

CALDICOT TOWN COUNCIL

Sandy Lane
Caldicot

Minutes of Meeting of Caldicot Town Council held at 6.30pm on Wednesday 28th June 2006 at Caldicot Day Luncheon Centre

PRESENT:

Cllrs J Daniels, Mayor	D Jones
D Ashwin, Deputy Mayor	J Marshall
W Edwards [6.45-7.30pm]	R Stewart
D Evans	K Thomas
J Haskey	P Tidmarsh

In attendance: G McIntyre, A Sandiford, Members of the Public

7696 Apologies

Apologies were received from Cllrs C Babb, E Davies and R J Higginson

7697 Open Forum for Public Participation

The following issues were discussed in the Open Forum for Public Participation [Bullet points only]:

- Burger van and double glazing van trading in the pedestrianised area of town centre – Members agreed to write to Licensing Department, Mon CC objecting to licenses being granted in this connection
- Barriers at Caldicot Castle/Town Council support 22.2.06 – Members agreed to write to Mon CC objecting to installation of barriers at Caldicot Castle. The Mayor advised this item was included in the agenda [see Min 7701 (11a)]
- Re: Correspondence [Min 7701 (3)] - Mr G Powell stated:
 - he considered paragraph 1 of this item of correspondence defamatory
 - he had sought advice from Shyan Vining of Welsh Assembly Government stating the proposed motion could not be considered due to a spelling mistake
 - he was contemplating legal action in this respect.

Cllr J Daniels, Mayor requested Mr Powell put a covering letter to Town Council

7698 To Approve the Minutes of Full Town Council Meeting 31st May 2006 [Circ]

The Minutes were approved as a true record subject to:

- page 4 Min 7687(4) para 2 - following “£100,000” insert “each”
- page 4 Min 7687(4) para 3 - delete “topple”
- page 4 Min 7687(4) para 4 - following “It was stated” insert “by a Member of Town Council”
- page 5 Min 7687(6) para 4 – following “Mr Graham Powell” delete “requested he participate” insert “intervened”
- page 5 Min 7687(6) para 4 – following “Mr Powell refused” Cllr R Stewart requested “the Clerk was requested on two occasions to call the police” be inserted in the Minutes. The Clerk disputed the comments and referred to the Mayor agreeing to the content of the Minute prior to the meeting. Three further Councillors backed Cllr Stewart’s comments. It was stated that although it was requested that the police be called the comments were not directed at the Clerk. It was agreed to insert in the minutes following “Mr Powell refused” “the police were asked to be called”

Mr Graham Powell requested a right to respond in relation to page 5 Min 7687 (6) para 4 above. The Mayor refused the request.

a) Mayor to Sign the Minutes

The Mayor Signed the Minutes

7699 To Suspend Proceedings – Mike Moran, Mon CC re: Summer Playscheme 2006

Proceedings were suspended to allow Mike Moran, Mon CC to update Members in relation to the “Schools out for Summer” proposals and charges for 2006 - See Appendix A

7698 b) Matters Arising Update Sheet [Circ] – For Information

Town Council noted the Matters Arising Update Sheet. It was agreed to add flagpoles to the Update Sheet

7700 To Approve the Minutes of Planning Committee 13th June 2006 [Circ]

The Minutes were approved as a true record

a) Mayor to Sign the Minutes

The Mayor signed the Minutes

7701 Correspondence [Circ unless marked*]

(1) Mencap Cymru

Request for Donation

Town Council resolved to donate £50 to Mencap Cymru [PT/WE]

(1a) Caldicot Community Website

Request for Donation/Approve Poster

Town Council considered a request from Caldicot Community Website for a £200 donation and a proposed poster designed to encourage people to consult the Council’s minutes and agendas.

It was resolved to donate £200 to Caldicot Community Website and approve the poster to be added to the website.

Cllr P Tidmarsh declared an interest in this matter

(1b) Monmouthshire Youth Service

Request for Donation

Town Council considered a request from Monmouthshire Youth Service for a donation of up to £1,000 towards the proposed summer scheme for young people living in Severnside area.

Reference was made to local Community Councils being requested to subsidise children from their own community.

It was resolved to donate £500 to Monmouthshire Youth Service [RS/WE].

Cllrs D Ashwin and D Evans declared an interest in this matter

***(1c) Mr A Damsell**

Appreciation for Donation

Town Council noted the appreciation of donation from Mr A Damsell for £108.

