

## CALDICOT TOWN COUNCIL

Sandy Lane  
Caldicot

### Minutes of Caldicot Town Council held at 6.30pm on Wednesday 28<sup>th</sup> October 2009 at Caldicot Town Council

**Present:** Cllrs: D Evans, Mayor  
P Watts, Deputy Mayor  
C Ashwin  
D Ashwin  
A Easson [7.50pm]  
J Haskey  
R J Higginson  
V Lloyd [7.45pm]  
A Perrett  
M Stevens  
R Stewart  
S Webb

In attendance: G McIntyre, Clerk, A Sandiford, Members of Public

#### 8300 Apologies

Apologies were received from Cllr J Bond

#### 8301 Declarations of Interest - to be identified under the relevant item

#### 8302 To Suspend Proceedings

- i) **Mr R Bailey Re: Rocky Areas Caldicot Cemetery** – Apologies Received
- ii) **Inspector J Walker**

Inspector Walker updated Members on crime statistics in the town.

Inspector Walker outlined new proposals following a review of the current “hub” policing system to include a Monmouthshire hub to serve Abergavenny/Monmouth and Caldicot/Chepstow areas. The Inspector considered this a positive move towards the re-introduction of local policing and anticipated the revised system would be in place from January 2010.

The Inspector responded to Cllr J Haskey’s correspondence in relation to the restructuring of policing, anti social behaviour in the Dewstow Ward and to the Neighbourhood Team not being aware of incidents in the town being covered under the current policing system.

Members commended PCs N Hardy and M Lewis on their recent drug lecture at Caldicot School.

A Member enquired about the costs for a “drugs sniffer dog” – Inspector Walker to investigate

The Inspector assured Members that Gwent Police Force was “geared up” for the forthcoming Halloween and Bonfire Nights.

#### 8303 Open Forum for Public Participation [at discretion of Mayor]

The following issues were discussed in the Open Forum for Public Participation:

- Cost of rents for business premises in Town Centre
- Caldicot Castle Catering Contract
- Road Surface/hazardous parking issues/request for double yellow lines along Church Road
- Pedestrian Crossings at Sandy Lane

**8304 To Approve the Minutes of Full Town Council Meeting 30<sup>th</sup> September 2009** [Circ]  
**a) Mayor to Sign the Minutes**

The Minutes were approved as a true record and duly signed by the Mayor

**8305 To Approve the Minutes of Planning and Resources Committee 13th October 2009** [Circ]  
**a) Mayor to Sign the Minutes**

The Minutes were approved as a true record and duly signed by the Mayor

**8306 Correspondence [Circulated unless marked\*]**

**\* (1) Caldicot Community Carnival** **Appreciation for Donation £2,000**

Town Council noted the appreciation for donation from Caldicot Community Carnival

**Cllrs D Evans and P Watts declared an interest in this matter**

**(1a)Caldicot Community Carnival** **Request to Use Town Council Building 4.12.09**

Town Council accepted a request from Caldicot Community Carnival to use Town Council Building for the evening of the Christmas Lighting Event

**Cllrs D Evans and P Watts declared an interest in this matter**

**\* (2) Rogiet Community Council** **Re: Correspondence 13.8.09**

Town Council noted correspondence received from Rogiet Community Council.

**(3) One Voice Wales** **Copy Report Cllr G Robbins Re: Severn Tidal Power Feasibility Study**

Town Council noted the above report from One Voice Wales

**\* (4) Mr P Ellis, Mon CC** **Unable to attend 28.10.09 Request attend 25.11.09 Re: St David's Day 2010**

**It was resolved to request Mr P Ellis, Mon CC address Town Council at its meeting 25.11.09**

**8307 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office**

<b>[A] NALC</b>	<b>Direct Info Service Issues 718-719</b>
<b>[B] Plus Publishing Service</b>	<b>Local Council's Update Issues 118-120</b>
<b>[C] Mon CC</b>	<b>Draft Economic Development Strategy 2010-2014 Response by 4.12.09</b>
<b>[D]One Voice Wales</b>	<b>Agenda/Mins Mon/Newport Area Cttee 15.10.09</b>
<b>[E] Mon CC</b>	<b>Phase 2 of the Older People's Strategy</b>
<b>[F] Monmouthshire LHB</b>	<b>Annual Report 2008/09</b>
<b>[G] Severn Estuary Partnership</b>	<b>Public Consultation 5.10.09 – 10.1.10</b>
<b>[H] STAG</b>	<b>Response to National Transport Plan Consultation Agenda/Minutes 13.10.09</b>
<b>[I] Caldicot Medical Group</b>	<b>Countryside Volunteer Newsletter – Autumn 09</b>
<b>[J] Mon CC</b>	<b>OVW Submissions on proposed Local Govt LCO</b>
<b>[K] One Voice Wales</b>	<b>Morières Magazine</b>
<b>[L] Morières-Les-Avignon</b>	

