

CALDICOT TOWN COUNCIL

Minutes of Caldicot Town Council held at 6.30pm on Wednesday, 26th March 2014 at Caldicot Town Council

Present: Cllrs: A Davies, Mayor
A Lloyd, Deputy Mayor
D Ashwin [left 7.40pm]
W Conniff
A Easson
D Evans
F J Harvey
J Haskey
R J Higginson
G Owen
M Stevens
P Stevens
R Stewart

[In attendance: G McIntyre Clerk, A Sandiford, Members of Public & Press]

9163 Apologies

Apologies were received from Cllrs P Watts, S Webb

9164 Declarations of Interest – To be identified under the relevant item/Forms to be completed

Declarations of interest to be identified under the relevant item

9165 Suspended Proceedings – Caldicot Police

See Appendix A

9166 Open Forum for Public Participation [max 30 mins at Mayor's Discretion]

The following items were raised during the Public Open Forum:

- Flooding at Caldicot Labour Club – **EH to liaise with Cllr DE re available dates to meet**
- “Erosion” of Caldicot Castle - *The member of public wished their disappointment in Town Council not lobbying Mon CC in an effectual way over the past 4-6 years be recorded.*
Cllr A Easson declared an interest in this item and left the room
- Mon CC garden waste collection – *The member of public was advised to contact the One Stop Shop regarding non collection of waste.*
- S106 funding re: Asda Development/Caldicot Town Team
- Allocation of s106 funds from Church Road development towards Mon CC 3G pitch
- Lack of train services and improvements required at Caldicot Railway Station

9167 To Approve the Minutes of Full Town Council Meeting 26th February 2014 [Circ]

The Minutes were approved as a true record.

a) Mayor to Sign the Minutes

The Mayor signed the Minutes.

9168 To Approve the Minutes of Planning & Resources Committee 11th March 2014 [Circ]

The Minutes were approved as a true record.

a) Mayor to Sign the Minutes

The Mayor signed the Minutes.

9169 Correspondence [Circulated unless marked*]

(1) Mon CC Severnside Dog Fouling And Littering Working Group Update/ “Give Dog Fouling The Red Card” Pilot Scheme

Town Council noted and accepted an update from Mon CC Severnside Dog Fouling and Littering Working Group in relation to its “Give Dog Fouling the Red Card” pilot scheme.

A Member advised that the scheme was being launched 30.4.14 and signs would be erected in this regard.

(2) Severn Tunnel Action Group [STAG] Re: Caldicot Railway Station

Town Council considered correspondence from STAG advising of an increase in users of Severn Tunnel Junction and Caldicot Railway Station, despite the service in Caldicot being “awful”.

A discussion ensued and Members agreed with the improvements and services required at Caldicot station, outlined by Mr Flint in the Open Forum. A County Councillor stated that the Mon CC Joint Rail Working Group was being abolished and urged Town Council to request Mon CC reconsider its decision in this regard.

STAG was commended in its efforts in relation to improved services at Severn Tunnel Junction.

It was resolved:

- i) to support the efforts of STAG at Caldicot station.**
- ii) that Cllr A Easson and Mr D Flint [STAG] formulate a letter to the Chairman of Mon CC Joint Rail Working Group urging the committee to continue in the south of the county and requesting Caldicot railway station is put on the top of the list of priorities.**

(3) Mon CC To Note Response Re: Garden Waste Collection

Town Council noted the response from Mon CC advising the fee increase for garden waste collection was approved by Cabinet along with all other fees and charges on 18.12.13.

(4) Mon County CAB Update

Town Council noted an appreciation and request of continued support from Monmouthshire County CAB.

(5) Mon CC To Note Notice of Adoption of a Local Development Plan [LDP], Monmouthshire LDP 2011 – 2021

Town Council noted the adoption of Mon CC LDP 2011-2021.

(6) One Voice Wales To Consider Bespoke Training re: Devolution of Services

Town Council considered correspondence from One Voice Wales advising of a new training module on devolution of services that can be delivered on a bespoke basis at a cost of £400 for up to 20 delegates.

It was resolved to arrange bespoke training on Devolution of Services via One Voice Wales at Town Council building and offer out any vacant places to local community councils.

9169 (7) Resident

Re: Community Charge for Caldicot

Town Council considered a request for breakdown of 17.5% increase in Community Charge for Caldicot.

It was resolved that the Mayor and Clerk formulate a response to the resident.

