

## CALDICOT TOWN COUNCIL

Sandy Lane  
Caldicot

### Minutes of Caldicot Town Council held at 6.30pm on Wednesday 27<sup>th</sup> January 2010 at Caldicot Town Council

**Present:** Cllrs: Cllr D Evans, Mayor  
P Watts, Deputy Mayor  
C Ashwin  
D Ashwin [left 7.15 pm]  
J Bond  
A Easson [6.35pm]

E Harvey  
R J Higginson  
R Stewart  
K Thomas  
S Webb

In attendance: G McIntyre, Clerk, A Sandiford, Insp J Walker, PCSOs D Burton and C Vaughan, Mr A Mason, CCTV Development Officer, Mon CC and Members of Public and Press

#### 8339 Apologies

Apologies were received from Cllrs K Harris, J Haskey, V Lloyd, A Perrett, M Stevens

#### 8340 Declarations of Interest – to be identified under the relevant item

**Cllrs D Evans and R Stewart declared an interest in Planning Matters**  
**Cllr R J Higginson declared an interest in Min 8345 (4), (8)**

**It was resolved to consider Items 8345 (2), (6) and 8349 (ii) in suspended proceedings.**

#### 8341 To suspend proceedings

- i) **Inspector J Walker, Caldicot Police**
- ii) **Mr A Mason, CCTV Development Officer, Mon CC**

See Appendix A

#### 8342 Open Forum for Public Participation [max 30 mins at discretion of Mayor]

The following issues were discussed in the public open forum:

- Church Road – Gridlock/road surface/double yellow lines
- Overhanging trees and hedges/Enforcement Notices issued in Castle Ward - **The Mayor to pursue Mon CC intentions re: rest of Caldicot and notify resident of Mon CC response**
- Commendation of upkeep of Caldicot Cemetery and King George V Playing Fields – **Mayor to relay to Town Council Contractor**
- Progress re: second supermarket – **Cllr D Evans declared an interest in this matter**

#### 8343 To Approve the Minutes of Full Town Council Meeting 25<sup>th</sup> November 2009

[Circ]

The Minutes were approved as a true record.

##### a) **Mayor to Sign the Minutes**

The Mayor signed the Minutes

#### 8344 To Approve the Minutes of Planning and Resources Committee 12<sup>th</sup> January 2010

[Circ]

The Minutes were approved as a true record, subject to the addition of Cllr A Perrett [6.35pm] under 'Present'.

##### a) **Mayor to Sign the Minutes**

The Mayor signed the Minutes

**8345 Correspondence [Circulated unless marked\*]**

- (1) **Mon CC** **Request for Minor Authority Governor on Castle Park Primary School Governing Body**

**It was resolved to nominate Cllr V Lloyd to replace Cllr P Watts on Castle Park Primary School Governing Body.**

- (2) **Insp J Walker, Caldicot Police** **Re Drugs dogs in the Force**

See Min 8341 above

- (3) **Mon CC** **Re: Market Stalls**

Town Council noted response from Mon CC advising that the Market Supervisor is on site for every market and ensures that access to the town centre is maintained.

- (4) **Welsh Assembly Government** **Recycling in Monmouthshire**

Town Council noted response from Welsh Assembly Government [WAG] advising it has liaised extensively with Mon CC over its decision to replace kerbside sort recycling with co-mingled recycling in the county and although WAG presented its preference for kerbside sort, Mon CC has decided to proceed with the changes.

**Cllrs D Evans and R J Higginson declared an interest in this matter.**

- \* (5) Caldicot Town AFC Twinning Assoc. Appreciation for £400 donation**

Town Council noted the appreciation for donation from Caldicot Town AFC Twinning Association.

- \* (5a) Shopmobility Newport Appreciation for £25 donation**

Town Council noted the appreciation for donation from Shopmobility Newport.

- (6) **Severnside NHPT** **Storenet**

See Min 8341 above.

- \* (7) Mon CC Re: Highway Adoption Records – Caldicot [Available Town Council office]**

**It was resolved to defer this item to Planning Committee 9.2.10.**

- (8) **Mon CC Re: Business Rates (2010/11) Consultation Meeting – 2.2.10, 6pm at Portskewett Rec. Hall**

Town Council noted details of a meeting to provide information and listen to business ratepayers' comments on the service development and budgets for 2010/2011 before plans are finalised.