[M]Welsh Assembly Govt  
[N] One Voice Wales  
[O] Mon CC Mor Hafren Area Cttee  
[P] BRAMM

Welsh Language Strategy Consultation  
Response by 29.1.10  
Agenda/Mins LLC Forum 21.10.09  
Agenda/Mins 21.10.09  
Issue 7, Autumn 2009

Town Council noted Publications [A] to [P] above, available in Town Council office.

### 8308 Planning [Displayed]

#### A) Planning Applications Received

**DC/2009/00949:** Alterations and extensions to accommodate disabled use – 34 Ash Grove, Caldicot  
**TC Approved**

**DC/2009/00975:** Rear conservatory – 17 Tennyson Road, Caldicot  
**TC Approved**

**DC/2009/00981:** Renewal of planning permission M10682 (for a single storey extension to create utility room, wc and porch) – 12 The Close, Caldicot  
**TC Approved**

#### B) Mon CC Planning Information

##### i) Appeal Ref: E6840/A 09/2114003

**DC/2009/00455:** New detached dwelling with off road parking and gardens – 86 Longfellow Road, Caldicot

##### ii) New/Completed Enforcement Cases 1.98.09 – 30.9.09

##### iii) Planning Committee Agenda – 20.10.09

Town Council noted the above planning information from Mon CC

**Cllrs D Evans and R Stewart declared an interest in Planning matters**

### 8309 (a) Castle Park Primary School, Caldicot

**To Consider Contractors Proposals for Temporary Site Set-up & Access via Town Council Land [Circ]**

Town Council considered proposals from Wilmott Dixon Construction for temporary access to Castle Park Primary School for construction vehicles via Town Council car park, along the right hand elevation of the building, into the gardens and out through the weld mesh fence at the rear of the site.

A discussion ensued and it was stated that the proposals would cause a danger to users of Town Council building. It was also stated that the tarmac to Town Council building was for pedestrian access only and not suitable for heavy vehicles.

**It was resolved not to permit temporary access to Castle Park Primary school via Town Council land.**

**Cllrs D Evans and P Watts declared an interest in this matter**

**8310 Finance [Circ]**

**A) To Approve Updated Cheque List Schedule October 2009**

**Town Council resolved to approve the updated Cheque List as circulated.**

**B) To Approve Financial Comparison 1.7.09-30.9.09, 1.4.09-30.9.09**

**Town Council resolved to approve Financial Comparison 1.7.09-30.9.09, 1.4.09-30.9.09**

**C) To Consider Mon CC Playscheme Report 2009 [Circ]**

Town Council noted Mon CC Playscheme Report 2009

**i) To Approve Payment of £4,167.37 [Budget £6,000]**

**It was resolved to approve payment of £4,167.37 to Mon CC re: Playscheme 2009**

**D) To Consider Request for Donation from Caldicot AFC Twinning Committee [S142] Twinning] [Circ]**

Town Council considered a request for £800 donation from Caldicot AFC Twinning Committee for transportation costs during FV Weisental Visit in May 2010.

It was proposed and seconded to donate £400 to Caldicot AFC Twinning Committee. An Amendment to the proposal was made to donate £800 Caldicot AFC Twinning Committee

A vote ensued and the Proposal was carried.

