper Officer”*

Ref Section 5 – Motions not requiring written notice

- (a)(xvii) insert *“£2,500”*

Ref Section 15

- (a)(iv) delete *“if ordinary councillors of the committee have confirmed to the Proper Officer () days before the meeting that they are unable to attend”*

Ref Section 29 – Liaison with District and County of Unitary Councillors

- (a) delete *“An invitation to attend a meeting of the Council shall be sent, together with the agenda.....”* insert *“An agenda shall be sent.....”*

It was resolved to incorporate the above amendments into Town Council Standing Orders.

8705 Caldicot Castle [b/f TC 25.5.11]

A Member advised Town Council that a meeting of the Caldicot Castle & Country Park Partnership Forum had been arranged for 8.7.11.

8706 Best Kept Garden Competition/Citizen Awards

a) To Consider Judging/Fee

It was resolved to request DC undertake judging of Best Kept Garden Competition at a fee of £50.

b) Nomination Forms available Town Council office re: Citizen’s Awards

Town Council noted nomination forms available in Town Council office.

c) To Arrange date for presentation [Tuesday 13th September 2011 P&R Cttee]

It was resolved to hold presentation evening following Planning & Resources Cttee meeting 13.9.11

d) To consider refreshments

It was resolved to provide refreshments at Best Kept Garden Competition/Citizens Awards presentation evening.

8707 To Note Civic Service – 4pm Sunday, 3rd July 2011 at St Mary’s Church followed by refreshments at Caldicot Choir Hall

Town Council noted arrangements for Civic Service 3.7.11.

8708 To Note MCC Area Services Officer, Abergavenny address at Planning & Resources Cttee 12.7.11 re: Caldicot Market

Town Council noted the above address at Planning & Resources Cttee 12.7.11 re: Caldicot Market

8709 Reports

a) Town Council Representatives on Outside Bodies

There were no reports.

b) Governors

West End – Cllr K Harris stated pupils were looking forward to and being prepared for their forthcoming move.

c) Other – Notes Charter Liaison Meeting 9.6.11 [Circ]

The above Notes of Severnside Charter Liaison Meeting were accepted.

8710 Committee – It was resolved to exclude the public and press from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information

i) See Item 11 above – S137 Grant Application Accounts – Noted

ii) To Consider Quotation for Installation of Light Bus Shelter B4245 – West of Longfellow Road, Caldicot

A County Council Member advised Town Council that lighting would be installed at the bus shelter west of Longfellow Road at no cost to Town Council. The Mayor thanked the Member for his efforts in this matter.

iii) To Consider Quotation for Works to Trees at KGVPF [Circ]

It was resolved to accept quotation from Treecare for £1,080 + VAT to remove dead wood from all significant trees at KGVPF and to request the contractor undertake a new survey of the Ash Tree on the fields.

iv) To Note Complaint Member Town Council

A Member responded to a complaint against them by another Member.

The Mayor requested what action the complainant required to be taken before closing the matter.

It was resolved that the Clerk seek clarification from the Monitoring Officer in relation to the complainant’s declaration of interest query and report back to the complainant.

The meeting closed at 8.40pm

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Mayor/Deputy Mayor

Appendix A

8693 To Suspend Proceedings - Mr Andrew Mason, Mon CC Project Officer - ASB & CCTV

The Mayor welcomed Mr Andrew Mason, PC Lauren Underhill and PCSO Ceri Vaughan to the meeting.

Mr Mason updated Town Council in relation to the CCTV and responded to questions from Members. The following items were discussed:

- New shared resource centre in Blaenavon
- All cameras in Caldicot functional and showing clear images in control room
- 24/7 monitoring – number of operators will increase as new users join SRC
- Explanation of set up of cameras in Blaenavon given to Members
- Monitoring suite links directly with Police via radio control
- Police of CSAT request specific positioning of cameras, eg hotspots
- Any deployable camera purchased by a town will not be guaranteed exclusive use but would expect around 99% of the time to be used in that town - will ultimately form part of the Monmouthshire scheme
- All faults reported and investigated as they occur
- All towns in Monmouthshire have same ability to purchase deployable cameras
- Decision re: use of deployable cameras to be made by CSAT
- Increased policing/subsidy in Monmouth due to them not participating in the scheme?
- Response times graded by police
- Incident in Town Centre reported to police – no report of prosecution – **WPCO CV to refer to Sgt RG**
- If no significant crime in Caldicot – currently sufficient amount of cameras
- If Town Council purchase a deployable camera, could it be hired out to other towns?
- Are other agencies charged for use of cameras?

Re: camera purchased by Town Council – It was stated that if Caldicot withdrew from the system, the camera would be returned to Town Council.

The Mayor thanked Mr Mason and Caldicot Police for attending the meeting.