

Minutes of Caldicot Town Council held at 6.30pm on Wednesday, 28th October 2015 at Caldicot Town Council

Present: Cllrs: D Evans, Mayor
P Stevens, Deputy Mayor
A Davies
A Easson
F J Harvey
P Watts
J Williams

[In attendance: G McIntyre, Clerk; A Sandiford; Press; Members of Public]

9468 Apologies

Apologies were received from Cllrs D Ashwin, W Conniff, J Haskey R J Higginson, F Rowberry M Stevens, R Stewart

9469 Declarations of Interest – To be identified under the relevant item/Forms to be completed

Cllr D Evans and P Watts declared an interest in planning

9470 Suspended Proceedings

- i) Helen Dymond and Matthew Lewis, Mon CC re: Playscheme - See Appendix A**
- ii) Caldicot Police re: Speedwatch – See Appendix B**
- iii) Caldicot Police Update – See Appendix C**

9471 Open Forum for Public Participation [max 15 mins at Mayor's Discretion]

The following items were raised during the Public Open Forum:

- Bus service 74
- Bus shelter at Cherry Tree Care Home, Newport Road

9472 To Approve the Minutes of Full Town Council Meeting 30th September 2015 [Circ]

The Minutes were approved as a true record

a) Mayor to Sign the Minutes

The Mayor signed the Minutes

9473 To Approve the Minutes of Planning & Resource Committee 13th October 2015 [Circ]

The Minutes were approved as a true record

a) Mayor to Sign the Minutes

The Mayor signed the Minutes

9474 Correspondence [Circulated unless marked*]

(1) Mon CC

**Monmouthshire Existing Active Travel Routes
Maps Consultation Response by 21.12.15**
www.monmouthshire.gov.uk/active-travel-act

Town Council noted the above stakeholder consultation exercise that is currently being undertaken in connection with Mon CC's draft Existing Active Travel Routes Map.

(1a) Mon CC

To note response re: footpath Caerwent-Caldicot

Town Council noted the response for a footpath from Caerwent to Caldicot from Mon CC.

9474 (1b)Caerwent Community Council

To note response re: footpath Caerwent-Caldicot

Town Council noted the response for a footpath from Caerwent to Caldicot from Caerwent CC.

(1c) STAG

To note copy response to Mon CC re: (1) above

Town Council noted copy response to Mon CC re: (1) above from STAG

(2) Alison McBain

Refugee and asylum seeker welcome visits

Town Council considered correspondence from Alison McBain following Churches Together's request to look into refugee and asylum seeker welcome visits to Caldicot.

Cllr A Davies advised he had attended the inaugural meeting in this matter and outlined the intentions of the group stating arrangements were being made to visit Caldicot Castle and Castle Park Primary School. Another Member requested if representatives of Town Council would be included and Cllr Davies stated he would be happy to become the representative and would keep Members informed in this matter.

(3) London & Cambridge Properties

Re: pigeon mess in town centre – see Item 18(a)

Town Council noted correspondence requesting what funding is available from Town Council to tackle the problem of pigeons in the town centre from London & Cambridge Properties.

(3a)Property Steward, Methodist Church

Re: pigeons mess – see Items 18(a) and 19

Town Council noted correspondence regarding a report obtained to protect the Methodist church against the issue of pigeons.

(4) Mon CC

To note response re: emergency vehicles during Tuesday & Saturday markets

Town Council noted the above response regarding emergency vehicles being able to access the town centre during Tuesday and Saturday markets.

It was resolved to invite the Market Manager to meet with Town Council's working party regarding the investigation of safety bollards/barriers at entrances to pedestrianised area.

(5) Independent Remuneration Panel for Wales

**Proposed changes in the remuneration of members of community and town councils
Response by end December 2015**

County Councillor D Evans, stated he would be attending a meeting 2.11.15 at the Welsh Assembly in this matter and he would be happy to take on board matters relating to Town Council at the same time.

It was resolved that Cllr D Evans takes on board matters relating to Town Council at the meeting 2.11.15

(6) Mon CC

To note copy correspondence to residents re: Fireworks Event 2015

Town Council noted the above copy correspondence to residents re: Fireworks Event 2015.

(7) Mon CC

To note arrangements for Armistice Day 11.11.15

Town Council noted arrangements for Armistice Day 11.11.15.

9474 (8) Community Connections

To consider request to address Town Council

Town Council considered correspondence introducing Community Connections and offering to address Town Council.

It was resolved to invite Community Connections to address Town Council

(9) Mon CC

Request for Members to complete: Severnside Whole Place Plan Questionnaire By 1.11.15
www.surveymonkey.com/r/98BD53C [Hard copy included with agenda]

Town Council noted the above link to complete Severnside Whole Place Plan Questionnaire.

