

CALDICOT TOWN COUNCIL

Minutes of Planning and Resources Committee meeting held at 6.30pm on Tuesday 13th October 2009 at Caldicot Town Council

Present: Cllrs: D Evans, Mayor K Harris
 P Watts, Deputy Mayor R J Higginson
 C Ashwin M Stevens
 D Ashwin R Stewart
 J Bond

In attendance: G McIntyre, A Sandiford – See Also Appendix A

1 Apologies

Apologies were received from Cllrs J Daniels, A Easson, J Haskey, A Perrett, S Webb

2 To Suspend Proceedings to present Best Kept Garden Awards 09 and Citizen's Awards

Proceedings were suspended to present Best Kept Garden and Citizen's Awards.

3 Declarations of Interest - To be identified under the relevant item/Forms to be completed

Cllrs D Evans and R Stewart declared an interest in Planning matters

Cllrs J Bond, D Evans and P Watts declared an interest in Plan DC/2009/00875

4 Planning Applications Received [Displayed]

i) Planning Applications Received

DC/2009/00875: New single storey four classroom block linked to existing building – Castle Park Primary School, Church Road, Caldicot **TC Approved**

DC/2009/00877/NEW: Erection of a two bedroom dwelling house – Land adjacent to 27 The Avenue, Caldicot **TC Approved**

5 Mon CC Planning Information [Displayed]

i) Planning Permissions

DC/2009/00662: Proposed conversion of garage into living accommodation. Erection of a two storey extension to form a new garage and store with first floor living accommodation. Construction of new drive – 72 Wentwood View, Caldicot *Amendment Details: The rear building line of the two storey extension and garden store has been pushed back by 1m (size of the extension remains the same). Obscure window and door added to the ground floor rear two storey extension* **TC App 8.9.09**

***consideration to be given to obscure glass in the upstairs window**

DC/2009/00713: Single storey rear extension, 25 Moorlands View, Caldicot **TC App 11.8.09**

DC/2009/00830: Conservatory 100 Wentwood View, Caldicot **TC App 8.9.09**

Town Council noted the above Planning Information from Mon CC

6 To Declare Casual Vacancy – Dewstow Ward

Town Council declared the casual vacancy in Dewstow Ward.

7 To Note Site Meeting with Mr Roger Hoggins, Head of Operations, Mon CC - 9.30am Wednesday 14.10.09 at Town Council Building.

Town Council noted the time and date for site meeting with Mr Roger Hoggins, Head of Operations, Mon CC – 9.30 am Wednesday, 14.10.09 at Town Council Building.

8 Remembrance Day – Sunday 8.11.09

i) Royal British Legion – Re: Arrangements for Caldicot [Circ]

Town Council noted arrangements for Armistice Day parade in Caldicot.

ii) To Note Copy Correspondence to Mon CC Re: Road Closure

Town Council noted copy correspondence sent to Mon CC re: (i) above.

iii) To Confirm Annual Sunset Service – Sunday 8.11.09, 4pm at Celtic Cross

Town Council confirmed its Annual Sunset Service at the Celtic Cross.

iv) To Note invitation from RBL Garden of Remembrance – 10am Friday 23.10.09 at Caldicot Methodist Church

The Mayor advised Members of a change of time to 11am for the above Garden of Remembrance at Caldicot Methodist Church.

9 Committee – to consider exclusion of the public and press from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information

a) Freedom of Information Request [b/f TC 30.9.09] – Update

Members were updated on this item and advised that the matter had now been resolved. Advice received from One Voice Wales was read out by the Clerk.

b) Christmas Lights [bf TC 30.9.09]

i) To Consider Costs for Hire of Christmas Lights

Town Council considered quotations from five suppliers for the hire of Christmas lights in the town.

It was resolved to accept quotation from City Illuminations for hire of Christmas lights for 2009 at a cost of £5,152 + VAT.

ii) To Consider Tenders for Installation/Dismantle of Christmas Lights

Town Council considered tenders for one year and 3 years for installation/dismantle of Christmas lights.

It was resolved:

- i) to accept tender for 2009 from SEC at a cost of £4,595 + VAT.**
- ii) to request SEC reconsider its inflation costs for the next 2 years and defer the response to Town Council meeting 28.10.09**

iii) To Consider Cost/Installation of Christmas Trees

It was resolved to defer this item to Town Council meeting 28.10.09

The meeting closed at 6.55pm

APPENDIX A

Report of Presentation for Best Kept Garden Competition/Citizen's Awards

Present: Mr D Collet, Mrs J Smith, Mr P Shreeve, Mr D Lee, Mr D Hill, Mr N Collins, Mr A Kerton, Mr J Mealing, Guests.

Apologies: Mr D Withey

CITIZENS AWARDS

In the absence of Mr K Challingsworth the Mayor commended Mr Challingsworth for his services to the youth of the town.

A Town Council Crest and Certificate were presented to Mr James Mealing for his services to the community.

The Mayor commended the winners on their efforts and thanked Mr D Collet for his pride in judging the competition.

BEST KEPT FRONT GARDEN

5 th	151 Longfellow Road – Mr Collins	£10 Chq & Cert
4 th	2 Churchfield Avenue – Mr & Mrs Withey	£10 Chq & Cert
3 rd	1 Dewstow Road – Mr D Hill	£15 Chq & Cert
2 nd	14 Lapwing Avenue – Mr A Kerton	£20 Chq & Cert
1 st	94 Chepstow Road – Mr D Lee	£25 Chq & Cert + Winners Cup

BEST KEPT ALLOTMENT – Shield, £10 Chq & Cert

Plot 6 Sandy Lane – Mr P Shreeve

Mr Shreeve thanked Town Council for the provision of security fencing at Sandy Lane allotments.

BEST KEPT GUEST HOUSE – Shield & Certificate

Rose Cottage – Mrs J Smith