

CALDICOT TOWN COUNCIL

Minutes of Caldicot Town Council held at 6.30pm on Wednesday, 25th June 2014 at Caldicot Town Council

Present: Cllrs: A Davies, Mayor
D Ashwin [left 7.30pm]
A Easson
D Evans
R J Higginson
A Lloyd
P Maycock-Jones
F Rowberry
M Stevens
R Stewart
P Watts

[In attendance: G McIntyre Clerk, A Sandiford, Cllr J Marshall, Members of Public]

9216 Apologies

Apologies were received from Cllrs W Conniff, F J Harvey, J Haskey, P Stevens

9217 Declarations of Interest – To be identified under the relevant item/Forms to be completed Cllrs D Evans, R J Higginson and P Watts declared an interest in planning matters.

Further declarations of interest to be identified under the relevant item

9218 Suspended Proceedings – Inspector Roland Giles Re: NATO Summit 4th/5th Sept 2014

The Mayor welcomed Roland Giles and congratulated him on his promotion to Inspector.

Inspector Giles stated he was the single point of contact in relation to the forthcoming NATO Summit being held at the Celtic Manor Resort on 4th/5th September. Inspector Giles outlined policing arrangements and advised that 150–180 protected persons, 5,000–10,000 support staff and 1,500 journalists were expected to attend the summit and traffic disruption would be inevitable around the time leading up to, during and following the summit dates.

Inspector Giles referred Members to the Gov.uk website where all updates relating to the NATO summit, including traffic updates, could be found.

Inspector Giles responded to Members questions.

9219 Open Forum for Public Participation [max 15 mins at Mayor's Discretion]

- Resolution of issue re: vehicles using pedestrianised area
- Organisation of a proposed local cycling event in the town.

The Mayor advised he had two late issues he wished to add to the agenda. It was resolved to accept the issues onto the end of the agenda – see Mins 9233 and 9234 below.

9220 To Approve the Minutes of Full Town Council Meeting 28th May 2014 [Circ]

a) Mayor to Sign the Minutes

The Minutes were approved as a true record and duly signed by the Mayor

9221 To Approve the Minutes of Planning & Resources Committee 10th June 2014 [Circ]

a) Mayor to Sign the Minutes

The Minutes were approved as a true record and duly signed by the Mayor

9222 Correspondence [Circulated unless marked*]

- * (1) Caldicot Events Committee To Note Appreciation for £2,000 Donation for Summer Event 22.6.14**

Town Council noted the appreciation for £2,000 donation from Caldicot Events Committee.

- (2) Sustrans Community Volunteer Re: Organised bicycle rides for the community of Caldicot**

Town Council considered correspondence from Kay Flatten, Sustrans Community Volunteer in relation to plans for organised bicycle rides during July and August for the community of Caldicot.

Members expressed their appreciation for Ms Flatten's efforts and agreed to produce/provide certificates for the "Bling Bike Fresh Air Ride" 12.7.14. The Mayor agreed to present the certificates at an awards ceremony to be held at 5pm on 13th July in the town centre.

It was stated that certain permissions would need to be sought from Mon CC.

Cllr P Maycock-Jones offered his assistance in relation to the provision of Certificates.

It was resolved:

- i) to support Kay Flatten, Sustrans Community Volunteer in her efforts to organise bicycle rides for the community of Caldicot**
- ii) to produce/provide Certificates for attendees to be presented by Cllr A Davies, Mayor.**

- (3) Monmouth Archaeology To Note Response Asda Development**

Town Council noted response from Monmouth Archaeology in relation to the archaeologist conditions for the Asda development. It was requested that regular updates are received in this matter.

- (4) Mon CC Responses Town Centre Pedestrianised Area**

Town Council noted correspondence from Mon CC CCTV Officer in relation to vehicles parking in the pedestrianised area.

*Members noted Cllr J Marshall's comments in the Public Open Forum where he stated the issue with traders had reached a satisfactory resolution following a recent meeting in this matter.

- (4a) Caldicot Printing Premises Access**

Town Council noted correspondence from Caldicot Printing in relation to the town centre pedestrianised area*

- (4b) The Baguette Shop Re: Vehicle Access to Town Centre Businesses Without Rear Access**

Town Council noted correspondence from The Baguette Shop following the recent restrictions imposed on vehicles using the pedestrianised area*

A discussion ensued and it was stated that a large bus promoting Monmouthshire Housing Association [MHA] had been parked in the pedestrianised area on market day near to the Celtic

Cross. Members expressed concerns and referred to previous damage to the Celtic Cross caused by large vehicles being driven in that area. It was also stated that the bus was driven out of the area at the same time as school children and elderly persons were in the vicinity.