**Cllrs D Evans and R J Higginson declared an interest in this matter.**

**8345 (9) One Voice Wales**

**Larger Local Council Cttee – Translation Facilities**

Town Council noted correspondence from One Voice Wales requesting comments on whether or not One Voice Wales should continue to provide translation facilities for the Larger Local Council Committee meetings.

**(10) One Voice Wales**

**WAG Capital Finance Framework Consultation**

Town Council noted correspondence from One Voice Wales in relation to WAG Capital Finance Framework consultation.

**(11) Resident**

**Request for footpath at Cemetery**

Town Council considered a request from a resident for a footpath at the Cemetery.

**It was resolved that the Mayor and Clerk request a meeting at the Cemetery with Mon CC Engineer in this matter.**

**(12) One Voice Wales**

**Buckingham Palace Garden Centre Party 20.7.09**

**It was resolved that the Mayor and guest be nominated to enter the draw for the 2010 Buckingham Palace Garden Party.**

**(13) Mon CC**

**Community & Economic Development Scheme 10/11**

Town Council noted applications for Community & Economic Development Scheme 2010/11 to be with Mon CC by 4pm on 26.2.10.

**(14) County Cllr J Marshall**

**Issues in Caldicot**

Town Council noted correspondence from County Cllr J Marshall re: issues in Caldicot.

**\* (15) SLCC**

**To Consider Cemetery Management Course –  
Wednesday, 24.3.09 Chepstow £95 per delegate**

**It was resolved that the Clerk and Administrative Assistant attend the above Cemetery Management Course.**

**(16) Mon CC**

**Response re: Signage**

Town Council noted correspondence from Mon CC stating it is intended to remove the obsolete brown tourism sign at the entrance to Caldicot from Rogiet and replace it with the existing “Welcome to Caldicot” sign as part of the proposals to alter the footway from Rogiet to Caldicot under safe routes in communities’ scheme in the Caldicot area. It was stated that care should be taken of the flower bed when the sign is moved.

A discussion ensued regarding the proposed foot/cycle path from Rogiet to Caldicot School.

A discussion also ensued regarding the new pedestrian crossing, installed under the safe routes in communities’ scheme along Sandy Lane.

<b>8346 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office</b>	
[A] NALC	Direct Info Service Issues 725
[B] Plus Publishing Service	Local Council's Update Issue 122
[C] One Voice Wales	Mon/Newport Area Cttee agenda/Minutes 14.1.10
[D] Mor Hafren Area Committee	Agenda/Minutes 9.12.09, 20.1.10
[E] GAVO	The Monmouthshire Network
[F] STRI	Bulletin, January 2010
[G] Mon CC	Farming and the Public Highway
[H] Charity Commission	News 30 – Autumn 2009
[I] NALC	Local Council Review, Winter 2009
[J] One Voice Wales	Planning Aid Wales e-newsletter, Nov 09
[K] Mon CC	Welsh Language Scheme 2008/11
[L] Caldicot School	D of E Bronze Group Photographs
[M] Play For Wales	Issue 30, Autumn 2009
[N] L G Boundary Commission for Wales	Review of electoral arrangements for Welsh Principal areas – A guidance note
[O] One Voice Wales	The Voice – Issue 12, WAG Written Statement – Update on Community and Town Councils
[P] WPCO Amanda Yung	Storenet Minutes 11.1.10
[Q] Clerks & Councils Direct	January 2010, Issue 67
[R] Morières-les-Avignon	January 2010
[S] Gwent CHC	Agenda/Minutes 19.1.10

Town Council noted Publications [A] to [S] above, available in Town Council office.

#### **8347 Planning [Displayed]**

##### **A) Planning Applications Received**

- DC/2009/01124:** Change of use from A1 (shops) to A3 (food and drink) – 33 Newport Road, Caldicot **TC Approved**
- DC/2009/01211:** Single storey rear sunroom extension – 11 Castle Gardens, Caldicot **TC Approved**
- DC/2009/01216:** Extension over converted integral garage; new detached double garage – 94 Castle Lea, Caldicot **TC Approved**

##### **B) Mon CC Planning Information**

###### **i) Planning Permissions**

**DC/2009/01063:** White PVCU rear conservatory – 101 Park Road, Caldicot **TC App 25.11.09**

**ii) New/Completed Enforcement Cases: Oct-Dec 09**

**iii) Planning Committee Agenda 19.1.10 – For Information**

Town Council noted Planning Information (i) to (iii) above from Mon CC

#### **8348 Finance**

**A) To Approve Updated Cheque List Schedule December 09/January 2010 [Circ]**

Town Council resolved to approve the updated Cheque List Schedule as circulated.

