

CALDICOT TOWN COUNCIL

Minutes of Caldicot Town Council held at 6.30pm on Wednesday, 29th May 2013 at Caldicot Town Council

Present: Cllrs: A Davies, Mayor P Maycock-Jones
 A Lloyd, Deputy Mayor M Stevens
 D Ashwin P Stevens
 A Easson [6.45 pm] R Stewart
 D Evans S Webb
 F J Harvey P Watts
 J Haskey

[In attendance: G McIntyre Clerk, Member of Press, Members of Public]

9003 Apologies

Apologies were received from Cllrs C Botchett, W Conniff, R J Higginson, G Owen

9004 Declarations of Interest – To be identified under the relevant item/Forms to be completed

Cllrs D Evans and P Watts declared an interest in Planning matters

9005 Suspended Proceedings – Mr Huw Owen, Mon CC re: Dog Fouling Issues

[For information: Copy correspondence Re: Dog Fouling Issues - See also Items 11d, 12(ii)]

Cllrs D Ashwin and F J Harvey declared an interest in Sudbrook Cricket Club

See Appendix A

a) Sergeant R Giles – Caldicot Police Update

See Appendix B

9006 Open Forum for Public Participation [max 30 mins at Mayor's Discretion]

The Mayor addressed members of the public with rules for the public open forum advising that issues requiring a response should be put in writing to Town Council.

The following item was raised in the public open forum:

- Member of Public Re: Open forum TC 24.4.13 – Mayor to provide response re: Standing Order Item 6

9007 To Approve the Minutes of Full Town Council Meeting 24th April 2013 [Circ]

a) Mayor to Sign the Minutes

The Minutes were approved as a true record and duly signed by the Mayor

9008 To Approve the Minutes of Planning & Resources Committee 14th May 2013 [Circ]

a) Mayor to Sign the Minutes

The Minutes were approved as a true record, subject to amendment to date – 14th May 2013, and duly signed by the Mayor

9009 To Approve the Minutes of Annual Meeting 15th May 2013 [Circ]

a) Mayor to Sign the Minutes

The Minutes were approved as a true record, subject to amendment - Durand Primary School, and duly signed by the Mayor

9010 Correspondence [Circulated unless marked*]

- * (1) Caldicot Town AFC Twinning Cttee Appreciation for £150 donation

Town Council noted appreciation for £150 donation from Caldicot Town AFC Twinning Committee

- * (2) Plot holder S/L Allotments Request to place shed on plot 43 S/L allotments

Town Council approved the request to site a small shed on Plot 43 Sandy Lane allotments

- * (2a) Plot holder O/W Allotments Request to place shed on plot 16 O/W allotments

Town Council approved the request to site a small shed on Plot 16 Oakley Way allotments

- * (3) Mon CC To Note Public Path Diversion Order Highways Act 1980 – Section 119 Monmouthshire County Council (Footpath 15 (part) in the Community of Caldicot) Public Path Diversion Order 2013 [**Displayed**]

Town Council noted the Public Path Diversion Order 2013

- (4) Monmouthshire /Torfaen Re: Antisocial Behaviour in the Town
Youth Offending Team

It was resolved to nominate Cllr Maria Stevens to become part of a group organised by Monmouthshire/Torfaen Youth Offending Team to bring about a positive change in anti-social behaviour in the Caldicot area.

- (5) Caldicot & District RBL Request to Site Flag in Town Centre

It was resolved to permit Caldicot & District Royal British Legion use the Christmas Tree holder alongside the Celtic Cross for the two week period of Remembrance in 2013 and annually thereafter to erect a Welsh Flag.

9011 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office

***[NB: One Voice Wales responds on WG consultations on behalf of Town Councils via a network of volunteer responders: interested councillors require e-mail address – contact Clerk]**

- [A] One Voice Wales The Voice, Issue 22 Spring 2013
*[B] One Voice Wales Re: Consultation on Welsh Government's Draft Social and Environmental Guidance to Ofwat
[C] Mon CC Severnside Area Cttee Agenda/Minutes 24.4.13
[D] Gwent Levels Flood Defence Alliance Agenda/Minutes 14.5.13
[E] CCTV Monitoring Report April 2013
[F] Clerks & Councils Direct Issue 87, May 2013
[G] Allotment & Leisure Gardener Issue 2, 2013
[H] Ind. Remuneration Panel For Wales Annual Report 2012 – see agenda item 11(c)

Town Council noted publications [A] to [H] above, available in Town Council office.

