

CALDICOT TOWN COUNCIL

Minutes of Caldicot Town Council held at 6.30pm on Wednesday, 26th October 2011 at Caldicot Town Council.

Present: Cllrs: M Stevens, Mayor
A Easson, Deputy Mayor
D Ashwin [left 8.05pm]
D Evans
K Harris
E Harvey [left 8.05pm]
J Haskey [left 8.05pm]
R J Higginson
A Lloyd
V Lloyd
A Perrett
P Watts
S Webb

[In attendance: Mrs G McIntyre, Clerk, Mrs A Sandiford, Members of the public]

8744 Apologies

Apologies were received from Cllrs J Bond, W Conniff, R Stewart

8745 To Suspend Proceedings – Mr David Morris, Monmouthshire Housing Association

See Appendix A

Cllr D Evans declared an interest in this matter

Cllr R J Higginson declared an interest in this matter and left the room

The Mayor informed Members of an invitation to a Carol Service at St Mary's Priory Church, Chepstow on 29.11.11 at 7pm

8746 Declarations of Interest – To be identified under the relevant item/Forms to be completed

Cllr D Evans declared an interest in Min 8751 (2), (4), (8). (8a) and Min 8753

Cllr M Stevens declared an interest in Min 8751 (8), (8a)

Cllr P Watts declared an interest in Min 8751 (8), (8a)

Cllr K Harris declared an interest in Min 8751 (8), (8a)

Cllr R J Higginson declared an interest in Min 8751 (2)

Further declarations of interest to be identified under the relevant item.

8747 Open Forum for Public Participation [max 30 mins at Mayor's Discretion]

The following items were raised during the public open forum:

- Content of letters from Members in Free-Press following a vote taken at TC 26.10.11 for outline planning permission for proposed supermarket.
- Objection to Crick Road housing development in LDP
- Ownership of footpath between Elim Pentecostal Church and St Paul's Catholic Church
- Cars for sale in cul-de-sac at Deepweir – **GM to report to Mon CC Highways Dept.**

8748 To Approve the Minutes of Full Town Council Meeting 28th September 2011 [Circ]

The Minutes were approved as a true record, subject to the following amendment:

- Page 5: Min 8736 re: Plan MM12465: delete *Cllrs DE/AL/VL/PW* insert *Cllrs WC/AL/VL/PW*

a) Mayor to Sign the Minutes

The Mayor signed the Minutes

8749 To Approve the Minutes of Planning & Resources Committee 11th October 2011

a) Mayor to Sign the Minutes

The Minutes were approved as a true record and duly signed by the Mayor

8750 To Approve the Minutes of Special Town Council Meeting 18th October 2011

a) Mayor to Sign the Minutes

The Minutes were approved as a true record and duly signed by the Mayor

8751 Correspondence [Circulated unless marked*]

*** (1) Mon CC**

**To Note signs to be ordered Re: Sandy Lane/
Chepstow Road [b/f T C 28.9.11]**

Town council noted signs to be ordered re: Sandy Lane/Chepstow Road.

*** (2) Mon Housing Association [MHA]**

**To agree offer of contribution of 50% of Cost of
Dog Waste Bin for installation at Denny View
[Cost £200] [b/f TC 28.9.11]**

**Town Council resolved to accept an offer of contribution of 50% from MHA towards the
installation of a dog bin at Denny View.**

*** (3) Mon CC**

**Response re: clarification of bench at Sandy Lane
– MCC would maintain at owner's expense by
means of bond [b/f TC 28.9.11]**

Town Council noted clarification from Mon CC re: maintenance of bench at Sandy Lane.

(4) Mon CC

**To Note Update on FP 28 Caldicot, Castle Park
Primary School**

Town Council considered an update from Mon CC in relation to Footpath 28.

A discussion ensued and Town Council expressed concerns over the health and safety of the school children.

**It was resolved to support Castle Park Primary School and its Governors in their efforts to
resolve this matter.**

A recorded vote was requested:

For: 10 - Cllrs DA/AE/KH/JH/RJH/AL/VL/MS/SW/PW

Abstention: 3 - Cllrs DE/EH/AP

It was further resolved to request MCC seek a judicial review in this matter

A recorded vote was requested:

For: 11 - Cllrs DA/AE/EH/KH/JH/RJH/AL/VL/MS/SW/PW

Abstention: 2 - Cllrs DE/AP

Cllr D Evans declared an interest in this matter

8751 (5) Mon CC

**Monmouthshire Local Development Plan (LDP)
Deposit Public Consultation NB: Consultation by
18.11.11**

Town Council considered the above consultation document from Mon CC.

