

CALDICOT TOWN COUNCIL

Sandy Lane

Caldicot

Minutes of Caldicot Town Council held at 6.30pm on Wednesday, 23rd February 2011 at Caldicot Town Council.

Present: Cllrs: D Evans, Mayor
C Ashwin [left 7.20 pm]
D Ashwin [left 7.20 pm]
A Easson
K Harris
E Harvey
R J Higginson
P Watts

[In attendance: G McIntyre, Clerk Members of Public]

8630 Apologies

Apologies - Cllrs M Stevens, R Stewart, J Bond, S Webb, A Lloyd, V Lloyd, J Haskey

It was agreed to defer Items 6(5) and 13(b) to Planning & Resources Committee 8.3.11 6pm

8631 Declarations of Interest – To be identified under the relevant item/Forms to be completed

Cllr D Evans: **Min 8639 Planning Matters**
 Min 8637 (7) Traffic Problems Castle Park School

Cllr R J Higginson: Min 8639(A) Plan DC/2011/00026

Min 8641(a) Mon Housing Assoc – OAP Wardens

Min 8633 Public Open Forum – Mon Housing Assoc

Other declarations declared under relevant item

8632 – To Suspend Proceedings – Caldicot Police Update

See Appendix A

8633 Open Forum for Public Participation [max 30 mins at Mayor's Discretion] [Suspended Proceedings]

The following points were raised in the public open forum:-

- Traffic Problems at Castle Park School, Church Road

Members went back into proceedings and brought forward Item 6(7) to be discussed at this point.

(7) Rev L Harrison – Re: Traffic Problems Llanthony Close and Church Road
Town Council considered correspondence from Rev Lyndon Harrison regarding the safety of children and the obstruction to the flow of traffic at the times of the school run to Castle Park School. Rev Lyndon referred to a funeral procession being held up for almost twenty minutes, arriving late at the crematorium.

Reference was made to provision of a safe drop off point such as a turning area with a lay-by. It was stated that the problem would increase as the new development would come within the catchment area of Castle Park school.

Inspector Walker agreed to bring the matter to traffic management to undertake a survey at the site.

It was resolved to send a copy of Revd Lyndon Harrison's correspondence to Monmouthshire County Council and request that a site meeting be held with the School, Church, Ward Councillors and Police.

8633 *Proceedings were suspended to continue with the Public Open Forum*

- Request for path at Caldicot Cemetery
- Poor visibility at Betjeman Avenue, Longfellow Road, Lane at side of West End School
- Wooden posts around grassed areas in vicinity of Betjeman Avenue
- Lack of regeneration in the town centre
- Request for pedestrian crossing at Deepweir – *County Cllr John Marshall to advise*

Mr K Collett re: date/time of next Area Committee Meeting

8634 To Approve the Minutes of Full Town Council Meeting 26th January 2011 [Circ]

The minutes were approved as a true record, subject to Min 8620 “*Cllr A Easson*” insert “*it was alleged he may have had a prejudicial interest in this matter*”.

a) Mayor to Sign the Minutes

The Minutes were signed by the Mayor.

8635 To Approve the Minutes of Planning and Resources Committee 8th February 2011 [Circ]

a) Mayor to Sign the Minutes

The minutes were approved as a true record and duly signed by the Mayor.

8636 To Ratify the Decision of the Extremely Urgent Committee 15.2.11 Re: KGVPF [Circ]

The decision of the Extremely Urgent Committee 15.2.11 [Cllr D Evans, M Stevens, K Harris] was ratified – *In order to ensure that Town Council met its Health and Safety obligations the Committee agreed to accept an offer of £275 for “Keep Clear” on the footpath at KGVPF.*

8637 Correspondence [Circulated unless marked*]

*(1) Resident – Request to site Shed at Plot 22 Sandy Lane allotments

It was agreed to permit the plothead to site a small shed at Plot 22 Sandy Allotments at the plothead’s own responsibility for health and safety.