9475 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office

*** [NB: One Voice Wales responds on WG consultations on behalf of Town Councils via a network of volunteer responders: interested councillors require e-mail address – contact Clerk]**

[A] Mon CC

Mins Programme Board Meeting 29.9.15

[B] Mon CC

Community Governance - Review Findings and Recommendations

[C] Fields in Trust Friends Update

Wales Edition Autumn 2015

[D] Aneurin Bevan Community Health Council

The Patient's Voice News Bulletin, July/Aug/Sept

[E] One Voice Wales

i) Agenda/Mins Mon/Newport Area Cttee 8.10.15

ii) Agenda/Mins Larger Local Councils Cttee 14.10.15

[F] Welsh Government

Natural Resource Management Bulletin, Oct 2015

[G] European Commission

Panorama Inforegio, Summer 2015

[H] Mon CC

Agenda Give Dog Fouling The Red Card 3.11.15

[I] Mon CC/GAVO Wales

To note signs erected throughout the town

Consultation – Proposal to close the Special

Needs Resource Base at Deri View Primary

School 19.10.15 – 27.11.15

Town Council noted Publications [A] to [I] above, available in Town Council office

9476 Planning [Displayed – subject to receipt of plan]

A) Planning Applications Received

DC/2015/01075: Demolition of existing garage; erection of single storey rear extension and two storey side extension – 153 Longfellow Road, Caldicot **TC Approved**

DC/2015/01163 Proposed creation of off-road parking area to front garden. The proposal will also include removal of front wall – 26 Station Road, Caldicot **TC Approved**

B) Appeal Ref: E6840/A/15/3026371

DC/2014/01468

Residential development to provide up to 209 dwellings including, a mix of 2, 3 and 4 abed homes; a reconfigured access and creation of new emergency access route; new internal roads, footpaths/ cyclepaths, car parking and highway improvements; a network of public open spaces, including landscaping, recreation space, public realm and biodiversity enhancement; and other ancillary works and activities requiring; site preparation, demolition and clearance, treatment, re-profiling and the installation of new services and infrastructure – Sudbrook Paper Mill, Sudbrook Road, Caldicot

- **Infrastructure is not suitable**
- **Access issues**
- **Negative impact on services in the area eg schools, doctors' surgery, foodstores**

Town Council noted the above appeal

9477 Finance

- a) **To Approve Updated Cheque List Schedule October 2015 [CIRC]**

Town Council resolved to approve the updated Cheque List Schedule for October 2015

- b) **To Approve Financial Comparisons 1.7.15–30.9.15, 1.4.15-30.9.15 [CIRC]**

Town Council resolved to approve Financial Comparisons 1.7.15–30.9.15, 1.4.15-30.9.15

9478 Members items of Business

- a) **Cllr R Stewart: Re: Caldicot Castle Children's play park [CIRC]**

In the absence of Cllr Stewart this item was not discussed

9479 To Note Ellis Whittam Health & Safety Consultant visit/Health & Safety Committee Meeting 8.10.15 - To Consider Recommendations [Circ] – See Committee

Town Council noted Ellis Whittam Health & Safety Consultant visit/Health & Safety Committee 8.10.15 – See Committee

- a) **To Approve Minutes/Consider Recommendations**

The Minutes of Health & Safety Committee 8.10.15 were approved – See Committee

9480 To Consider Date for Estimates Committee

It was resolved to arrange a meeting of Estimates Committee on 8.12.15

9481 To Consider Date for Sub-Committee/Working Group for Investigation of Safety Bollards/Barriers at Entrances to Pedestrianised Area – Cllrs DE/PS/AD/FR/FJH

It was resolved that the Mayor arrange a date for working group meeting via the Clerk

9482 To Note Annual Sunset Service 4pm on Sunday 8th November 2014 at Celtic Cross

Town Council noted the arrangements for Sunset Service 8.11.15

9483 To Note Date for Switch on of Christmas Lights – 27.11.15

Town Council noted the date for switch on of Christmas lights

9484 To Note Police & Crime Commissioner to attend Town Council 24.2.16

Town Council noted Police & Crime Commissioner to attend Town Council 24.2.16

9485 Reports

- a) **To approve notes of meeting with representatives of Mon CC held 13.10.15 regarding future of services [Circ]**

The notes of above meeting were approved

9485 Reports from Town Council Representatives on Outside Bodies

Cllr P Stevens stated he had attended the recent One Voice Wales conference where it was advised that councils with a precept of £200,000+ were obliged to produce a report re: wellbeing in the community and referred Members to Cwmbran Community Council's report as an example.

