

8683 To Approve the Minutes of Annual Meeting 18th May 2011

[Circ]

a) Mayor to Sign the Minutes

The Minutes were approved as a true record and duly signed by the Mayor.

8684 Correspondence [Circulated unless marked*]

- * (1) Caldicot Community Carnival Appreciation for £2000 donation

Town Council noted appreciation for donation from Caldicot Community Carnival.

- * (2) Plot holder 13 Sandy Lane allotments Request to site shed

Town Council approved the request to site a shed at plot 13 Sandy Lane allotments.

- (3) Aled Frost /British Youth Council Re: Creation of a youth council in Caldicot
[b/f TC 27.4.11]

Town Council considered further information from Aled Frost and the British Youth Council with regard to Town Council support for creation of a youth council in Caldicot and a request to use the building on occasions.

It was resolved to invite Aled Frost to make a presentation to Town Council.

- (4) Chief Executive, Mon CC Re: Mon CC Strategy for Cleaning Bus Shelters
etc [b/f TC 27.4.11] **NB: Chief Executive to
address members P&R 14.6.11**

Town Council noted the response from the Chief Executive, Mon CC and the address to be made to members at Planning and Resources Committee 14th June 2011.

It was resolved that the Chief Executive be requested if he would respond to questions on Caldicot Castle during his address 14th June 2011.

- (5) Mon CC Area Services Officer Re: Review of Caldicot market

Town Council considered a request from the Mon CC Area Services Officer, Abergavenny with regard to its view on the market with particular reference to the economic/community/social impact.

It was resolved to request Mon CC Area Services Officer, Abergavenny address Town Council on Caldicot market.

Cllr R J Higginson declared an interest in the following item and left the room.

- (6) Caldicot RFC Re: Request for gift for 50th Anniversary
celebrations French visit to Caldicot RFC and
ties/scarves

Town Council considered a request from Caldicot RFC for a gift for presentation at its 50th Anniversary hosting of its twin club Commentry RFC, France together with a request for some ties and scarves for the team. Caldicot RFC also requested the team visit Caldicot Castle as a special privilege.

It was resolved:

- i) to purchase a picture of Caldicot Castle from Wye Valley Studios, with plaque, at a cost of £150 for presentation by the Mayor.**
- ii) to request Mon CC allow free entry to Caldicot Castle by the guests**
- iii) if (ii) is not agreed Town Council to subsidise entry to Caldicot Castle by the guests**

Cllr A Easson declared an interest in Caldicot Castle.

Cllr R J Higginson declared an interest in the following item and left the room.

8684 (7) Caldicot School

Re: Request for financial support for Enrichment Week 4th- 8th July 2011 [b/f TC 8.3.11]

Town Council considered further information from Caldicot School in support of its request for a contribution towards its Enrichment Week 4th – 8th July 2011 and remained unsure of the request for financial support.

It was resolved to request Caldicot School provide further information with particular regard to the numbers of participants from Caldicot and whether neighbouring community councils had been approached for financial assistance.

- (8) Mon CC Project Support Officer CCTV Response re: Town Council request to purchase mobile CCTV camera [b/f TC 27.4.11]

Town Council considered a response from Mon CC Project Support Officer CCTV, following its decision to purchase a mobile CCTV camera for use in Caldicot only, in the form of an “Agreement between MCC and Third Party”.

It was resolved to request Mon CC Project Support Officer CCTV address Town Council at its meeting 29th June 2011.

8685 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office

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| [A] NALC | Direct Info Service Issues 757, 758 |
| [B] Local Councils Update | May 2011 Issue 139 [NB: Publication relates mostly to English councils] |
| [C] Clerks & Councils Direct | May 2011 Issue 75 |
| [D] Nat Soc of Allot and Leisure Gardeners | Issue 2 2011 |
| [E] Play Wales | Play for Wales spring 2011 Issue 34 |
| [F] Mon CC Severnside Area Cttee | Agenda special meeting 13.5.11 |
| [G] Nat Assoc of Cllrs (Wales Region) | Agenda Meeting Sat 4.6.11 Torfaen |
| [H] Mon CCTV Working Group Meeting | Minutes 15.2.11 |

Town Council noted Publications, Minutes, Etc [A] – [H] above, available in Town Council office.

Re: [B] - **It was resolved not to renew subscription to Local Councils Update as the content applied mainly to councils in England.**

Cllrs D Evans, R J Higginson and R Stewart declared an interest in planning matters.

8686 Planning [Displayed]

A) Planning Applications Received

DC/2011/00378: Advertisement Consent – Sign - Unit 15 Symondscliffe Way, Severn Bridge Ind Est, Caldicot

TC APPROVED

DC/2011/00256: Proposed residential development of 56 dwellings, garages and associated engineering works at site off Church Road – Land off Church Road (north-west of the approved Redrow Development), Caldicot

It was resolved to request Mon CC organise a site visit at location of plan DC/2011/00256

B) Mon CC Planning Information

- i) Planning Committee Agenda 17.5.11 – For Information
- ii) New/Completed Enforcement Cases 1.3.11-30.4.11

Town Council noted Mon CC planning information (i) – (ii) above.

8687 Finance

A) To Approve Updated Cheque List Schedule May 2011 [Circ]

Town Council resolved to approve the updated cheque list as circulated.

B) To Approve Renewal of Town Council Insurance 1.6.11-30.6.12 - £3751.14

Town Council resolved to approve renewal of Town Council Insurance - £3751.14.

C) To Approve CCTV charges for 2011/12 – Increase by 5% RPI in accordance with agreement - £12,995.20 paid quarterly at £3248.80

Town Council resolved to approve CCTV charges for 2011/12 - £12,995.20.

8688 To Consider Motion for One Voice Wales Conference 2011 [b/f TC 27.4.11]

– “Vision Alarms and Flashlights” – vision and flashlight fire alarms and doorbells, to be fitted to homes where there is no hearing adult living at the accommodation

Town Council resolved to accept Cllr Maria Steven’s motion for consideration at One Voice Wales Conference 2011/12.

8689 To Elect Representatives [b/f Annual Meeting 18.5.11]:

- i) Severnside Area Committee [1] [+ Deputy]

It was resolved to elect Cllr K Harris as representative to the Severnside Area Committee with Cllr C Botchett as Deputy.

- ii) Mon CC Liaison Meetings – Charter signed 23.3.11 [2] Clerk/Mayor

It was clarified that the Mayor and Clerk attend the Mon CC Liaison meetings with the Deputy Mayor in the absence of the Mayor.

8690 To Note Community Poll 26th May 2011

Town Council noted community poll to take place 26th May 2011.

8691 Anti-social behaviour Chepstow Road [b/f TC 27.4.11]

This item was not discussed.

8692 Reports

a) Town Council Representatives on Outside Bodies

Cllr A Easson updated members on the recent CCTV Working Group meeting held at the SRC, Blaenavon and expressed his concern that two of the cameras had been out of use. Cllr Easson stated that a camera from Monmouth had been brought to Caldicot in the interim. Members agreed that they needed to be “mindful” that the service received was that paid for.

It was agreed to request “downtimes” over the last three months with a view to refund, if appropriate, and notification within 24 hours of any break-down in service.

b) Governors

Cllr S Webb reported on a very successful “Easter Extravaganza” at Dewstow Primary School.

Cllr Webb stated that the present acting Deputy Head had been appointed Head Teacher for the new school with the pupils being involved in ideas for design of a school badge.

It was stated that invitations for “turf cutting” on 20th July 2011 would shortly be dispatched.

c) Other

There were no other reports.

The meeting closed at 7.40 pm.

[Mayor/Deputy Mayor]