(2) Mon CC – Response re: Car Parking Charges

Response from Mon CC with regard to car parking charges indicated that representatives had attended meetings at the request of groups and would shortly be compiling a consultation schedule with various groups to include community/town councils, possibly on an area forum basis. Mon CC also acknowledged that Town Council intends to take legal action should the County Council seek to introduce car parking charges in Caldicot.

Town Council noted the response from Mon CC.

(3) Mon CC – Response re: Recycling Bags

Response from Mon CC with regard to recycling bags indicated that the large starch bags are to be withdrawn once the food waste collections are fully established. A decision on the small caddy bags had yet to be made although the latest order is for bags with tie handles. It was stated that the “recycling” leaflets contained a lot of information.

Town Council noted the response from Mon CC.

8637 (4) Mon CC – Notification of Tree Works at Caldicot Castle Country Park
Correspondence from Mon CC advised of prior notification of tree felling along the southern boundary of the Country Park, in close proximity to property at Castle Lea, in order to ensure the future safety of residents. The works had been approved by the Forestry Commission and the Countryside Council for Wales.

Town Council noted the correspondence from Mon CC.

(5) Mon CC – Proposed Caldicot Castle and Country Park Partnership Forum
This item was deferred to Planning and Resources Committee 6pm 8.3.11

(6) Mon CC – Invitation to a Celebration of a Shared Community
Town Council agreed that the Mayor and Clerk accept the invitation to sign the Charter at 6 pm on 23rd March 2011 at County Hall, Cwmbran.

(7) Rev L Harrison – Re: Traffic Problems Llanthony Close and Church Road
See Min 8633 above

8638 Publications, Minutes, Etc [Displayed] – To Note available Town Council Office

[A] NALC	Direct Info Service Issues 750-751
[B] Plus Publishing Service	Local Council's Update Issue 135/136
[C] Allotment and Leisure Gardener	Issue No 1, 2011
[D] Mon CC	CCTV Statistics – January 2011
[E] Aneurin Bevan CHC	Agenda/Mins 8.2.11/Meeting Schedule 2011-12
[F] National Association of Councillors	Agenda/Mins 26.2.11
[G] STAG	“ A Metro for Wales’ Capital Region”
[H] The Zone	Newsletter – February 2011 Issue 1 [Displayed]

Town Council noted publications, minutes etc, [A] to [H] above, available in Town Council office.

8639 Planning [Displayed]

A) Planning Applications Received

**DC/2010/01145 Reserved Matters Building Plot Part of garden to 2 Monks Close, Caldicot
TC Approved**

Cllr R J Higginson declared an interest in Plan DC/2011/00026 and left the room

**DC/2011/00026 New one-way bus/car drop off access road through part of the school site.
New access into staff carpark with keycard access barrier and more suitable vehicular exit
Durand Junior & Infants, Alianore Road, Caldicot TC Approved**

**DC/2011/00090 Proposed single storey rear extension, garage conversion and amended
front parking layout - 41 Cae Mawr Road, Caldicot TC Approved**

DC/2011/00013 Extensions and alterations 100 Sandy Lane, Caldicot TC Approved

**DC/2011/00059 New Caldicot primary school and associated works, on the site of the old
Green Lane School, Green Lane Primary School, Green Lane, Caldicot TC Approved**

B) Mon CC Planning Information

i) Planning Permissions

DC/2010/01094 Construction of first floor extension 4 Castle Gardens, Caldicot

8639 DC/2010/01095 Demolition of existing single storey extension and garage; new build 2 storey side extension and single storey extension to side and rear of property 32 Castle Lodge Crescent,

ii) Planning Committee Agenda – 15.2.11 [For Information]

iii) New/Completed Enforcement Cases January 2011

Town Council noted Mon CC planning information (i) to (iii) above.

8640 Finance [Circ]

A) To Approve Updated Cheque List Schedule January 2011

Town Council resolved to approve the updated Cheque List Schedule as circulated.

B) To Approve Payment of £5,755 + VAT – Installation of Bollards KGVPF

Town Council resolved to approve payment of £5,755 + VAT for installation of bollards at King George V Playing Fields.