Cllr Stevens stated he had attended a Mon CC Planning Training Workshop at which it was advised new planning laws would be coming into force in the next year. Cllr Stevens outlined the pros and cons of the proposed changes and the change from s106 monies to Community Infrastructure Levy [CIL]. Cllr Stevens stated the Head of Planning Department, Mon CC had offered to address Town & Community Councils in relation to the changes and Members were advised that he was unavailable to address Town Council until early 2016. As a result of potential financial implications for Town Council it was agreed to request potential costs from Mon CC for future 'expert' advice for consideration at Estimates Committee 8.12.15 and to invite Head of Planning to address Members in the new year

c) Governors reports

There were no reports

d) Other

There were no reports

9486 RESOLVED – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

(i) Jubilee Way Toilets – Correspondence from Solicitor Re: Amendment to Title Report 10.2.3 - To consider Cost of Indemnity Insurance - £217

Town Council considered the above correspondence from its Solicitor.

It was resolved to approve costs for indemnity insurance at £217.

(ii) To Consider Ellis Whittam Health & Safety Report – see 12 above [CIRC]

Town Council considered Ellis Whittam Health & Safety Report as circulated

It was resolved:

Ref page 7 – To remove the first layer of trees and to contact Mon CC in this regard

Ref page 8 - To display notices in Caldicot Cemetery and contact Funeral Directors

Ref page 12 – To replace out of date items

(a) To Consider Quotations for Works – To Follow

It was resolved to accept quotation from Aztec Alarms to upgrade security lighting at Town Council building at a cost of £349

(iii) Caldicot Methodist Church – Re: 3(a) above [CIRC]

Town Council noted quotation re: pigeons

9486 (iv) Caldicot Youth Group Ltd – Update [CIRC]

Town Council resolved to advise Caldicot Youth Group that its request for increased contribution would be considered at Estimates Committee 8.12.15

Cllrs D Evans and Pauline Watts declared an interest in this matter

The meeting closed at 8pm

.....
Mayor/Deputy Mayor

Appendix A

9470 i) Helen Dymond and Matthew Lewis, Mon CC re: Playscheme

Ms Dymond circulated a summary and updated Members on Playscheme 2015.

Mr Lewis updated Members on changes in legislation and the regulatory framework for play which recommends a more school environment care as opposed to leisure.

A review of play provision is currently being undertaken where proposals for community based open access play, shorter sessions (2 hours), ½ day provision across community venues rather than leisure centres are being considered. Leisure centres will look to provide sports camps over summer holidays for sports only.

Further consultation will take place in preparation for submission to Cabinet in January 2016.

Appendix B

9470 ii) Caldicot Police re: Speedwatch

Sgt S Parsons, GO-SAFE Co-ordinator gave a brief outline of Community Speedwatch – a traffic monitoring scheme, coordinated by Gwent Police, managed and run by Neighbourhood Policing Teams and Community Volunteers.

It's a community led initiative and aims to educate drivers about the dangers of speeding while addressing concerns of local residents about cars speeding through their neighbourhoods.

Community Speedwatch operates on roads with speed limits of 40 mph or below. Community Volunteers work alongside Gwent Police officers or Community Support Officers to identify vehicles exceeding the speed limit. Roadside volunteers are issued with high-visibility jackets, roadside signs and are trained to use the equipment and record the information. If a vehicle is seen exceeding the speed limit the registration number will be taken down and verified by the volunteers. The details are then entered onto a database from which a letter is automatically produced informing the registered owner that their vehicle has been noted to have exceeded the speed limit, the dangers of doing so and the consequences of doing so again.

While no prosecutions or penalties are received as a direct result of Speedwatch, if the same registration number is logged three times, more formal action may be taken.

Local officers will select the locations based on community concerns and suggestions. All locations will be risk assessed by a trained officer or staff member.

Community Speedwatch Volunteers must be over 18 years old and there should be a minimum of six people per scheme. Depending on the type of role they wish to undertake within the scheme, they may need to go through a vetting process which can take about three months, plus specialist training.

There are currently 174 volunteers over 10 schemes with no uptake in Caldicot. Expressions of interest had been made from Newport, Usk, Abergavenny and Magor with Undy.

The Mayor thanked Sgt Parsons for attending.

Appendix C

9470 iii) Caldicot Police Report 26 September – 26 October

Anti-Social Behaviour – 6 Calls

Youths knocking doors – area search negative

Fire works being thrown out of vehicle window – area search negative

Youths causing problems at the leisure centre

Youths on the town

Youths outside Asda

Youths playing football on town

Criminal Damage – 2 Calls

Damage to gates Alinore Rd

Cars being sprayed with paint Pill Row

Shop Lifting – 6 Calls

Asda – 5

McColls – 1

Burglary – 3 Calls

1 Deepwier Gardens

1 Wentwood View

1 Neddern Court – offender in court November

Other Business

We are holding an Engagement Day Friday 13th November involving partner agencies 2-10pm

10 Anti-Social Behaviour letters have been sent to parents with regards to youths behaviour