Cllr D Evans declared an interest in this matter

7701*(1d) Round the Horn Jazz Society

Appreciation for Contribution £1000

Town Council noted the appreciation of donation from Round the Horn Jazz Society for £1,000.

(1e) Caldicot Events Cttee

Appreciation for Contribution £2000

Town Council noted the appreciation from Caldicot Events Committee of donation for £2,000

Cllrs D Evans and J Daniels declared an interest in this matter

(2) Mon CC

**Review of Principal LG Authority Areas –
Community Boundary Wards & Electoral
Arrangements**

Town Council considered correspondence from Mon CC requesting comments in this matter.

It was resolved that Members send their individual comments direct to Mon CC.

(2a) National Assembly for Wales

Electoral Arrangements in Wales

Town Council considered consultation document from National Assembly for Wales requesting comments in this matter.

It was resolved:

- i) that Members send their individual comments direct to National Assembly for Wales
- ii) to forward the correspondence to Head Teacher, Caldicot Comprehensive School and Monmouthshire Youth Service for information.

(3) Cllr D Ashwin

Re: Town Council Meeting 31.5.06

Cllr D Ashwin made reference to Mr Graham Powell and to interruptions at Town Council meeting 31.5.06.

Cllr W Edwards objected to the discussing of a member of the public by Town Council stating it was “disgraceful” and that members of the public were entitled to speak during the public open forum. The Mayor accepted Cllr Edwards’ objection.

Cllr Ashwin requested Members consider a change to Standing Orders to include the following motion “*Any person being expelled by the Mayor/Chairperson under Standing Order 68 be banned from Town Council Premises for 6 months*”.

Cllr Edwards stated it was unnecessary to change Standing Orders and referred to “the law of the land”. Cllr J Marshall agreed with Cllr Edwards regarding the dismissal of persons from Council meetings stating if a member of the public was dismissed from a meeting the resolution “ought not to exceed to future meetings”.

Cllr J Daniels, Mayor stated Cllr Ashwin’s motion could not be inserted into Standing Orders and that any person interrupting meetings could only be removed from that particular meeting.

Cllr J Marshall proposed an amendment to the motion and read out his proposal, stating he had spoken to Inspector J Smith following Town Council meeting 31.5.05, who had provided him and the Mayor with a copy of “breaches”. Cllr Marshall referred to the “Public Meeting Act 1908” and further stated Inspector Smith would support his proposed amendment.

The Clerk referred to the word “premiss” in Cllr Ashwin’s motion. The Clerk also stated that Town Council did not have the power to consider this motion.

Cllr W Edwards expressed reservations of the Police becoming involved in Town Council business. Cllr Marshall invited Cllr Edwards to speak or write to Inspector Smith in this matter.

Cllr W Edwards left the meeting at this point stating he was “disgusted with the behaviour of Town Council”, that it was an “absolute abomination” and a “lack of respect to the people who they represent”.

Cllr Daniels, Mayor stated Cllr Edwards was showing a “lack of respect to this Town Council”.

Cllr D Ashwin withdrew the motion.

The Clerk stated any further motion to amend Standing Orders must be put in writing to Town Council giving statutory notice.

Cllr J Haskey made reference to the manner in which people conducted themselves at Town Council meetings and to members of the public talking in the public gallery whilst meetings were in progress.

Cllr Daniels, Mayor reiterated all notices of motions should be put in writing in advance of the meeting.

The Clerk was requested to clarify this procedure under Standing Orders. The Clerk referred Members to Standing Order 24 *“A member may ask the Chairman or the Clerk any question concerning the business of the Council, provided notice of the question has been given to the person to whom it is addressed before the meeting begins”*.

The Mayor reiterated legal advice sought from the police following Town Council meeting 31.5.06 that persons causing offence could be asked to be removed from the meeting.

Cllr Marshall referred to his amendment stating “Town Council had a duty to itself and the public to address disgraceful behaviour”.

The Clerk stated Town Council could not consider an amendment as the motion had been withdrawn.

Cllr D Evans stated that if Cllr Ashwin had not brought a request to change Standing Orders there would have been no opportunity for Cllr Marshall’s amendment to be considered.

Cllr R Stewart seconded Cllr Marshall’s amendment and Members voted in favour of the amendment. [Cllrs J Daniels and D Evans abstained from voting].