9012 Planning [Displayed]

Town Council resolved to accept Plan DC/2013/00379 – Co-operative Retail Services Ltd onto the Agenda [considered following item 9019]

A) Planning Applications Received

DC/2013/00394: Proposed installation of 24 hour ATM cash machine into elevation – Co-operative Retail Services Ltd, 180 Newport Road, Caldicot **TC Approved**

Cllr D Ashwin declared an interest in Plan DC/2013/00394

DC/2013/00379: The reconfiguration and redecoration of the existing shopfront and the installation of a new refrigeration plant unit to the side of the store – Co-operative Retail Services Ltd, 180 Newport Road, Caldicot **TC Approved**

B) Mon CC Planning Information

i) Planning Permissions

DC/2012/00905: New House and drainage alterations in part of previous garden of Ash Cottage – Land adjacent to Ash Cottage, Mill Lane, Caldicot **TC App 9.4.13**

DC/2013/00139: Metal storage container for the purpose of storing racing pigeon panniers and other equipment associated with the sport of racing pigeons – Severn View Social Club, 29 Station Road, Caldicot **TC App 9.4.13**

DC/2013/00201: Proposed enclosure – garden wall with fencing – 31 Elan Way, Caldicot **TC App 9.4.13**

Town Council noted Mon CC Planning Information above.

Cllrs D Evans and P Watts declared an interest in Planning matters

9013 Finance [Circ]

a) To Approve Updated Cheque List Schedule May 2013

Town Council resolved to approve the updated Cheque List as circulated

b) To Approve Change of Budget Headings Listings

Town Council resolved to approve the change in Budget Headings Listings as circulated

c) To Consider Independent Remuneration Panel For Wales – Payments to Members of Community and Town Councils

Town Council resolved to adopt Determinations (8) to (12) and to defer Determination (7) to Estimates Committee 2013.

d) To Consider Purchase of Additional Dog Waste Bins – Spinal Path/Caldicot Castle - Bin/Post £200 – Cost of emptying £3 per week per bin

Following an assessment by the dog waste collection contractor, the Mayor advised members that all dog waste bins were being regularly used and that the dog waste bins at Caldicot Castle and the spinal path were becoming overfilled making the content heavy. It was also reported that dog waste bins were being filled with carrier bags of dog waste. A discussion ensued and reference was made to action being taken by some other unitary authorities. It was stated that “dogs were welcome in Caldicot” It was noted that a minority of dog owners posed a huge public health hazard, especially to children, by allowing their dogs to foul and not clean up after.

It was resolved a) to purchase an additional two dog waste bins

b) to request Mon CC provide dog waste bins at the Castle in view of increasing numbers attending events

9014 Members Items of Business [Circ]

- i) **Cllr R Stewart** - Copy Response MCC re: Dewstow Primary School Fence– for information

Cllr R Stewart advised members that he was pursuing the issue of the fence at Dewstow Primary School. Town Council noted the copy response from MCC.

- ii) **Cllr M Stevens** - Dog Fouling Issues in King George V Playing Fields

Cllr M Stevens outlined her proposal to consider a dog exclusion zone on King George V Playing Fields. Reference was made to public footpaths through the area and the bye-law and signs stating dogs must be kept on leads.

It was agreed to seek advice from Fields in Trust and re-agenda this matter as Trustees.

9015 Twinning

- i) **To Consider Twinning Arrangements 21st – 24th June 2013 – to follow**

Twining Committee members updated Town Council on its meeting held at 5.30 pm 29.5.13.

It was resolved that the Twinning Committee make arrangements for the forthcoming visit of two representatives from Morieres-les-Avignon 21st – 24th June 2013 within a budget of £1,000 and report back to Planning & Resources Committee 11.6.13.

9016 Caldicot Against Drugs Committee – Full Town Council NB: No Terms of Reference

- It was resolved a) to dissolve the Caldicot Against Drugs Committee
b) to request a drug supporting agency address Town Council**

9017 Local Government (Wales) Measure 2011 [Chapter 4]

- i) **To Consider Appointment of Community Youth Representative**

It was resolved to seek advice from One Voice Wales with regard to Chapter 4 of the Local Government (Wales) Measure 2011.

9018 To Note Mr R Hoggins, Mon CC to address TC 26.6.13 Re: Caldicot Castle

Town Council noted the above address to Town Council 26.6.13.

