

**Minutes of Planning and Resources Committee held at 6.30pm on Tuesday 14th August 2012 at Caldicot Town Council.**

**Present:** Cllrs: R J Higginson, Mayor  
A Davies, Deputy Mayor  
W Conniff  
D Evans  
F J Harvey  
P Maycock-Jones  
M Stevens  
P Watts  
S Webb

[In attendance: Mrs A Sandiford]

**1 Apologies**

Apologies were received from Cllrs A Easson, J Haskey, A Lloyd, G Owen, P Stevens, R Stewart and G McIntyre, Clerk

**2 Declarations of Interest - To be identified under the relevant item/Forms to be completed**

None

**3 Planning Applications Received [Displayed]**

None

**4 Mon CC Planning Information [Displayed]**

**i) Mon CC Planning Decisions**

**DC/2012/00435:** Single storey side extension to provide garage and sun room – 8 Falcon Close, Caldicot **TC App 12.6.12**

**DC/2012/00452:** Two storey extension to side and rear elevations of existing dwelling – 30 Cobb Crescent, Caldicot **TC App 27.6.12**

**ii) Planning Committee Agenda 7.8.12 – For Information**

Town Council noted Planning information (i) and (ii) above from Mon CC.

**5 Christmas Lighting [b/f TC 25.7.12]**

**i) To Approve Notes of Sub-Committee meeting held 31.7.12 to consider hire of Christmas lighting tenders [Circ]**

Town Council considered the notes of sub-committee meeting 31.7.12.

The Mayor updated Town Council in relation to a further sub-committee meeting held immediately prior to Planning & Resources Cttee with City Illuminations who presented them with lighting displays and answered queries in relation to Christmas lighting. The Mayor advised that Cllr D Evans had been invited onto the sub-committee for his knowledge of Christmas lighting in previous years.

The Mayor advised Town Council that City Illuminations had offered to substitute 6 large column displays for 6 standard at no additional cost and also offered to provide a sample bracket to see if any of the existing pre-determined wall mounted displays in the town centre could be substituted with alternative displays.

The Mayor advised that tenders for installation of Christmas Lighting had not been received to date.

Reference was made to the date for Christmas Lighting event and it was agreed to recommend to the organising committee that the event takes place on 30.11.12.

**It was resolved:**

- i) to approve the notes of the sub-committee meeting 31.7.12**
- ii) to chase up tenders for installation of Christmas lights and delegate consideration of the tenders to the sub-committee**
- iii) to accept the quotation from City Illuminations for hire of Christmas lights on a 3-year contract at a fixed cost of £4,900 + VAT per annum, inclusive of delivery/collection charges**
- i) to delegate the choice of lighting displays to the sub-committee**
- ii) to recommend 30.11.12 as the date for Christmas Lighting event**

- 6 To Note Bus Surgery Event re: Local Bus Service Consultation – Friday 24<sup>th</sup> August 2012 at Caldicot One Stop Shop, 10am–2pm - posters to be placed on bus shelters as requested by Town Council.**

Town Council noted the arrangements for Bus Surgery Event in Caldicot and that posters had already being displayed in bus shelters in the town.

- 7 Resolved - Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:**

- i) To Consider Tenders for Installation of Christmas Lights**

See Item 5 above.

The meeting closed at 6.40pm

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Mayor/Deputy Mayor