**B) To Approve Financial Comparisons 1.10.09-31.12.09, 1.4.09-31.12.09 [Circ]**

Town Council resolved to approve Financial Comparisons 1.10.09-31.12.09, 1.4.09.31.12.09

**C) To Approve increase in emptying charges from £2.62 to £2.72 per bin from 1.4.10 due to fuel cost and landfill tax increases - Merlin Waste Control Specialists Ltd**

Town Council approved increased emptying charges of £2.72 per bin from 1.4.10.

**8348 D) To Approve Re-imburement to RBL Re: Remembrance Parade 8.11.09 – Buffet £130**

**Town Council resolved to reimburse buffet costs to RBL in the sum of £130.**

**E) To Note Refund of £1,000 Donation/Christmas Lighting Account Caldicot Community Carnival**

Town Council noted refund donation from Caldicot Community Carnival.

**8349 Members Items of Business [Circ]**

**i) Cllr R Stewart – Copy letter to MCC re: Caldicot Castle Park Fireworks Display**

Town Council noted copy response from Mon CC to Cllr Stewart re: Caldicot Castle Park Fireworks Display.

**ii) Cllr D Ashwin – CCTV Caldicot Police Station**

See Min 8341 above

**8350 Public Services Ombudsman for Wales – Code of Conduct – Draft Guidance Consultation by 12.2.2010 [Circ]**

Town Council noted and accepted the draft guidance in respect of the Model Code of Conduct extended and amended to refer to the Welsh Code and to the Welsh context.

**8351 CCTV [b/f P&R 12.1.10]**

See Min 8341 above

**8352 Reports**

**a) Town Council Representatives on Outside Bodies**

There were no reports

**b) Governors**

Cllr A Easson referred to consultations re: amalgamation of Green Lane and West End schools and also to security re: the vacant Green Lane school.

**c) Other**

The Mayor advised Members of an invitation to the AGM of Caldicot & District Chamber of Commerce to be held at 6pm on 3.2.10 at Ye Olde Tippling Philosopher

**8353 Committee – To consider exclusion of the public and press from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information**

**1. To Consider quotation re: safety surfacing at KGVPF play area**

**Town Council resolved to accept quotation from Mon CC to make good, under suitable weather conditions, safety surfacing tiles at KGVPF at a cost of £456.00 + VAT**

The meeting closed at 8pm

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Mayor/Deputy Mayor

## APPENDIX A

### 8341 To suspend proceedings

Inspector Walker introduced Mr Andy Mason, CCTV Development, Mon CC and PCSOs Ceri Vaughan and Dave Burton.

#### i) Inspector J Walker, Caldicot Police

Inspector Walker updated Members on crime statistics in the town.

Inspector Walker responded to Members on the following:

- Types of crime being committed locally
- Updating victims following crimes
- Volunteers monitoring CCTV

Inspector Walker outlined the new Monmouthshire “hub” policing system consisting of 50-60 officers to serve Caldicot/Chepstow and Abergavenny/Monmouth areas with Caldicot/Chepstow areas being operated from Chepstow Police Station. A new Inspector and Neighbourhood Sergeant for Caldicot to be incorporated as a result of the changes.

#### ii) Mr A Mason, CCTV Development Officer, Mon CC

##### Min 8349: Cllr D Ashwin – CCTV Caldicot Police Station

Correspondence from Cllr D Ashwin proposing localised CCTV monitoring from Caldicot Police Station was discussed.

Mr Mason referred to the “inherited” monitoring system but commended the geographical knowledge of CCTV operators in Caerphilly and considered this to be an advantage.

Mr Mason also referred to improved technology since the implementation of CCTV and considered rapid deployment cameras, in addition to the static CCTV cameras to be the way forward.

Monitoring of rapid deployment cameras from Chepstow Police Station, payable by Chepstow Town Council at a cost of £9,000 was currently being piloted. It was stressed that monitoring was via digital recording and not manned 24/7.

A Member requested CCTV coverage of Oakley Way shops area. It was stated that this issue would be considered at the forthcoming problem solving group meeting.

Police justification required for the use of rapid deployment cameras.

A Member referred to HGVs parking overnight in Jubilee Way car park.

The ‘Storenet’ radio system was outlined to Members. Cllr S Webb who attended the recent Storenet meeting commended the scheme and requested Town Council support.

Recent Gridlock at Church Road was reported to Inspector Walker – The Inspector to refer this item to local Police

The Mayor thanked the Police and Mr Andy Mason for attending the meeting.