**It was resolved to donate £400 to Caldicot AFC Twinning Committee**

**E) To Consider S137 Donations [Circ]**

**To Note S137 Donations to Date – For Information Re: i) – v) below**

Town Council noted Financial Comparison 1.4.09 to date re: S137 donations

**i) Shelter Cymru**

Town Council considered a request for donation from Shelter Cymru

**It was resolved to donate £30 to Shelter Cymru**

**ii) Wales Air Ambulance**

Town Council considered a request for donation from Wales Air Ambulance

**It was resolved to donate £100 to Welsh Air Ambulance**

**iii) Shopmobility Newport**

Town Council considered a request for donation from Shopmobility Newport

**It was resolved to donate £25 to Shopmobility Newport**

**8310 iv) Urdd Gobaith Cymru**

**It was resolved to defer this item to Planning & Resources Committee 10.11.09**

**v) Bobath Cymru**

Town Council considered a request for donation from Bobath Cymru

**It was resolved to donate £50 to Bobath Cymru**

**8311 Members Items of Business [Circ]**

**i) Cllr R Stewart Re: Request Mon CC Erect Sign Re: Severn Bridge Closures**

Town Council supported Cllr Stewart's request to place a sign to indicate closure of the Severn Bridge at Chepstow.

**It was resolved to request Mon CC place a sign at Mitel Roundabout to indicate closure of the Severn Bridge at Chepstow.**

**ii) Cllr R Stewart Re: Request Mon CC Erect Twinning Plaques to Town Signs**

Town Council supported Cllr Stewart's proposals to request plaques be added to the 'Welcome to Caldicot' signs naming Caldicot's Twinned Towns as per the 'Welcome to Chepstow' signs.

**It was resolved to request Mon CC fund additional plaques naming Caldicot's twinned towns to the 'Welcome to Caldicot' signs as per the 'Welcome to Chepstow signs'.**

**Cllrs D Evans and R J Higginson declared an interest in this matter**

**iii) Cllr A Perrett Re: Request Mon CC Reverse Decision to Move to Co-mingled Recycling**

Cllr Perrett requested Town Council's support in sending a letter to Mon CC to oppose its proposed decision to move to co-mingle recycling in place of the current 'black box' scheme.

A discussion ensued and Members fully supported Cllr Perrett's proposals. It was stated that the grade and value of co-mingled recycling was lower than that of the current 'black box' scheme and that the National Assembly for Wales favoured the 'black box' scheme.

**It was resolved to write to Mon CC requesting it reconsiders its decision to end the 'black box' scheme, with a copy to the local press**

**Cllrs A Easson and R Stewart declared an interest in this matter**

**iv) Cllr A Easson Re: Castle Catering Problem**

Cllr A Easson withdrew this item from the agenda

**v) Cllr J Haskey Re: Police Restructure/Oakley Way**

Cllr Haskey referred to increased incidents of anti-social behaviour in the Oakley Way shops area and requested Town Council consider a permanent CCTV be installed in the area.

A discussion ensued and reference was made to the number of residential premises in the area which could potentially cause issues relating to CCTV. Town Council fully supported Cllr Haskey's request to site a CCTV camera at this location.

Town Council were advised that a replacement CCTV Development Officer was now in post.

**It was resolved to invite the new CCTV Development Officer to meet with Members in this matter.**

Cllr R J Higginson stated he would also bring this matter up at the next Community Safety Action Team [CSAT] meeting.

See also Min 8302 (ii) above.

### **8312 To Approve Minutes/Recommendations of Personnel Committee 19.10.09 [Circ]**

The Minutes and recommendations of Personnel Committee 19.10.09 were approved.

#### **a) To Approve S137 Grant Policy [Awaiting D Walton Response]**

**It was resolved to approve the S137 Grant Application Procedure as circulated with the Minutes.**

### **8313 Caldicot Cemetery**

#### **i) Cemetery Land – Response from Mon CC [Circ]**

Town Council noted correspondence from Mon CC in relation to its request to make land available for an extension to Caldicot Cemetery.

It was stated that further fly tipping had been taking place at the cemetery.

**It was resolved to put notices up at the cemetery in relation to the fly tipping.**

#### **ii) Rocky Areas at Cemetery [See above]**

A map of the cemetery indicating potential future burial spaces following an inspection for rock was passed around the table and clarified by the Mayor.

**It was resolved to defer items (i) and (ii) to Planning & Resources Committee 10.11.09**

### **8314 King George V Playing Fields**

#### **a) Re: Removal of Beech tree at Entrance to KGVPF [Circ]**

It was agreed to consider this item further down the agenda [Trustees].

### **8315 Proposed Foodstore – Referendum [b/f TC 30.9.09]**

#### **i) Response from Mon CC re: Electors Edited Out of Electoral Register [Circ]**

Town Council noted response from Mon CC in relation to carrying out a referendum in the town.

