

CALDICOT TOWN COUNCIL

Minutes of Caldicot Town Council held at 6.30pm on Wednesday, 28th September 2011 at Caldicot Town Council.

Present: Cllrs: A Easson, Deputy Mayor A Lloyd
 D Ashwin V Lloyd
 W Conniff A Perrett
 D Evans R Stewart
 K Harris P Watts
 E Harvey S Webb
 J Haskey

[In attendance: Mrs G McIntyre, Clerk, Mrs A Sandiford, Members of the public and press]

In the absence of the Mayor, Cllr A Easson, Deputy Mayor took the chair

8728 Apologies

Apologies were received from Cllrs J Bond, R J Higginson, M Stevens

8729 Declarations of Interest – To be identified under the relevant item/Forms to be completed

Cllrs D Evans and R Stewart declared an interest in planning matters

Cllr D Evans declared an interest in Min 8734 (8) (9) and Min 8736

Further declarations of interest to be identified under the relevant item.

Town Council resolved to accept additional LGA s137 Grant Applications from Caldicot Chamber of Trade [Events] and Caldicot Carnival Committee received after despatch of agenda and defer consideration to Planning & Resources Committee 11.10.11

Town Council also resolved to accept additional correspondence from Cllr D Ashwin in relation to Min 8738 (ii)

8730 Open Forum for Public Participation [max 30 mins at Mayor's Discretion]

The following item was raised during the public open forum:

- Funding re: proposed new comprehensive school
- Proposed new supermarket

8731 To Approve the Minutes of Full Town Council Meeting 27th July 2011 [Circ]

The Minutes were approved as a true record.

a) Mayor to Sign the Minutes

The Deputy Mayor signed the Minutes

8732 To Approve the Minutes of Planning Committee:

a) 9th August 2011 [Circ]

The Minutes were approved as a true record.

b) 13th September 2011 [Circ]

The Minutes were approved as a true record.

c) Mayor to Sign the Minutes

The Deputy Mayor signed the Minutes

8733 To Approve the Minutes of Special Town Council Meeting 31st August 2011 [Circ]

The Minutes were approved as a true record.

a) Mayor to Sign the Minutes

The Deputy Mayor signed the Minutes

8734 Correspondence [Circulated unless marked*]

*** (1) To Note Appreciation for LGA s137 Donations:**

(a) Wye Gymnastics - £500

Town Council noted the appreciation for donation from Wye Gymnastics

(b) Caldicot Musical Theatre - £800

Town Council noted the appreciation for donation from Caldicot Musical Theatre

(c) Royal Gwent Hospital Children's Ward - £100

Town Council noted the appreciation for donation from Royal Gwent Hospital Children's Ward.

*** (2) Caldicot & District CAB - To Note Appreciation for LGA s142 Donation - £8,500**

Town Council noted the appreciation for donation from Caldicot & District CAB

(3) Crick Road Action Group – To Note Appreciation for support at Town Council 27.7.11

Town Council noted the appreciation for support from Crick Road Action Group.

(a) Mon CC – Response re: Request to address Town Council

Town Council requested a representative of Crick Road Action Group and Welsh Water be invited to the proposed address to Town Council in relation to LDP and Caldicot infrastructure.

(4) Veolia Environmental Services – Consultation on Proposals for an Energy Recovery Facility Located East of Newport [Briefing Pack Displayed]

Town Council considered correspondence from Veolia outlining proposals for an energy recovery facility at a site within Llanwern Steelworks complex.

A discussion ensued and a Member referred to Rogiet Community Council and Magor with Undy Community Council's concerns about the proposals and to 'Newport Against Incinerator' group.

Members requested further information in this matter. The Deputy Mayor stated he would give contact details of 'Newport Against Incinerator' to the Clerk and speak to the Mayor in this regard on her return.

It was resolved to request Veolia and 'Newport Against Incinerator' meet with Town Council in relation to the proposed Energy Recovery Facility.