The Clerk stated Town Council should not have considered the amendment. Cllr P Tidmarsh stated that the item had been “proposed, seconded and voted on”

The Clerk therefore requested the wording of what had been voted on, which was passed around the table to the Clerk, who duly requested the Mayor sign the piece of paper as that of Cllr Marshall’s amendment

It was resolved to amend the motion in favour of Cllr Marshall's "wording" - "*this council address a letter to Graham Powell stating that, as a result of his disorderly behaviour at last month's meeting which contravened **Section 1 (1) of the Public Meeting Act 1908 and Section 5 (1a) of the Public Order Act 1986**, any further outbursts during meetings of Caldicot Town Council will result, and without further warnings, in Caldicot Town Council pressing charges under these acts*".

The Clerk advised Members that this was not correct procedure for the undertaking of Council business. Cllr Ashwin stated this advice was incorrect as he had taken advice on the situation from "Peter Evans", Mon CC.

Cllr J Marshall requested clarification in this matter and the Mayor stated she would seek further advice on the situation.

7701 *(3a) Cllr D Ashwin

**Copy Correspondence to Mon CC re:
Town Centre Benches**

Cllr D Ashwin referred to broken seats in the town centre.

It was resolved to request that strengthening bars be fixed to the benches in the town centre.

**(4) Cllr D Ashwin
(4a) T R Powell**

**Fence - Sandy Lane Allotments
Re: Fence – Sandy Lane Allotments**

Town Council resolved to refer the provision of a steel fence at Sandy Lane allotments to its Tendering Sub-Committee.

(5) Mrs M Bennett

**Request to Site Shed at Oakley Way
Allotment**

Town Council resolved to accept the request to site a shed at Oakley Way allotments at the responsibility of the plot holder

(5a) Mr D Humble

**Request to Site Shed at Oakley Way
Allotment**

Town Council resolved to accept the request to site a shed at Oakley Way allotments at the responsibility of the plot holder

(6) Arriva Trains Wales

Re: Withdrawal of Services to Bristol

Town Council noted the response from Arriva Trains Wales stating it had not operated trains between Cardiff Central, Bristol Temple Meads, Exeter St David's, Plymouth and Penzance since December 2005.

It was resolved to write to Alison Forster, Great Western Link in this matter.

(7) Caldicot Fire Station

Request for Support

Members considered correspondence from Caldicot Fire Station requesting Town Council's support against the intention of South Wales Fire & Rescue Service to downgrade Caldicot Fire Station as part of their Draft Risk Reduction Plan for 2007-2012.

Members also considered correspondence from Mr N Williamson, a local resident and fire-fighter, and Chairman of South Wales Fire Brigades Union, offering to address Town Council on the issue of the Draft Risk Reduction Plan 2007 from the perspective of a fire-fighter.

It was resolved to invite Mr Williamson to address Town Council under suspended proceedings at its meeting 26.7.06.

7701*(7a) Cllr J Harris

Copy Letter of Objection re: Caldicot Fire Station

Town Council noted Cllr J Harris' objection to (7) above.

(8) One Voice Wales

**Notice of Conference/Exhibition and AGM 06
Saturday 14.10.06, Metropole Hotel,
Llandrindod Wells, Powys
NB: To Consider Motions for Submission**

Town Council considered correspondence from One Voice Wales notifying Members of its Conference/Exhibition and AGM 06 and inviting Town Councils to submit up to a maximum of two Motions for debate at the conference - to arrive no later than 14.7.06.

The Clerk advised that Motions should be submitted by Members in writing and agreed by Town Council prior to submitting to One Voice Wales.

Reference was made to the short time span for correspondence from One Voice Wales.

It was resolved:

- i) that the Mayor and Deputy Mayor attend the One Voice Wales conference/exhibition as an approved duty at a cost of £50/delegate [PT/DJ]
- ii) that any Motions for debate be submitted in writing for consideration at Planning Committee 11.7.06.
- iii) that Town Council write to One Voice Wales in relation to Town Council's dissatisfaction at the time span given to consider correspondence received.

***(8a) One Voice Wales**

**Planning Seminar – 28.6.06, 10am – 2.30pm
at County Hall, Cwmbran
NB: To Note Late Notification
to One Voice Wales by 14.7.06**

Town Council noted the above Planning Seminar held at County Hall and referred again to the short notice from One Voice Wales

(9) NJC for Local Govt Services

To Approve NJC Circular 1/06 - NJC Car Allowances

Town Council resolved to approve NJC Circular 1/06 in relation to NJC Car Allowances

***(10) Welsh Blood Service**

Blood Donation Session Results 4-6.6.06

Town council noted advice of blood donation session results from Welsh Blood Service.