A discussion ensued and the following items were discussed:

- Majority of people in Caldicot want a second supermarket but not on the school fields
- No alternative site for a supermarket identified
- Potential cost of referendum to Town Council
- Mon CC as landowner

- Mon CC requested partnership with Town Council for this proposed project
- Current ongoing issues in Abergavenny re: new supermarket
- Other alternatives to supermarket on the site
- Local agriculture required eg more allotments
- Budget supermarket requested in the town centre
- Benefit to Mon CC from sale of land
- Mon CC undertaking referendum causing concern over the question to be put to the public.

**It was resolved to request Mon CC totally fund and undertake a referendum in this matter**

A recorded vote was requested – For: Cllrs AE/JH/VL/MS/RS/PW/SW - Against: Cllrs AP/DA  
Abstentions: Cllrs CA/RJH/DE

**Cllrs D Evans and R J Higginson declared an interest in this matter**

### **8316 Bus Shelters [b/f TC 30.9.09] – Mon CC Update [Circ]**

Town Council considered an update in relation to proposed bus shelters from Mon CC.

Ref: Woodstock Way - Members did not consider a bus shelter without sides and a seat to be of any benefit.

**It was resolved:**

- to request immediate installation of the agreed bus shelters at Newport Road, Longfellow Road [x2] and Mill Lane.**
- to request clarification re: By-Pass [Durand School and Lapwing Avenue] and Woodstock Way for consideration at Planning & Resources Committee 10.11.09**
- to request a copy of the objections re: Green Lane**
- to request Monmouthshire Housing Association suggest a suitable alternative to site a bus shelter at Green Lane**

**Cllrs D Evans and R J Higginson declared an interest in this matter**

### **8317 To Consider Appointment of Representative to Governing Body of Ysgol-Y-Ffin [Circ]**

**It was resolved to nominate Cllr V Lloyd to Governing Body of Ysgol-y-Ffin**

### **8318 Remembrance Day – Sunday 8.11.09**

- To Note Remembrance Day Parade 10.25am, Jubilee Way Car Park**
- To Note Annual Sunset Service – Sunday 8.11.09, 4pm at Celtic Cross**

Town Council noted the above arrangements for Remembrance Day 8.11.09

### **8319 Reports**

#### **a) Town Council Representatives on Outside Bodies**

- Cllr V Lloyd advised that the next meeting of CAB was imminent and that she would report back at the next Town Council meeting
- Cllr P Watts advised that she and Cllr D Evans had attended the AGM of St David's Foundation where it was reported that the Caldicot store was one of their best providers of income to the charity

**8319 b) Governors**

- Cllr S Webb advised that Governors of Green Lane School had visited the new Rogiet School and they would shortly be visiting another new school
- Cllr A Easson advised that West End Governors had also visited the new Rogiet School and updated Members in relation to the merging of West End and Green Lane Schools.

**c) To Note Caldicot against Drugs Committee held meeting with Caldicot Police 19.10.09**

Town Council noted the above meeting had taken place 19.10.09

**d) To Note Site Meeting with Mr R Hoggins, Head of Operations, Mon CC held 14.10.09**

Town Council noted the above site meeting had taken place 14.10.09

**e) Other**

There were no other reports

**8320 Committee – The public and press were excluded from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information**

**a) To Consider 3 year contract with SEC re: Erection/Dismantling Christmas Lights [Circ]**

Town Council considered clarification of quotation for 2010 and 2011 from SEC.

**It was resolved to accept quotation from SEC for erection/dismantling of Christmas lights for 2010 and 2011 at an increased cost of 2.5% each year [cost 2009 - £4,595 + VAT]**

**b) To Consider 3 year contract with City Illuminations re: Hire Christmas Decorations [Circ]**

**It was resolved to accept quotation from City Illuminations for hire of Christmas Decorations fixed for 2010 and 2011 at a cost of £5,152 + VAT**

**c) To Consider Quotation for 3 x Christmas Trees**

**It was resolved to accept quotation from John Reece for supply, installation, fencing and subsequent removal of 3 Christmas Trees in Caldicot at a cost of £775 + VAT**

**d) To Consider STRI Report Re: Inspection of Bowls Green [Circ]**

**It was resolved to accept STRI Report on the Bowls Green**

The meeting closed at 8.45pm

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Mayor/Deputy Mayor