(5) County Cllr John Marshall – Request to adopt/maintain bench at Sandy Lane

Town Council considered correspondence from County Cllr John Marshall on behalf of former residents requesting Town Council give consideration to adopting or maintaining the bench along Sandy Lane following Mon CC's refusal to do so.

A discussion ensued and it was stated that although the bench was well used it also caused problems for the resident living adjacent to it. It was also stated that as Mon CC had permitted the bench to be sited on its land it should have made clear the responsibilities for doing so to the family at the time.

The Deputy Mayor stated he had contacted Mon CC in this matter who had advised him that if the family were prepared to put up a bond for repairs/maintenance they may consider taking on the bench.

Members were referred to benches sited in the cemetery and in Town Council grounds which are also the responsibility of local families.

It was resolved to request Mon CC clarify its position in relation to the bench with a copy to County Cllr Marshall

8734 (6) Mon CC – Re: Vacant Properties

Town Council noted correspondence from Mon CC in relation to Vacant Properties.

(7) Welsh Govt – M4 Corridor Enhancement Measures Steelworks Access Road Phase 2 [Environmental Statement: Non-Technical Summary Displayed]

Town Council considered correspondence from Welsh Government advising of proposals to bring up to public highway standard approximately 4.7km of the existing private dual carriageway, known as Queensway, through the Tata Steel site at Newport, including improvement works to the existing steelworks access road (SAR) from the Tata Steel's eastern security gate to Junction 23A on the M4.

It was resolved to support the above enhancement measures for the M4 corridor, subject to it not being detrimental to Caldicot gaining a junction to M48.

(8) Monmouthshire Housing – Request for Dog Waste Bin Denny View Recreation Ground [NB: 1 Dog waste bin remaining – see also Item 11(i)]

Town Council considered a request for additional dog waste bin from MHA.

Members were mindful of a further request for dog bin from Cllr J Haskey and that only one dog waste bin was available.

It was agreed to consider Cllr Haskey's request for additional dog bin in Dewstow Ward with this item.

It was resolved:

- i) to install remaining dog waste bin in the vicinity of Avon Close/Bethany Baptist Fellowship**
 - ii) to request MHA contribute to the purchase of an additional dog waste bin for Denny View Recreation Ground with emptying costs to be borne by Town Council**
 - iii) to consider the purchase of additional dog waste bins in Estimates Committee**
- Cllr D Evans declared an interest in this item.**

(9) Castle Park Primary School – Request for support re: Closure of footpath

Town Council considered correspondence from Castle Park Primary School explaining the school's position regarding the decision to allow the path to be kept open for public use even though there is an alternative route very close by.

A discussion ensued and reference was made to late correspondence provided by Cllr D Ashwin in this matter.

It was resolved to support Castle Park Primary School in its endeavours to close the footpath in order to ensure the health and safety of its pupils.

Cllrs D Evans and V Lloyd declared an interest in this matter

8734 (10) One Voice Wales – Autumn Training Programme

Town Council accepted the new One Voice Wales training leaflet and programme of courses on offer for the Autumn period 2011.

It was resolved that any Member wishing to attend training courses as an approved duty contact the Clerk.

(11) One Voice Wales – Appointment of Training Champions

Town Council considered correspondence from One Voice Wales requesting support for a ‘Training Champion’ initiative to promote training and development opportunities to Town Council.

It was resolved to nominate Cllrs W Conniff and M Stevens to the role of Training Champions for Town Council.

8735 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office

[A]NALC	Direct Info Service Issues 764-7667
[B] Clerks & Councils Direct	September 2011
[C]One Voice Wales	National Executive Committee 24.6.11 Summary
[D]Aneurin Bevan CHC	Agenda/Mins 9.8.11
[E] Nat Soc Allot & Leisure Gdns	Issue 3 – 2011
[F] Mon CC	Agenda/Mins 27.7.11, Agenda 19.9.11
[G]Severn Estuary Partnership	Severn Tidings Summer 13/Severn Estuary Forum 23.9.11
[H]SLCC	The Clerk magazine Sept 2011
[I] NALC	Local Council Review Autumn 2011

Town Council noted Publications [A] to [I] above, available in Town Council office.