It was resolved to include comments made by County Councillor John Marshall in the Open Forum for public participation re: concerns of drainage in relation to the Crick Road development, particularly in the Castle Lea area due to surface water.

*** (6) Mon CC**

**To Consider planning training dates – Thursday,
3.11.11/24.11.11/15.12.11**

It was resolved to request Mr David Swanson, Mon CC undertake planning training at Town Council building 24.11.11

(7) Veolia Environmental Services

**Proposed Energy Recovery Facility within the
Llanwern Steelworks Complex – Community
Update For Information NB: Veolia willing to
attend TC without Action Group**

Town Council considered further correspondence and a ‘Community Update’ from Veolia Environmental Services in relation to the proposed energy recovery facility within the Llanwern Steelworks complex.

A discussion ensued and it was requested that the ‘Action Group’ address Members prior to Town Council meeting with Veolia in order to put the views of the ‘Action Group’ to Veolia.

It was resolved that the Mayor, Deputy Mayor and Clerk arrange a meeting with the ‘Action Group’ and Veolia Environmental Services in this matter.

*** (8) Caldicot Community Carnival**

**Appreciation of Donation £2000 Christmas
Lighting Up**

Town Council noted the appreciation for donation from Caldicot Community Carnival

(8a) Caldicot Community Carnival

**Request use of Town Council Building Friday,
2.12.11**

It was resolved to allow Caldicot Community Carnival to use Town Council building 2.12.11.

8752 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office

[A]NALC

Direct Info Service Issues 768,769

[B]One Voice Wales

The Voice Issue 17 Autumn/Agenda LLC 19.10.11/

Agenda Newport/Mon Cttee 10.11.11

[C]Aneurin Bevan CHC

Agenda/Mins 4.10.11

[D] Mon CC

Sevenside Area Cttee Agenda/Mins 5.10.11

[E]STAG

Agenda AGM 11.10.11

[F] National Association of Councillors

Agenda AGM 22.10.11

[G]Mon CC

Countryside News Autumn 2011

Town Council noted Publications [A] to [G] above, available in Town Council office.

8753 Planning [Displayed]

A) Planning Applications Received

DC/2010/00908: Single storey side extension for utility and store room 18 Kipling Road, Caldicot
TC Approved

DC/2011/00957/NEW: New illuminated individual fascia lettering; New internally illuminated projecting sign; and installation of branch name plate 64 Newport Road, Caldicot
TC Approved

DC/2011/00965/NEW: Replacement cctv camera, security lighting and upgrade of existing ATM surround 64A Newport Road, Caldicot
TC Approved

B) Mon CC Planning Information

i) Planning Permissions

DC/2011/00646: Single storey extension to rear of existing dwelling 8 New Road, Caldicot
TC Approved

DC/2011/00787: Change of garage roof from flat to pitch (sloping) 10 Heron Road, Caldicot
TC Approved

DC/2011/00819: Granny annexe for disabled occupant 17 Neddern Way, Caldicot
TC Approved

ii) Planning Committee Agenda 18.10.11 – For Information

Town Council noted Planning Information (i) and (ii) above from Mon CC.

8754 Finance [Circ]

A) To Approve Updated Cheque List Schedule October 2011

It was resolved to approve the updated Cheque List Schedule as circulated

B) To Approve Financial Comparisons 1.7.11-30.9.11, 1.4.11-30.9.11

It was resolved to approve the above Financial Comparisons as circulated

8755 Members Items of Business [Circ]

i) Cllr A Lloyd - Request for support for Post Box at Denny View

Town Council supported Cllr Lloyd in his efforts to install a Post Box at Denny View on behalf of local residents.

It was resolved to request Royal Mail install a Post Box next to the mail delivery box at Denny View.

ii) Cllr E Harvey - Complaints Procedure [b/f TC 28.9.11] NB: Response from Monitoring Officer Re: Breach of Code of Conduct for members [awaiting OVW response]

Town Council considered Cllr Harvey's recommendation for a complaints procedure together with the response from the Monitoring Officer.

A discussion ensued and reference was made to Town Council's Standing Order 30 (d) (v)

It was resolved to accept the advice of the Monitoring Officer and await clarification from One Voice Wales in this matter.

iii) Cllr M Stevens – HRH Queen Elizabeth 11 Diamond Jubilee Celebrations for June 2012

Cllr Stevens requested support for Town Council to commemorate HRH Queen Elizabeth II Diamond Jubilee Celebrations in June 2012 and the setting up of a working party to include interested Members and representatives of local organisations and youth clubs.

