

Minutes of Caldicot Town Council held at 6.30pm on Wednesday, 28th March 2012 at Caldicot Town Council.

Present: Cllrs: A Easson, Deputy Mayor J Haskey
D Ashwin R J Higginson
J Bond [6.40pm] A Lloyd
W Conniff V Lloyd
D Evans A Perrett
E Harvey P Watts

[In attendance: Mrs G McIntyre, Clerk, Mrs A Sandiford, Members of Public]

In the absence of the Mayor, Cllr A Easson, Deputy Mayor took the Chair.

Town Council undertook one minute's silence in respect of the recent loss of former Town and County Councillor Graham Powell.

8801 Apologies

Apologies were received from Cllrs C Botchett, K Harris, M Stevens, R Stewart, S Webb

8802 Declarations of Interest – To be identified under the relevant item/Forms to be completed

Cllr D Evans declared an interest in Planning

Further declarations of interest to be identified under the relevant item.

8803 Open Forum for Public Participation [max 30 mins at Mayor's Discretion]

The following items were raised during the public open forum:

- CCTV coverage in the town centre - **It was agreed to write to Caldicot Police to request figures for crimes committed in the town centre**
- Dog fouling/PCSO authority to issue spot fines

8804 To Approve the Minutes of Full Town Council Meeting 29th February 2012 [Circ]

The Minutes were approved as a true record.

a) Mayor to Sign the Minutes

The Deputy Mayor signed the Minutes

8805 To Approve the Minutes of Planning & Resources Committee 13th March 2012 [Circ]

The Minutes were approved as a true record.

a) Mayor to Sign the Minutes

The Deputy Mayor signed the Minutes

8806 Correspondence [Circulated unless marked*]

***(1) Plotholder Sandy Lane Allotments Request to erect shed on Plot 28**

Town Council considered a request to erect a shed on Plot 28 at Sandy Lane allotments.

Clarification in respect of allocation of sheds on allotment sites and upkeep of plots was requested from the Clerk.

It was resolved to agree to permit the plotholder to site a small shed at Plot 28 Sandy Allotments at the plotholder's own responsibility for health and safety.

8806 (2) Lions Club of Chepstow & Caldicot

To note donation of bannerette for TC Building

Town Council noted the donation of a bannerette for Town Council building from Lions Club of Chepstow & Caldicot.

(3) Society of Local Council Clerks

Wales Conference Swansea 18.7.12 – Request Clerk & Admin Asst Attendance

It was resolved that the Clerk and Admin Assistant attend the SLCC Wales Conference 18.7.12 in Swansea

(4) Caldicot & District CAB

Re: Incorporation

Town Council noted correspondence from Caldicot & District CAB advising it has become necessary for it to become incorporated as a company limited by guarantee.

(5) Cllr R J Higginson

Re: Welsh Church Fund Cabinet Working Group - Diamond Jubilee Celebrations

Town Council supported the information that The Welsh Church Fund Cabinet Working Group are recommending to Cabinet that some of its funds could be used to assist local communities wishing to hold Diamond Jubilee celebration events with applications being received by 30.4.12.

(6) Mon CC

Bus shelter draft guidance response by 20.4.12

Town Council considered draft guidance for bus shelters from Mon CC.

A discussion ensued and reference was made to the frequency of buses and numbers of passengers using bus stops determining criteria for a bus shelter. It was stated that the use of buses should be encouraged.

Reference was made to the response date in this matter.

It was resolved to note the guidance received and request Mark Youngman, Transport Policy and compliance Manager to address Town Council following the elections in May 2012.

(7) Mon CC

Mon CC Improvement Objectives 2012/13 Response by 29.3.12

Town Council resolved to support Mon CC Improvement Objectives for 2012/13 and request how Mon CC is going to achieve the objective in terms of finance.

8807 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office

[A]NALC

DIS Issues 778/779/ LCR – Spring 2012

[B] Mon CC

CCTV Monitoring Statistics February 2012

[C] Clerks & Councils Direct

February 2012

[D] Severnside Area Committee

Agenda/Mins 6.3.12/21.3.12

[E] National Association of Councillors

Agenda/Mins 24.3.12

[F] Mon CC

Monmouthshire Countryside Newsletter Issue 15

[G]SLCC

The Clerk Magazine March 2012

Town Council noted Publications [A] to [G] above, available in Town Council office.