9170 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office

[NB: One Voice Wales responds on WAG consultations on behalf of Town Councils via a network of volunteer responders: interested councillors require e-mail address – contact Clerk]

[A] Mon CC

**CCTV Monitoring Statistics - February14/
Agenda/Minutes CCTV User Group Meeting 4.3.14
The Journal, Spring Issue 2014**

[B] ICCM

Consultations:

[C] Welsh Government

**i) Draft Playing Fields (Community Involvement
in Disposal Decisions) (Wales) Regulations 2014
response 30.5.14**

[D] One Voice Wales

**ii) Local Govt Byelaws (Wales) Act 2012 –
Implementation response 11.5.14**

[E] Independent Remuneration Panel

**WAG Response re: Positive Planning –A consultation
on proposals to reform the planning system in Wales
Final Annual Report for 2014**

[F] Clerks & Councils Direct

March 2014 Issue 92

Town Council noted Publications [A] to [F] above, available in Town Council office.

9171 Planning [Displayed]

A) Planning Applications Received

DC/2014/00092 [Amended]: Outline plot for one house – 30 Longcroft Road, Caldicot

TC Approved

Cllr A Easson declared an interest in DC/2014/00092 and left the room

B) Mon CC Planning Information

i) Planning Permissions

DC/2013/00921: Development of Class A1 foodstore with associated car parking, landscaping and access works; construction of new relief road to allow the closure of Woodstock Way to vehicular traffic; and improvements to the public realm on that part of Woodstock Way between the proposed foodstore and the library – Land fronting Woodstock Way and Chepstow Road, Caldicot

TC App 10.12.13

DC/2014/00135: Proposed horticulture unit and relocation of trolley bay – Waitrose Ltd, Newport Road, Caldicot

TC App 25.2.14

Town Council noted the above planning information from Mon CC

Cllr D Evans declared an interest in planning matters

9172 Finance

a) To Approve Updated Cheque List Schedule March 2014 [Circ]

Town Council resolved to approve the updated Cheque List Schedule as circulated

- b) To Consider/Approve Apex Computers Support Renewal 1.4.14 – 31.3.16 - £440 + VAT [Preferred Contractor] – No increase**

Town Council resolved to renew computer support with Apex Computers from 1.4.14 – 31.3.16 at a cost of £440 + VAT.

- c) To Approve Apex Computers Renewal of Domain Name Hosting – caldicottc.org.uk - £160 + VAT [Preferred Contractor] – No increase**

Town Council resolved to renew its Domain Name Hosing Costs at a cost of £160 + VAT

- d) To Consider Grant Application from Home-Start Monmouthshire [Constitution and Accounts Received] – Financial Statement/Balance Sheet [Circ]**

Town Council considered an application for £552 grant from Home-Start Monmouthshire to fund training for 3 Caldicot volunteers to enable them to support families within the town.

Members welcomed the service in the town but referred to its grant policy.

It was resolved to donate £250 to Home Start Monmouthshire and refer the applicant to Severnside Area Committee for further funding.

9173 To Approve Minutes/Recommendations of Personnel Committee 17.3.14 [Circ]

The Clerk clarified that reference to “*delete (7)*” under recommendations referred to insurance and should read “*delete (7) Part*”

The Minutes/Recommendations of Personnel Committee were approved.

9174 Members Items of Business

It was resolved that in future Members submit Items of Business on the appropriate form.

- (a) Cllr A Davies – Consider Re-locating Dog Waste Bin Rear Church Hall up Spinal Path**

Cllr Davies outlined his item of business and requested the additional dog waste bin at the rear of St Mary’s Church Hall be relocated to further up the spinal path.

It was resolved to arrange for the re-location of the dog waste bin to further up the spinal path.

- (b) Cllr J Haskey - Dangers and Complaints about the zebra crossing on Jubilee Way**

Cllr Haskey outlined her item of business and requested clarification of ownership in relation to the ‘zebra crossing’ at Jubilee Way as the paintwork had faded.

It was stated that the road was private, however the ‘crossing’ formed a link from the Mon CC car park to the town centre and the onus for safety lay with the landlord who had a duty of care. It was also stated that as the ‘crossing’ was used by disabled persons as a means of access, signage should be erected.

It was resolved to write to the landlord to request the ‘crossing’ at Jubilee Way is risk assessed and obtain the support of Mon CC in this matter.

9175 Town Council Newsletter [b/f TC 26.2.14] [Circ]

a) To Consider/Approve Notes of Working Party 11.3.14

The Notes of Working Party 11.3.14 were approved.

b) To Consider Draft Newsletter

Members commended the Working Party in the production of the draft newsletter and agreed the content of the newsletter.

A Member referred to some grammatical amendments they wished to make to the newsletter and it was agreed to undertake these following the meeting

c) To Consider Correspondence from “The Villager” Re: Crest/Cost

Town Council noted the closing date for receipt of publications 28.3.14.

It was resolved to submit (b) above for publications in the new “Sevenside News” to be published in May/June 2014 at a costs of £220 for 2 full pages.

9176 To Note No Notice of Motions Received for 2014 Annual Conference/AGM [b/f TC 26.2.14]

Town Council noted no Notice of Motions received from Members.

A motion in relation to tolls on the Severn River Crossings was discussed and agreed.