The Council considered the following item under KGVPF Trustee Committee

9019 KGVPF [Circ]

- i) **To Approve Notes User-Sub Committee KGVPF 20.5.13 [Circ]**

Cllr M Stevens outlined the User Group notes with regard to re-instatement works being carried out by Caldicot AFC and that Caldicot AFC had recognised and taken full responsibility for the watering of the fields during re-instatement.

The notes of KGVPF User-sub Committee were approved.

Normal proceedings resumed

9020 Reports

a) Town Council Representatives on Outside Bodies

Cllr A Davies, Mayor, updated on the Charter Group meeting held with MCC on 1.5.13 and indicated that there was significant work required to make progress

d) Other

Cllr Maria Stevens updated members on the Compound Working Party which had met separately with MCC planning officer and MCC building control officer and that further details ie drawings were now required re: requirement for any change of use planning and building control.

Cllr D Evans, Events Committee, welcomed members to the Carnival event to be held Sunday, 23rd June 2013 at Caldicot Castle Countryside Park.

Cllr A Davies, Mayor, advised members of a forthcoming public exhibition to take place on Tuesday, 4th June 2013 at Castlegate Business Park for a proposed new discount food store and retail space.

Cllrs D Evans, J Haskey and P Watts declared an interest in this matter.

The Mayor announced his charity of the year as the Children's Hospital of Wales Noah's Ark Appeal and requested support from members in raising funds for this worthy cause.

Mayor/Deputy Mayor

Appendix A

9005 Suspended Proceedings – Mr Huw Owen, Mon CC re: Dog Fouling Issues

The Mayor welcomed Mr Huw Owen, Principal Officer, Public Health Team, Mon CC.

The following points were noted:

- remit covers dog fouling and littering
- MCC policy to respond to complaints raised
- Enforcement policy issues eg juveniles – working with Youth Offending Service
- Memorandum of Understanding with police – PCSO's issue fixed penalty, MCC administer
- Few offences seen – need to be “caught” to issue fine
- Issue taken to Severnside Area Committee to establish working group to undertake pilot scheme to raise awareness and bring about improvements – take volunteers on board
- No evidence that since removal of dog wardens dog fouling increased – private kennels used for stray dogs
- Request for more publicity in Caldicot eg health hazards and penalties
- Town Council provide dog waste bins – minority of dog owners should be “named and shamed”
- Reference to Caerwent newsletter – Barratt Homes/Tidy Towns provided bins
- Major health hazard for children – responsibility on MCC/TC to protect children – TC provided dog waste bins – MCC should have deterrent policy
- “No Dog Fouling” Signs removed from school fields
- Playing “Russian roulette” with children's lives
- Some other councils have dog exclusion zones eg playareas
- MCC policy not working - need to rethink – “Should be fined”
- Very important public health hazard

The Mayor thanked Mr Owen for his attendance.

Appendix B

The Mayor welcomed Sergeant Roland Giles and PC Mark Waters.

- Further reduction 2% on last year
- Best performing force – on target for 12% reduction

Report 21.4.13 – 28.5.13:

- 11 calls of anti-social behaviour: 5 youths playing football on the town and causing issues in shops – 2 calls of loud music at residential premises – 1 call bush fire KGVPF
- 15 calls of crime-related incidents – 3 burglaries offenders unknown enquiries ongoing – 10 calls of theft – 2 shed breaks – 2 calls for shoplifting – offenders known and charged to court
- During the two events at Caldicot Castle in May – 1 call of an awning broken into and camper van keys taken
- Police presence will be increased during July VW event at Castle
- 3 monthly news bulletins to be put out – No. 1 e-mailed to members
- Drug issues – 99% popn not drug-takers
- Crimes of theft/shoplifting by drug-takers
- Need to wean off drugs
- Priority Class A – police will enforce – 60 warrants for users
- Police only see criminals - Drug supporting agencies
- Cannabis farm dealt with – gone to court – RG advise any update
- Break-in at Castle Lea – concern residents not widely interviewed – 3 arrests – on bail
- Dewstow Ward appeared “quiet” at present – police presence/CCTV good links with neighbourhood
- Castle Lea area complaints re: noise levels at events – MCC Licensing Officer advised
- Request for police visit residents on Castle boundary – Cty Cllr JM to liaise with RG
- RG to contact Castle re: noise affecting horses at Broomes
- Report of double-parking at Castle Lodge Crescent on event days – RG to look at – advised tel: 101

The Mayor thanked Sgt Giles and PC Waters for attending.