8808 Planning [Displayed]

A) Planning Applications Received

DC/2012/00172: Retention of ground mounted solar panels (measuring 2.4m by 7.4m in area by a max height of 2.3m) – Myrtle Cottage, 5 The Pill, Caldicot

TC Approved

DC/2012/00185: Proposed new fascia halo signage, new conservation projecting sign to replace existing sign, new signage above atm, new welcome graphics to window, new name plate to replace existing and no smoking, push/pull and power assisted door signage to glazed door – 6-7 Wesley Buildings, Newport Road, Caldicot

TC Approved

B) Mon CC Planning Information

i) Response re: DC/2010/00473: Retention and alterations of existing garage: demolition of existing outbuildings; and construction of a single storey garage and workshop area – The Coach House, 43 Church Road, Caldicot

Town Council noted the response from Mon CC in relation to Planning Application DC/2010/00473.

8809 Finance [Circ]

a) To Approve Updated Cheque List Schedule March 2012

Town Council resolved to approve the updated Cheque List Schedule as circulated

b) To Consider Renewal of Membership One Voice Wales 2012-13 - £1,060

Town Council resolved to renew membership of One Voice Wales for 2012-13 at a cost of £1,060.

8810 CCTV [Circ]

To Consider CCTV Partnership Memorandum of Understanding

Town Council considered the CCTV Partnership Memorandum of Understanding relating to the operation and development of closed circuit television and maintenance of associated equipment in the town centre.

A discussion ensued and some members queried the efficiency and feedback in relation to CCTV in the town.

It was proposed, seconded and resolved to accept and sign the CCTV Partnership Memorandum of Understanding following the meeting.

8811 King George V Playing Fields

To Consider Caldicot AFC – Anti-Social Behaviour in and around Football Stand

– To Note AFC awaiting report of Crime Prevention Officer

To Note PCSO request Police include in quarterly newsletter/School Liaison Officer/Deployable camera via CSAT/Street Pastors

Town Council considered correspondence from Caldicot AFC in relation to anti-social behaviour issues at King George V Playing Fields. It was requested if Caldicot AFC report incidents of anti-social behaviour to the Police.

Cllr Easson read out further correspondence received in relation to the amount of cleaning up necessary following football matches. It was stated that Caldicot AFC was responsible for cleaning up following their use of the fields.

A discussion ensued and reference was made to the stand attracting anti-social behaviour and a hole in the fence allowing access to the fields when the gates are locked. Reference was also made to Caldicot AFC previously securing a grant from Mon CC to install lighting in the stand which was not fulfilled.

It was resolved to:

- i) request Caldicot AFC provide copy of Crime Prevention Officer report**
- ii) request Caldicot AFC repair the hole in the fence, clean up fields following matches and consider installation of lighting in the stand**
- iii) request Caldicot AFC advise on the number of times anti-social behaviour on the fields has been reported to the Police**

8812 Town Twinning –

- a) To Approve Minutes of Twinning Committee 13th March 2012 [Circ]**

The Minutes were approved as a true record.

- b) To Consider Recommendation**

Town Council noted that Waghausel had responded advising they were unable to send representatives to the Queen's Jubilee weekend celebrations and that no response had been received from Morières to date.

It was resolved to accept the recommendation of Twinning Committee

8813 Reports

- a) To Note Play Working Party Report 14.3.12 [Circ]**

Town Council noted the report of the play working party and that progress is being made via a survey of school children – Cllr A Easson to contact Ysgol-y-Fin for a response in this connection.

Cllr R J Higginson declared an interest in Item 8813 (a) and left the room.

- b) Town Council Representatives on Outside Bodies**

Members referred to Town Council supporting an initiative for a 'Resource Centre' in the town and requested if a meeting had been arranged in this matter. The Clerk advised she had written to Father Lyndon and Caldicot Police with a view to obtaining contacts and that no response had been received to date.

It was resolved to further write to Father Lyndon and Caldicot Police, expressing disappointment that no response had been received and to request what is required from Town Council in relation to this initiative.

- c) Governors**

A Member requested an update in relation to Caldicot School and it was clarified that Town and Community Councils were not represented on Secondary Schools.

- d) Other**

There were no other reports.

8814 To note no Planning & Resources Committee meeting 9.4.12

Noted

8815 RESOLVED - Exclusion of Press and Public– By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

A) Re: Tymperleys Nursery

Town Council resolved to accept the request from VJ for a one year extension to the lease of Tymperleys Nursery

The meeting closed at 7.20pm

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Mayor/Deputy Mayor