***(11) Cllr R Stewart**

Copy Correspondence to Mon CC

Town Council noted copy correspondence from Cllr R Stewart in connection with Caldicot Castle one-way road system, circulated at the meeting

- Report on a meeting of CCCP Group - Cllr R Stewart reported to Members on a recent meeting of Caldicot Castle Country Park [CCCP] and read out a letter received from Giles Ballisat, Severnside Area Manager – to be considered at Town Council meeting 26.7.06. Cllr K Thomas referred to his attendance at a recent Community Safety Action Team [CSAT] meeting where these issues were considered.

It was resolved:

- a) to write a letter to Mon CC to request Town Council representation on CCCP Committee [1 or 2 representatives]
 - b) to request feedback from CSAT
- Town Council noted Cllr Stewart had contacted the feedback to Chief Executive, Mon CC suggesting more involvement of MCC with Town Council where programmes concerning Caldicot were involved
 - It was resolved to send a letter of apology on behalf of Town Council for the non-attendance of the Mayor at Cllr Alan Breeze's inauguration at County Hall.
 - Mon CC proposed summer Playscheme – See Mins 7699 and 7705
 - It was resolved to request a meeting with representatives of Chepstow Town Council during September to discuss common issues.

(12) Cllr J Haskey**Request for Speed Ramps - Complaints about Safety**

Cllr J Haskey referred to an increase in children using the Birbeck Road Park and advised Members of a recent accident involving a young child at Birbeck Road. It was stated that this road was being used as a "rat run" and that the Birbeck Road Park Regeneration Committee feared for the safety of young children in particular.

It was resolved to requested Mon CC consider its request for traffic calming measures at Birbeck Road be prioritised under the Road Safety Strategy and to request a response within 14 days.

7702 Publications, Minutes, Etc [DISPLAYED]

[A] Mon CC, Cabinet	Agenda/Mins 7.6.05
[B] Plus Publishing Services	Local Council's Update Issue No 80
[C] NALC Direct Information Service	Issues No 632, 633
[D] Monmouthshire Community Safety	2005-2008 Mon Community Safety Strategy Partnership
[E] One Voice Wales	The Voice, Volume 3 June 2006
[F] European Union	Inforegio News – April 2006
[G] Community Care Guide	A guide to Community Services & Info – South East Wales
[H] Mon CC, Severnside Area Cttee	Agenda/Mins 14.6.06
[I] Public Services Ombudsman for Wales	Annual Report 2005/2006
[J] Monmouthshire Area CHC Cttee	Agenda/Mins 27.6.06

Town Council noted publications [A] to [J] above, available in Town Council office.

7703 Planning [Displayed]

Cllr R Stewart declared an interest in Planning matters

a) Planning Applications

Plan 2006/00221 – Proposed Extensions to First Floor, Above Garage – 40 Wentwood View, Caldicot **TC Approved**

Plan 2006/00262 – New Pitched Garage Roof and New Rear Utility Room – 28 Blackbird Road, Caldicot **TC Approved**

b) MCC Planning Information – Planning Committee 13.6.06, 27.6.06 – For Information Only
Town Council noted planning information (b) above from Mon CC.

7704 Finance [Circ]

a) Cheque List Schedule – Update [Circulated prior to meeting]

Town Council approved the updated Cheque List Schedule

b) Donations and Contributions Schedule - Update

Town Council approved the updated Donations and Contributions Schedule

c) To Approve Final Accounts 1.4.05 – 31.3.06 [subject to Audit]

Town Council approved Final Accounts 1.4.05 – 31.3.06 [subject to Audit]

i) To Approve Annual Return Sections 1 & 2

Town Council approved the Annual Return sections 1 & 2

ii) Mayor to Sign Final Accounts and Annual Return

The Mayor signed Final Accounts and Annual Return

d) To Consider Re-investment Town Council Bond [Matures 21.7.06]

It was resolved to re-invest Town Council Bond on its maturity for a further 6 months [PT/DJ]

7705 Summer Playscheme – To Consider Contribution [See 3 above] Correspondence [Circ]

Town Council considered proposals from MonCC for “Schools Out” Holiday Activities Programmes including details of the financial support that Chepstow Town Council was offering towards the programme.

