

CALDICOT TOWN COUNCIL

Minutes of Planning and Resources Committee held at 6.35pm on Tuesday, 14th July 2015 at Caldicot Town Council

Present: Cllrs: D Evans, Mayor
P Stevens, Deputy Mayor
W Conniff
A Easson
F J Harvey
J Haskey
R J Higginson
F Rowberry
M Stevens
R Stewart
P Watts
S Webb
J Williams

[In attendance: G McIntyre Clerk, A Sandiford, C Till, Press]

1 Apologies

Apologies were received from Cllrs D Ashwin, A Davies, A Lloyd, G Owen

2 Declarations of Interest - To be identified under the relevant item/Forms to be completed

Cllrs D Evans, R J Higginson and P Watts declared an interest in Planning

3 Suspended Proceedings - Mr Roger Joy, Mon CC re: Street Lighting

See Appendix A

Cllr A Easson declared an interest in this item

4 Planning Applications Received [Displayed]

Cllr P Stevens declared an interest in plan DC/2015/00699. Cllr D Evans, Mayor also declared an interest in planning and requested nominations for a chairperson for consideration of plan DC/2015/00699.

It was resolved to consider plan DC/2015/00699 prior to all other applications and that Cllr W Conniff chairs the meeting during consideration of that plan.

Cllrs D Evans, R J Higginson and P Watts declared an interest in planning and left the room

Cllrs M Stevens and P Stevens declared an interest in plan DC/2015/00699 and left the room

In the absence of the Mayor and Deputy Mayor, Cllr W Conniff took the chair during consideration of the following plan:

DC/2015/00699: Replacement garage – 56 Cobb Crescent, Caldicot

TC Approved

Cllr P Stevens, Deputy Mayor, returned to the room and replaced Cllr Conniff in the chair

DC/2015/00412: Detached dwelling – 1 The Avenue, Caldicot
***Overdevelopment of Site**

TC Refused*

DC/2015/00541: Single storey front extension to create porch and extend existing living room.

Conversion of existing garage into lounge – 3 Woodstock Court, Caldicot

TC Approved

DC/2015/00617: Conversion of garage into single consulting room surgery – 46 Chepstow Road
TC Refused*

- **Residential area**
- **Road safety issues**
- **Support residents’ concerns**

DC/2015/00650: A number of panel signs and an illuminated totem in and around the Waitrose site (total 5 signs) – Waitrose, Wesley Buildings, Newport Road, Caldicot
TC Approved

DC/2015/00718: Two windows to be fitted on side elevation and one window (obscure) in en-suite UPVC in fitting with the rest of the house – 64 Clos Ystwyth, Caldicot
TC Approved

DC/2015/00733: Two storey side extension comprising lounge, enlarged bedroom and en-suite – 28 Heol Sirhowy, Caldicot
TC Approved

DC/2015/00771: Change of use from class A1 to use class A3 – Wesley Buildings, Newport Road,
TC Refused*

***Too many take-aways in the town centre**

5 Mon CC Planning Information

i) Planning Permissions

DC/2015/00303: Approval of all matters reserved following outline approval DC/2013/00084 for a single 3 bedroom house on plot – Land between 19 and 20 The Avenue, Caldicot **TC Ref 27.5.15***
***Over-development**

Town Council noted the above planning information from Mon CC and reiterated its previous comments in relation to this plan

Cllr J Williams declared an interest in Plan DC/2015/00303 and left the room

The Mayor returned to the room and resumed the chair

6 To Note Section 14 – Road Traffic Regulation Act (Station Road, Caldicot) Temporary Traffic Order Order to take effect from 22.7.15 until no later than 13.1.16 [DISPLAYED]

Town Council noted the above Temporary Traffic Order from 22.7.15

7 To Consider Application for Grant from Caldicot Events Committee for “The Spirit of Severnside Awards” [CIRC] [TC 24.6.15 Agreed in principle £200]

A Member requested why Town Council was considering an unsigned application for Grant from Caldicot Events Committee. Cllr D Evans stated it was his error and signed his copy of the application.

Cllr Evans advised a £250 grant had been secured from Welsh Church Fund and referred to £200 being agreed in principle at Town Council meeting 24.6.15.

A discussion ensued and reference was made to Town Council’s Citizen’s Awards event and to nominees for “The Spirit of Severnside Awards” being from within the Severnside area. It was stated that local community councils had been approached for grant but nothing had been forthcoming.

It was suggested that both events are combined in the future.

It was resolved to donate £200 to Caldicot Events Committee for “The Spirit of Severnside Awards”

(a) Nomination Forms for Event at Caldicot Castle 21st August 2015 – CD 31.7.15

Town Council noted the closing date for nominations

**8 To Note Best Kept Gardens/Citizen’s Awards - Tuesday, 15th September 2015
- BKG nominations to be judged by Mayor/Deputy Mayor/Mr D Collett**

The Mayor requested any outstanding nominations for Best Kept Garden Competition/Citizen’s Awards be handed to the Clerk and it was stated that only nominated gardens would be considered in the Best Kept Garden Competition

**9 Jubilee Way Toilets – Update following Site Inspection by Members 7th July 2015
To Note Further Site Meeting 9.30 am Monday, 24th August 2015**

Concerns were raised regarding the alarm system fitted to the disabled toilet and a recent incident in Chepstow of a person being locked in the toilets.

A Member expressed concerns of Town Council taking over the toilets prior to making arrangements for the cleaning of them and it was stated that Mon CC would continue to clean them on a temporary basis if cleaning arrangements were not made by the proposed take-over date of 1st September 2015. It was stated that this item would be considered at Personnel Committee meeting 20.7.15 for recommendation to Town Council 29.7.15.

It was resolved that, subject to compliance, to request Mon CC remove the alarm system from the disabled toilet and install a sign advising that no alarm system is in place.

**(a) To Note Correspondence from Caldicot Foodbank Re: Portacabin Jubilee Way
NB: To Advise Mon CC Re: Electricity Supply to Portacabin**

Town Council noted correspondence from Caldicot Foodbank advising it no longer required the portacabin for use by the foodbank.

It was resolved

- i) to request Mon CC disconnect the electricity to the portacabin**
- ii) to request Town Team disconnect the telephone wire and remove the portacabin from the car park**

The meeting closed at 6.40pm

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Mayor/Deputy Mayor

Appendix A

3 *Suspended Proceedings - Mr Roger Joy, Mon CC re: Street Lighting*

Mr Roger Joy updated Members in relation to the dimming and turning off of street lights in Caldicot anticipated to take effect from September 2015 as a result of Mon CC budget cuts.

The following items were discussed

- Full Council [Mon CC] decision to turn off street lights due to budget cuts
- Financial savings as a result of the cuts in region of £150,000 per year
- Lights dimmed 8pm – 12am, switched off 12am – 6am, dimmed 6am – dawn
- 800 - 900 lights currently dimmed 8pm – 5am since August 2014
- Town centres, main roads and traffic calming areas [speed humps/chicanes] not affected
- Lights on permanently for 24/48 on installation
- Monitoring devices/branch nodes fitted to control 250 lamp standards, monitored at set times and programmed/operated via laptop
- Individual nodes fitted to all lamp standards at a cost of £79 each
- Concerns re: possible increase in crime
- County Councillors can request via Street Lighting Manager that certain lights remain on – Town Councillors to make any requests via County Councillors
- Roger Joy/County Councillors to go around areas prior to switch off
- Certain lamp standards currently on during the day – new monitoring system should rectify issues
- Contact number on lamp standards to report issues no longer exists
- CCTV cameras