A discussion ensued and it was stated that Friends of Caldicot Castle group were also considering commemorating the event. It was suggested that consideration could be given to the working party to constitute itself.

It was resolved to write to local organisations, youth clubs and Friends of Caldicot Castle for expressions of interest in being part of a working party to consider arrangements in Caldicot to commemorate HRH Queen Elizabeth II Diamond Jubilee in June 2012.

A recorded vote was requested:

For: 11 - Cllrs AE/DE/KH/JH/RJH/AL/NL/AP/MS/SW/PW

Abstention: 2 - Cllrs DA/EH

8756 CCTV

a) To Sign Draft Memorandum of Understanding (2011) [B/f TC 28.9.11] [Circ]

A County Council Member referred to a recent CCTV meeting and to the possible upgrade of cameras.

It was resolved not to sign the Draft Memorandum of Understanding at this stage.

b) Re: Camera 88 – To Consider Cost for Repair [B/f TC 28.9.11] – NB: CCTV Officer negotiated with Stryker – cost less than £200

It was resolved to accept costs of less than £200 for repair to Camera 88 in the town.

8757 Mayor’s Charity Concert – 7.30 pm Friday, 11th November 2011, Caldicot Leisure Centre – Tickets available town council office

Town Council noted the arrangements for the Mayor’s Charity Concert. The Mayor urged Members to sell tickets for the event.

8758 Annual Sunset Service – 4pm Sunday, 13th November 2011 at Celtic Cross

Town Council noted the arrangements for its Annual Sunset Service 13.11.11.

a) Royal British Legion - Invitation to Remembrance Events [Circ]

Town Council noted invitations and arrangements for proposed events for Remembrance from the Royal British Legion.

8759 To Arrange Date for Estimates Committee

It was resolved to arrange a meeting of Estimates Committee at 6pm on Tuesday 8.11.11 prior to Planning & Resources Committee.

8760 Reports

a) Mayor's Report on Twinning Visit to Morières-les-Avignon 8.9.11-12.9.11 [Circ]

The Mayor updated Members on the recent twinning visit to Morières and positive developments since the visit. The Mayor stated all primary schools in Caldicot were now participating in e-twinning with Morières and local interested groups and organisations had been contacted with a view to corresponding directly with similar groups in Morières.

The Mayor proposed the setting up of a working party to include interested Members and representatives of local groups and organisations who had recently expressed an interest in twinning with Morières. Reference was made to Caldicot Twinning Association.

It was resolved to arrange a meeting of the Twinning Committee with a view to it meeting with interested groups and organisations in the town, to include Caldicot Twinning Association, to progress twinning with Morières.

The Mayor stated she had been presented with a 'Morières medal' for each Member which could be collected from the Clerk.

b) Town Council Representatives on Outside Bodies

Cllr P Watts updated Members in relation to Friends of Caldicot Castle, including the amount of visitors to the Castle between April and September 2011, potential funding from CADW and Mon CC and the prospective application for Green Park status which, if successful, would coincide with 50 years of council ownership.

Cllr A Eason declared an interest in Caldicot Castle

c) Governors

Cllr S Webb updated Members in relation to the recent open day at Green Lane School and tour of Castle Park Primary School to view the plaza learning system.

Cllr V Lloyd stated she had attended the learning plaza at Castle Park Primary School, where the children were "enjoying the freedom of moving around".

d) Other

A Member referred to graffiti in the children's play area which had been reported to the Police and reference was made to the necessity for a CCTV camera in the area.

The meeting closed at 8.10pm

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Mayor/Deputy Mayor

APPENDIX A

8745 To Suspend Proceedings – Mr David Morris, Monmouthshire Housing Association [MHA]

Mr David Morris provided current MHA literature for Members to collect from the Clerk.

The following issues were raised:

- damp
- woodworm
- condemned gas fire
- heating system issues
- refuse/fly tipping/recycling
- maintenance/repairs policy
- contractors/monitoring
- Cwrt Severn
 - lift
 - weeds around barbeque area
 - loop system
 - testing method of pull cords
- off-road parking scheme
- future planned estate improvements
- handy person available to all tenants
- ‘Flying Start’ and ‘Communities 1st’ schemes
- MHA pets policy
- Request for garage doors at Wiesental Close – Cllr PW to contact DM
- MHA contract framework

Mr Morris stated he could not comment on individual cases and requested Members contact him direct to report issues as they arise.

Cllr D Evans declared an interest in this matter

Cllr R J Higginson declared an interest in this matter and left the room

The Mayor thanked Mr Morris for attending.