8736 Planning [Displayed]

A) Planning Applications Received

DC/2010/00764: Conservation Area Consent – Demolition of unlisted garage at rear and rebuild new garage in its place, The Coach House, 43 Church Road, Caldicot [B/f P&R 13.9.11] – Response from Mon CC awaited **TC Approved**

DC/2011/00750/ST: New detached dwelling – 63 Longcroft Road, Caldicot **TC Refused***

- Access Issues
- Too large for plot

DC/2011/00819: Granny annexe for disabled occupant – 17 Neddern Way, Caldicot **TC Approved**

MM12465: Outline Planning Permission - Class A1 foodstore, new relief road and partial closure of Woodstock Way to traffic, enhancement of Library and One Stop Shop and improvements to pedestrian links – Playing Fields at Caldicot Comprehensive School (Land fronting Woodstock Way and Chepstow Road, Caldicot) **TC Refused***

***Unsustainable Development**

A recorded vote was requested:

For Approval: 4 - Cllrs DE/AL/VL/PW

Against Approval: 5 - Cllrs DA/EH/KH/JH/AP

Abstention: 3 - Cllrs DE/RS/SW

The Chairman did not use his vote - Cllr AE

DC/2011/00858: Install new fascia sign to replace existing; install new pylon sign – Unit 55 Scania Keltruck, Norman Way, Severnbridge Industrial Estate, Caldicot **TC Approved**

B) Mon CC Planning Information [Displayed]

i) Planning Permissions

DC/2011/00574/ST: Proposed Flat Conversion (2 units) of existing dwelling – 63 Caemawr Road, Caldicot **TC Ref 12.7.11***

- **Increase in number of vehicles/limited parking**
- **Close to busy Sandy Lane junction**
- **Kitchen on first floor – no escape stairs**

DC/2011/00577/ST: Side extension to main hall, updating and improving toilet facilities plus building extra rooms and storage space – Bethany Baptist Fellowship, 1 Neddern Way, Caldicot **TC App 27.7.11**

DC/2011/00582/ST: Outside Parasols with Heaters – The Castle Inn, 64 Church Road, Caldicot **TC App 12.7.11**

ii) Planning Committee Agenda 20.9.11 – For Information

Town Council noted Planning Information (i) and (ii) above from Mon CC.

Cllrs D Evans and R Stewart declared an interest in this item.

8737 Finance [Circ]

A) To Approve Updated Cheque List Schedule August/September 2011

Town Council resolved to approve the updated cheque list schedule as circulated.

B) To Consider LGA s137 Grant Applications – See 16a [Circ]

i) Caldicot Community Website

Town Council considered an application for £150 grant for hosting costs for caldicot.com from Caldicot Community Website.

It was resolved to donate £150 to Caldicot Community Website.

ii) Shopmobility, Newport

Town Council considered an application for grant from Shopmobility Newport.

Clarification was requested in relation to donations in alternate years and the Clerk referred Members to the newly adopted Standing Orders.

It was resolved to donate £50 to Shopmobility Newport

8738 Members Items of Business [Circ]

i) Cllr J Haskey - Signage Sandy Lane/Chepstow Road

Cllr Haskey requested Town Council support for signs to be placed on Sandy Lane near to the mini-roundabout due to confusion as to where Sandy Lane starts and Chepstow Road ends, following recent issues with emergency services.

A discussion ensued and it was stated that emergency services recently mistook 'Westfield Avenue' for 'Westfield'.

Reference was made to 'google' and 'sat navs' offering incorrect information and it was requested if Mon CC could advise on how to amend these systems or provide a sign indicating that they are incorrect in this area.

It was resolved:

- i) to request Mon CC provide clear directional signs to indicate Sandy Lane and Chepstow Road at the mini-roundabout and 'Westfield' and 'Westfield Avenue' signs**

- Request for Dog Waste Bin in Ward

See Min 8734(8) above

ii) Cllr D Ashwin - CCTV with regard to recent damage to Celtic Cross

It was resolved to consider this item with Min 8739 below.