A Member also stated that the Police support vehicle also parks in the town centre on surgery days.

It was resolved to request why Mon CC had permitted the use of the area near to the Celtic Cross for the parking of MHA bus, what Risk Assessments had been carried out in this regard and why the bus had not been stationed in the car park.

**9222 (5) Jessica Morden MP Proposed Withdrawal of Bus Services [b/f TC 28.5.14]
John Griffiths AM, MCC**

Town Council noted the responses from Jessica Morden MP and John Griffiths AM enclosing Mon CC announcements in relation to Newport Bus taking over the 74 and X74 bus routes.

A Member stated that local surgeries would be held locally when the new buses were up and running.

(5a) Resident Chepstow Road, Caldicot Bus Routes through Caldicot

Town Council considered correspondence from a resident requesting the former bus route along Chepstow Road is reinstated.

A discussion ensued and it was stated that the Mon CC Transport Manager is anxious to get the new system up and running and will look at refinements at a later date.

It was resolved to request regular updates from Mon CC Transport Manager in this matter.

(6) Caldicot Police To Note Report Severnside Open Day Magor Police Station 7.6.14/Police Report 28.4.14 – 28.5.14

Town Council noted the report on the Severnside Open Day held at Magor Police Station 7.6.14 from Caldicot Police.

(7) County Cllrs Easson, Marshall Responses re: Caldicot Castle [b/f TC 28.5.14]

Town Council noted responses re: Caldicot Castle from County Cllrs Easson and Marshall.

Reference was made to the recent celebrity wedding held at the castle and Members generally considered this as positive for the profile of the castle. It was requested what income Mon CC had received in relation to the wedding.

A discussion ensued regarding an apparent increase in visitors to the castle and it was stated that coaches from Devon and Bristol had been spotted in the car park during the day for schools visits. Members were eager to know what daily events were taking place and wished to be regularly updated on public use of the castle.

It was resolved:

- i) to request what income Mon CC had received in relation to the celebrity wedding**
- ii) to request regular updates re: public use of the castle.**

9223 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office

***[NB: One Voice Wales responds on WG consultations on behalf of Town Councils via a network of volunteer responders: interested councillors require e-mail address – contact Clerk]**

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| [A] One Voice Wales | i) Public Health White Paper – Toilets for Public Use |
| | ii) National Conversation re: the Wales We Want |
| | iii) Agenda Large Councils Conference 9.7.14 |
| | iv) The Voice, Spring 2014/15 Newsletter |
| [B] Mon CC Severnside dog Fouling and Littering Working Group | Notes of meeting 27.5.14 |
| [C] ICCM | The Journal – Summer issue 2014 |
| [D] MCC Severnside Programme Board | Agenda/Minutes 9.6.14 |
| [E] Mon CC | CCTV User Group Minutes 3.6.14 |
| | CCTV Monitoring Report May 14 |
| [F] MCC Severnside Area Committee | Agenda/Mins 18.4.14 |

Town Council noted Publications [A] to [F] above, available in Town Council office.

9224 Planning

A) Planning Applications Received [Displayed on Receipt of Plans]

DC/2014/00618 - Reserved Matters – Approval of the details of the layout, scale and appearance of the buildings, the means of access there to and the landscaping of the site – 146 Newport Road, Caldicot

TC Approved

DC/2013/00649 – Erection of a workshop building and materials storage structure, including a change of use for the site, to allow for the storage and maintenance of vehicles and the processing and storage of construction materials – Old Pill House, Pill Way, Portskewett, Caldicot

TC Approved

9225 Finance

a) To Approve Updated Cheque List Schedule June 2014 [Circ]

Town Council resolved to approve the updated cheque list schedule as circulated.

b) To Note Town Council Bond Matures July 2014 – To consider re-investment

Town Council resolved to re-invest £70,000 in Town Council Bond.

9226 Members Items of Business [Circ]

(a) Cllrs D Ashwin, J Haskey: a) Request to re-instate alternative bus routes via Chepstow Road and Ferney Bank

Cllr Ashwin outlined a request for Town Council to support reinstatement of bus routes via Chepstow Road and Ferney Bank even if the outcome was for every other bus to include these routes.

It was resolved to support the above request.

b) Re: Request for reimbursement of £2,000 donation for fireworks event 2013

Cllr Ashwin outlined his request for Town Council to request reimbursement of £2,000 donation for fireworks event 2013 from Caldicot Town Team if a profit was made at the event.