Reference was made to Chepstow Town Council’s support and it was stated that Caldicot should not be subsidising people from outside Caldicot.

It was suggested that local Community Councils were invited to discuss this matter with Town Council prior to a decision being made, as children from surrounding communities would have to pay the full amount to attend the playscheme unless the Community Councils were prepared to subsidise them. It was clarified that Mike Moran was writing to Community Councils in this regard [see Min 7699].

It was requested that Town Council donate towards the playscheme in order that all children, irrespective of whether or not they were in receipt of free school meals, were treated equally. It was further requested whose duty it was to pay for children in receipt of free school meals.

It was resolved:

- i) to request from Mon CC whose duty it was to pay for children in receipt of free school meals
- ii) to defer a decision on the amount/basis of Town Council contribution to Planning Committee 11.7.06 pending (i)

7706 To Approve Minutes of KGVPF Charity Trust Cttee held 24.5.06 [Circ]

Town Council approved the Minutes as a true record [PT/JM]

7707 To Approve Minutes of Meeting with John Griffiths AM held 10am on 9.6.06 [Circ]

Town Council approved the Minutes as a true record [PT/DE]

7708 To Consider Minutes of Day Luncheon Centre Voluntary Cttee [DLCVC] held 19.6.06 [Circ]

Town Council noted the Minutes of Day Luncheon Centre Voluntary Cttee and the incorrect date [1.6.06] to be amended. The Clerk apologised for the typing error.

**7709 CCTV – To Note User Group Meeting 14.6.06 CANCELLED
To Note Re-arranged User Group Meeting 10am on Wednesday 19.7.06 at DLC
- Cllrs D Evans and J Marshall**

Town Council noted details for re-arranged CCTV User Group meeting.

Cllr D Evans agreed to bring up the issue of the number of screens viewed and the length of time of viewing at the meeting

7710 KGVPF – Land Registration [b/f TC 31.3.06] – To Note awaiting Mon CC Land Surveyor/Legal Department

Cllr J Daniels, Mayor, advised that the land at KGVPF had been surveyed by Mon CC Land Surveyor and a report was awaited from Mon CC Legal Department on this issue.

It was resolved to defer this item to Town Council meeting 26.7.06

7711 Caldicot Cemetery [b/f TC 31.5.06]

It was stated that approximately 30 years' burial ground remained at Caldicot Cemetery based on the current level of bereavement [as considered by Members at Cemetery site meeting 2.11.05]

It was resolved to review this item annually under Health and Safety

7712 Fairtrade – To Consider Development Cttee Undertake

Town Council resolved to refer this item to Caldicot Regeneration Group.

7713 Caldicot Shopmobility [b/f Planning Cttee 13.6.06]

Cllrs D Evans and P Tidmarsh stated they had raised the issue of Shopmobility in Caldicot requiring volunteers, whereas other schemes in the County were run by Mon CC at a recent Severnside Area Committee and were assured that Cllr Peter Fox would investigate this matter at County Hall.

It was resolved to write to Cllr Peter Fox, Mon CC in this regard.

7714 Reports

a) Governors – To Consider Minor Authority Representation on West End School Governors [Cllr J Daniels nominated Annual Meeting 16.5.06] – Correspondence from Mon CC [Circ]

Town Council considered correspondence from Mon CC regarding new regulations regarding Minor Authority Governors.

It was resolved to write to Mon CC to request that as Mrs R Higginson was no longer a member of Town Council, Cllr J Daniels replace Mrs Higginson as Minor Authority representative on West End School Governing Body.

Cllr J Daniels declared an interest in this matter

b) Town Council Representatives on Outside Bodies

The Mayor referred to the recent local schools swimming gala and stated the winning Shield was not available to be presented on the day.

It was resolved that the Mayor invite the winning school to the Citizens Awards presentation prior to Planning Committee on 11th July 2006.