- Dog Fouling Castle Park school playing fields

Cllr Ashwin withdrew this item from the agenda.

iii) Cllr E Harvey - Complaints Procedure

Cllr E Harvey requested Town Council adopt a complaints procedure as outlined in his correspondence.

The Deputy Mayor referred Members to the recently adopted One Voice Wales Standing Order 30 which he read out.

A discussion ensued and it was stated that One Voice Wales and the Monitoring Officer had since been referred back to Standing Order 30 for clarification and advice.

It was resolved to defer this item to TC 26.10.11 pending clarification and advice from One Voice Wales and the Monitoring Officer.

8739 CCTV [Circ]

It was resolved to consider item 8738 (ii) with this item:

Cllr D Ashwin - CCTV with regard to recent damage to Celtic Cross

Cllr Ashwin referred to recent damage to the Celtic Cross, apparently caught on CCTV but not sufficient to identify the vehicle's registration number. A discussion ensued and Members questioned the efficiency and cost of CCTV in the town following a number of incidents not having been caught on CCTV.

It was resolved to convene a Special Meeting of Town Council to discuss CCTV issues and to invite Tracey Harry [MCC], Andy Mason [MCC] and Inspector J Walker to the meeting.

a) Minutes of CCTV User Group Meeting 6.9.11

Town Council noted the above Minutes of CCTV User Group Meeting.

b) To Sign Draft Memorandum of Understanding (2011)

It was resolved to defer this item to the Special Meeting of Town Council – see above

c) Re: Camera 88 – To Consider Cost for Repair

It was resolved to defer this item to the Special Meeting of Town Council – see above

8740 Land at top of Sandy Lane – To Consider Letter to Residents [Circ]

Town Council considered correspondence from Environmental Health, Mon CC following complaints of fly tipping of green waste in woodland at the top of Sandy Lane.

It was resolved to accept the draft letter from Environment Health, Mon CC to be sent to residents at 1-6 and 93-96 Wentwood View.

Proceedings were suspended to allow Trustees to consider the following item:

8741 King George V Playing Fields [KGVPF]

(1) To Consider STRI Report on Bowls Green August 2011 [Circ]

Town Council resolved to accept the above STRI report on the bowls green.

(2) To Consider Children's Playarea [b/f TC 13.9.11]

a) Play Policy

The Deputy Mayor read out information from Mon CC website in relation to consultation on a Play Strategy for Monmouthshire which will shortly be finalised by a multi agency Play Strategy Group.

It was resolved to set up a Playarea Working Party consisting of Cllrs W Conniff, D Evans, K Harris, E Harvey and A Lloyd to consider a Play Policy and play equipment at KGVPF

b) Provision of Teenage Play Equipment – Letter MCC Re: TC Request for Quotation for teenage agility equipment similar to primary equipment in playarea [Circ]

It was resolved to defer this item to the Playarea Working Party.

Normal proceedings resumed.

8742 Reports

a) Best Kept Garden Competition/Citizen's Awards Presentation 13.9.11 [Circ]

Town Council noted the report.

b) Town Council Representatives on Outside Bodies

Cllr V Lloyd stated Citizen's Advice Bureau in Caldicot was looking forward to working with Monmouth, Abergavenny and Chepstow with a view to a future merger.

c) Governors

Cllr S Webb updated Members in relation to the new Dewstow Primary School and advised of a proposed forthcoming visit to Castle Park Primary School to view “plaza style learning”

d) Other

Cllr D Evans reported on the recent visit to Morières and subsequent positive feedback from schools in Caldicot and Morières in relation to e-twinning.

Town Council noted a written report from Cllr M Stevens, circulated at the meeting, in relation to the recent SLCC Conference held in Swansea.

8743 To Resolve - Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

a) LGA s137 Applications - Group Accounts – See 10B above [Circ]

See Min 8737(B) above

The meeting closed at 8.30pm

.....

Mayor/Deputy Mayor