C) To Consider Requests for Donation

i) GAVO – Monmouthshire’s Volunteer Achievement Awards 2011

Town Council resolved to donate £50 to GAVO towards its Volunteer Achievement Awards

ii) Kidney Wales – Walk for Life 2011

Town Council resolved to donate £100 to Kidney Wales in support of it’s Walk for Life

iii) Ms S Shepherd – Request for Donation Re: Wales Pool Team

It was agreed to request further details from One Voice Wales in this regard and defer to Planning and Resources Committee 8.3.11.

8641 Members Items of Business

Cllr R Stewart – Re: Cars Parking against Bollards KGVPF

In the absence of Cllr R Stewart this Item was withdrawn [see also Min 8636 above]

Cllr R J Higginson declared an interest in the following Item and left the room

a) Cllr K Harris – Re: Request Address re: OAP Wardens

It was agreed to accept the invitation by Monmouthshire Housing Association to address Town Council at Town Council meeting 30th March 2011 where members could put their concerns to the representatives.

8642 To Note Transport Arranged for Visit to Blaenavon Shared Resource Centre leaving Town Council offices at 6pm on Tuesday, 22nd February 2011

Members referred to their recent visit to Blaenavon Shared Resource Centre. It was generally agreed that the Centre was impressive, especially with the amount of data stored for the whole of Wales. Concerns were raised about the Health and Safety of employees with regard to the length of time spent monitoring the CCTV screens. Reference to the location was made as being at the “top of the eastern valley”.

A discussion ensued regarding the reduction in numbers of police officers and the correlation between CCTV and crime rates. Cllr A Easson, CCTV representative on the CCTV Working Group, advised that Town Council’s request for a mobile camera at the King George V Plying Fields had been deferred.

8643 Reports

- a) **Town Council Representatives on Outside Bodies**
- Mon CCTV Working Group 15.2.11 - see Min 8642 above
- b) **Governors – no reports**
- c) **Other – no reports**

8644 Committee – It was resolved to exclude the public and press from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information

a) **To Consider Quotation for 5 year Periodic Testing Town Council Building - Alpha Security**
Town Council considered two quotations for 5 year periodic testing at Town Council Building.
It was resolved to accept the quotation from Alpha Security in the sum of £288 + VAT.

b) **To Consider Quotations for Play Equipment [b/f TC 26.1.11]**
This item was deferred to Planning and Resources Committee 8.3.11.

c) **To Consider Quotation for Re-surfacing Path KGVPF**
Town Council considered quotation for re-surfacing path at King George V Playing Fields, following clearing of edges by the groundsman.
It was resolved to accept the quotation from DCM in the sum of £687 + VAT.

d) **Willow Landscapes – Tree Guards KGVPF**
Town Council considered quotation for installation of wooden tree guards around the newly planted trees at the King George V Playing Fields.
It was resolved to accept the quotation from Willow Landscapes for wooden tree guards in the sum of £225 + VAT

e) **Willow Landscapes – Cemetery Bins**
Town Council considered a proposal for enhancing the area around the bins at the cemetery.
It was resolved to accept the quotation from Willow Landscapes for enhancing the cemetery bin area in the sum of £190 + VAT per enclosure [2]

The meeting closed at 7.50 pm

[Mayor/Deputy]

APPENDIX A

To Suspend Proceedings – Inspector J Walker, Caldicot Police Update

The Mayor, Cllr D Evans, welcomed Inspector Walker to the meeting.

Inspector Walker updated on crime statistics, circulated to members and invited questions.

The following points were raised:

- Low level nuisance behaviour by youths around Castle grounds
- Long term strategy on anti-social behaviour – taken very seriously – audited – impinges on quality of life especially vulnerable, elderly persons
- Parking opposite Shakespeare Drive - dangerous
- Need for speed check on lorries along Newport Road
- Boy racers regularly parked in car park
- Boy racers travelling at high speeds along Woodstock Way, Newport Road
- Litter problem along Woodstock Way - offence to drop – refer to CSAT
- Parking in pedestrianised area
- Street pastors “worth weight in gold”
- Request for donation towards purchase of padlocks for rolling programme to be put in writing