Cllr D Jones updated Members in relation to a recent CAB meeting:

- Audit Correction Action Plan was up for comment/adoption.
- Funding – No money available under CEDS grant [CAB will be £8,000 worse off]
- Proposed Monmouthshire Bureaux merging – move to Resource Centre towards end July 06 – minor alterations required to the building.
- Revised opening times proposed

Cllr K Thomas referred to the recent CSAT meeting where a request for solar powered lights at the by-pass was requested – CSAT written to Mon CC in this regard. Cllr Thomas also requested via CSAT 30 mph signs painted on the by-pass which was turned down.

c) Site Meeting 2.6.06 at Woodstock Way/Mill Lane – Cllr D Ashwin – To formally request addition to Mon CC Road Safety Strategy

Following the site meeting held 2.6.06 at Woodstock Way/Mill Lane. It was resolved to formally request that the shortening of double yellow lines at Woodstock Way be added to Mon CC Road Safety Strategy and further request confirmation that traffic calming measures at Mill Lane is already in the Strategy.

It was also resolved to write to Caldicot Comprehensive School to request that pupils park their vehicles within the school grounds. Cllr D Evans referred to a Governors meeting to be held 10.7.06 and requested the letter be sent for consideration at this meeting.

Reference was made to the traffic lights at the by-pass [Deepweir] being moved further down the by-pass towards the bus stop being on the Road Strategy Plan

It was agreed to keep the matter of the traffic lights pending

d) Other

There were not other reports

7715 Committee – To consider exclusion of press and public from the meeting during consideration of the following item in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information

a) Tendering Sub Cttee 1.6.06 – To Note No Quorum

Town Council noted no quorum for Tendering Sub-Cttee meeting 1.6.06

b) To Consider Recommendations of Tendering Sub Cttee meeting held 7.6.06 [Circ]

Town Council approved the recommendations of Tendering Sub-Cttee meeting 7.6.06

c) To Consider Recommendations of Tendering Sub Cttee meeting held 22.6.06 [To Follow]

Town Council noted no quorum for Tendering Sub-Cttee meeting 22.6.06. The Mayor advised a further date for Tendering Sub-Cttee had been arranged – 4pm on 6.7.06

The Clerk advised Mr Roger Joy, Street Lighting Manager, Mon CC had turned up for the meeting and met with Cllr E Davies and herself.

d) To Consider Recommendations of Personnel/Appointments Cttee held 1.6.06 [Circ]

Further reference was made to the reclamation of statutory sick pay. Cllr J Daniels clarified it was the responsibility of Personnel Committee to report personnel matters to Town Council.

Reference was made to the model contract contained in the adopted One-Voice-Wales document referring to salary pay date. It was clarified to Cllr Ashwin that Town Council employees were paid on 20th of each month.

e) To Consider Recommendations of Personnel/Appointments Cttee held 19.6.06 [Circ]

Town Council approved the Minutes of Personnel/Appointments Cttee held 19.6.06.

The meeting closed at 9.05pm

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Mayor/Deputy

Appendix A

7699 Mike Moran, Mon CC re: Summer Playscheme 2006

Last 3 years playscheme run under Care Standards Inspectorate Wales [CSIW] – the scheme will not be registered with CSIW this year.

Following report by Wales Audit, Mon CC decided it could not operate the same playscheme this year as it would be falling foul of Wales Audit recommendations.

3 Groups:

- Under 5's [previously piloted in Abergavenny] from 10am – 11.55am
- 5-7 year olds – 10.00am – 11.55am [to restrict increase in costs]
- 8-11 year olds – 9.30am – 2.30pm for a period of 5 weeks [to coincide with Welsh Assembly Government Free Swim Initiative to commence at 3pm]

Previous years - high proportion of play leaders/children for 5-7 year olds - Savings required sessions will run for 1 hour 55 mins for this age group.

Charges:

- Under 5's - £2.65/child
- 5-7 year olds - £3/child
- 8-11 year olds - £8/child

Costs calculated to include costs of staff and materials ÷ no of children attending the scheme in order to break even - the Scheme is required to be self financing

Chepstow Town Council have agreed 50% subsidy for children from Chepstow only not in receipt of free school meals and 100% subsidy for children from Chepstow only in receipt of free school meals up to £12,000.

Previously children in receipt of free school meals attended playscheme free.

Statistics of attendance in Caldicot Area – 3,939 – average of 200/day:

- Portskewett – 38
- Sudbrook – 4
- Rogiet – 48
- Caerwent – 10
- Undy – 81
- Magor – 34
- Newport – 13

Children in receipt of free school meals:

Week 1 - 79
Week 2 - 88
Week 3 - 44
Week 4 - 63

Mike Moran stated he was writing to Local Community Councils for contribution based on amount of children in catchments.

The Mayor thanked Mike Moran for addressing Town Council