It was resolved to defer this item to TC 30.7.14 pending the accounts following the event being presented to Members.

The Mayor reported on a recent meeting of the Localism Working Party with Mon CC regarding the Castle at which Members expressed their concerns about the castle and countryside park. The Mayor stated the working party will be putting a recommendation to council that it shadows Mon CC in relation to the running of the castle.

9227 To Note Cllr R Stewart withdrawal from Newsletter Working Party

Town Council noted Cllr Stewart's withdrawal from Newsletter Working Party.

It was resolved that any Member interested in replacing Cllr Stewart contacts the Clerk.

9228 To Note Localism Working Party meeting with Ms Kellie Beirne, Chief Officer Enterprise, Monmouthshire County Council 2pm 24.6.14 Town Council Building

The Mayor stated he will be presenting the notes of the above meeting to Town Council and a Special Meeting will be called to which Kellie Beirne will be invited to advise the public regarding the future of the Castle.

9229 To Consider Relocation of dog waste bin at Woodstock Way re: Asda Works

A discussion ensued regarding the dog waste bin at Woodstock Way which is currently behind the security fencing for the Asda development.

It was resolved to relocate the dog bin to the grassed area at the top of Herbert Road, subject to permission from Monmouthshire Housing Association.

9230 Best Kept Garden Competition/Citizen's Awards

a) To Consider Prizes [Circ]

Town Council considered a financial report in relation to the Best Kept Garden Competition/Citizen's Awards. Members noted the change in judging for 2014, the prizes for 2013 and budget of £275 for 2014, including buffet and engraving.

It was resolved to accept the financial report as circulated and award the following prizes for 2014.

- **Overall Winner - £25**
- **4 Ward Winners - £15 each**
- **Allotment Winner - £10**
- **Mayor's Special Award - £25**

b) Nomination Forms/Closing Date [Circ]

Town Council noted the nomination forms and agreed a closing date of 30.7.14.

It was resolved to hold a presentation evening, with refreshments for the Best Kept Garden Competition.

c) Nomination Forms available Town Council office re: Citizen's Awards

Members noted nominations forms for Citizen's Awards available in Town Council office.

Proceedings were suspended to allow Town Council as Trustee to consider the following item:

9231 King George V Playing Fields

- a) Compound project - To Consider/Approve Tender Invitation to establish list of Contractors/closing date [Circ]**

Town Council resolved to approve the Invitation to Tender as circulated subject to the insertion of a two-week closing date from the date of publishing.

- b) To Consider Advertisement costs – Free Press [Circ]**

Town Council resolved to accept advertising costs of £100.44 + VAT for insertion in The Free Press and also requested the advert is placed in a Friday edition of the South Wales Argus.

- c) To Note Employment of CDM-C Support Required – see committee**

Town Council noted the employment of CDM-C Support required for the project – see committee

- d) To Note Caldicot AFC advised works to stand being undertaken**

Town Council noted works to stand nearing completion.

Normal proceedings resumed.

9232 Reports

- a) To Note any Reports from Town Council Representatives on Outside Bodies**

Cllr D Evans reported on the recent Summer Event held at the castle stating there were not as many stalls as in previous years however 1200–1300 people attended the event which gave local bands the opportunity to perform on stage.

- b) Governors**

There were no reports

- c) Other**

There were no reports

9233 Caldicot Town Team

The Mayor advised of a request from Caldicot Town Team to store 8-10 tons of soil in Town Council compound for the purposes of use in conjunction with the ‘Incredible Edible’ project.

It was resolved to permit the temporary storage of soil in Town Council compound.

- 9234** The Mayor reminded Members of the service at 7pm on Monday 30th June when for Rev Canon Lyndon Harrison celebrates his 20th anniversary to the priesthood and which will also mark his retirement.

It was resolved to present Rev Canon Lyndon Harrison with a Town Council Crest together with a bouquet for Mrs Cynthia Harrison.

9235 RESOLVED - Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

(i) See 16c above – Quotation for CDM-C Support [Circ]

Town Council approved quotation for CDM-C Support from Ellis Whittam at a cost of £2,100 + VAT.

(ii) STRI Report on Bowls Green [Circ]

Town Council accepted the STRI Report on Bowls Green.

(iii) Survey Reports on Town Council Trees [Circ]

Town Council accepted the Survey Report on Town Council trees.

It was resolved to obtain quotations from Mon CC and J Pinder for recommended works contained in the surveys.

The meeting closed at 7.40pm

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Mayor/Deputy Mayor