It was resolved to put forward the following Motion for Debate: “Caldicot Town Council objects to any further increase in tolls on the Severn River Crossings and when paid for should be abolished altogether”

9177 MCC Approved Budget 14/15 – Impact Upon Local Services

(a) To Consider Correspondence Re: Caldicot Castle [Circ]

Town Council considered correspondence from Mon CC advising of a reduction in services in the town as a result of Mon CC approved revenue budget for 2014/15.

A discussion ensued and it was stated that all facts, figures, surveys and inspections should be undertaken before Town Council considers taking over any services from Mon CC. The Mayor stated Mon CC was aware of Town Council’s thoughts in relation to the services mentioned in the correspondence as the Minutes of Localism Working Group 10.1.14 were sent to Mon CC. It was noted that no response had been received in relation to the Minutes to date.

Reference was made to the Open Forum and a request for a meeting with Mon CC Senior Offices in relation to Caldicot Castle.

It was resolved:

- i) to arrange a meeting of Localism Working Party with Mr R Hoggins, Mon CC and notify all Members of the date and time of meeting**
- ii) to call a Special Meeting and request Mr P Matthews, Ms K Beirne, Mr R Hoggins and the Manager of the Castle to address Town Council and members of the public re: Caldicot Castle.**

9178 King George V Playing Fields

(a) To Consider/Approve Minutes of User Committee KGVPF meeting 28.2.14 [Circ]

The Minutes of User Committee KGVPF meeting 28.2.14 were approved.

(b) Caldicot AFC - To Consider Additional Fixture – 16.5.14

Town Council resolved to approve the above additional fixture.

(c) The Clerk advised that a piece of play equipment at the children's play area had been taped off for health and safety reasons as the flooring had collapsed and a quotation of £80 had been received to repair the flooring.

It was resolved to accept the quotation of £80 from Willow Landscapes and arrange for the repairs to be carried out urgently.

9179 Reports

a) Town Council Representatives on Outside Bodies

There were no reports

b) Governors

There were no reports

c) Other

A Member referred to an article in the Wye Valley Review advising of proposed opening dates for the new 21st Century School in Caldicot. It was stated that the new 21st Century School at Caldicot was anticipated to be opened for, or during Autumn 2016.

9180 Resolved - Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

a) Re: Tymperleys Nursery – To Consider Extension to Lease [Circ]

Town Council resolved to accept the request for a one-year extension to the lease at Tymperley's Nursery and to undertake all necessary requirements in this regards.

b) Re: KGVPF - To Approve Confirmation of Instructions/Payments Maison Design [Circ]

Town Council resolved to approve the Confirmation of Instructions/Payments from Maison Design and await further information from Maison Design prior to arranging a meeting of Compound Working Party.

Re: Cemetery [Circ]

(i) To Consider Response Solicitor/OVW re: Mon CC Lease/Licence

Town Council considered the response from its Solicitor and One Voice Wales.

It was resolved to accept the response and that Mon CC Licence be signed by the Mayor and Deputy Mayor.

9180 (ii) To Consider Report/Quotations following Cemetery Site Meeting 3.3.14 – Cllrs AD, DA, WC

Town Council resolved to accept quotation from JB to undertake bore hole inspections in the field adjacent to Caldicot Cemetery to ascertain suitability for an extension to the Cemetery at a cost of £150 per day for a maximum of 12 bore holes.

The Clerk requested clarification in relation to headstone applications fees for children under 16 years.

It was resolved that no fee would be charged for headstone applications for children under 16 years.

The meeting closed at 7.55pm

.....
Mayor/Deputy

APPENDIX A

9165 Suspended Proceedings – Caldicot Police

Members were updated in relation to local crime statistics:

Anti-Social Behaviour 4 calls

- 2 - Broken glass on KGVPF
- 1 - Youths in the castle grounds
- 1 - Youths messing around while waiting for the bus

Burglary 2 calls

- 1 - Flat broken into
- 1 - Shed break - bike taken

Shoplifting 13 calls

- 2 - Co-op
- 2 - One Stop Shop
- 1 - Chemist
- 3 - Martin Newsagents
- 5 - Waitrose

Criminal Damage 2 calls

- 1 - Bethany Baptist Church had graffiti sprayed on the side
- 1 - youths damaging flowers

A cannabis factory was located at an address in Castle Lodge Crescent offender is still in custody being interviewed. Approx 195 plants found at the address.

Shops against crime scheme – working with local business in the town

Vehicles on the town – fixed penalty notices to be issued

PACT Meeting 7.6.14 – Joint Severnside PACT meeting to be held in Magor with “Dr Bike” in attendance to fix children’s bicycle. Request for small contribution – **agenda P&R**

The following items were raised:

- Notice of available times to visit Caldicot Police Station – advertised via twitter and facebook
- Cars speeding along Woodland View
- Cars travelling against the one-way system at Woodland View – Traffic Officers to monitor
- Firearm incident – youth being dealt with