

CALDICOT TOWN COUNCIL

Minutes of Planning and Resources Committee held at 6.30pm on Tuesday 13th September 2011 at Caldicot Town Council.

Present: Cllrs: M Stevens, Mayor
A Easson, Deputy Mayor
D Ashwin [left 7pm]
J Bond
W Conniff
D Evans
K Harris
E Harvey [left 7pm]
J Haskey
A Lloyd
R Stewart
P Watts

[In attendance: Mrs G McIntyre, Clerk, Mrs A Sandiford, Members of the public]

Cllr Maria Stevens, Mayor welcomed Rev Preben Andersen to the Meeting who duly introduced himself as the new Methodist Minister for Caldicot and surrounding area.

Cllr Stevens also welcomed Cllr Wyndam Conniff to Town Council

1 Apologies

Apologies were received from Cllrs V Lloyd, R J Higginson, S Webb

2 Declarations of Interest - To be identified under the relevant item/Forms to be completed

Cllrs D Evans and R Stewart declared an interest in planning matters

3 Planning Applications Received [Displayed]

DC/2010/00764: Conservation Area Consent – Demolition of unlisted garage at rear and rebuild new garage in its place, The Coach House, 43 Church Road, Caldicot **Defer to TC 28.9.11***

*proposed building much larger and higher than existing building; building accommodates a music room and play room; upstairs windows overlook neighbouring properties; local residents have not been informed; possibility of medieval graves in grounds

DC/2011/00748: Alterations and extensions 27 Heol Teifi, Caldicot **TC Approved**

DC/2011/00704: Extension to changing rooms to accommodate separate changing facilities for 4 teams, Caldicot Castle Changing Rooms, Caldicot Castle Grounds, Caldicot **TC Approved**

DC/2011/00767/ST: Extension of existing dwelling, to provide additional accommodation and a garage, 76 Chepstow road, Caldicot **TC Approved**

DC/2011/00787: Change of garage roof from flat to pitch (sloping) – 10 Heron Road, Caldicot **TC Approved**

4 Mon CC Planning Information [Displayed]

i) Planning Permissions

DC/2011/00331: Variation and substitution of plots 56-59, 62, 64, 67-78, 97-99 & 100-110 to incorporate alternative and amended housetypes and associated works – Land at Nedern Rise, Church Road, Caldicot [b/f TC 27.4.11] – Mon CC response - specific questions required

TC Ref 10.5.11

- **Increase in population would have an adverse effect on local schools and Doctors' Surgery**
- **Current infrastructure issues**

- DC/2011/00478:** Alterations and Extensions – 30 Goldfinch Close, Caldicot **TC App 12.7.11**
- DC/2011/00526:** Provision of additional storage tanks and erection of palisade fence –
9 Symondscliff Way, Severnbridge Industrial Estate, Caldicot **TC App 29.6.11**
- DC/2011/00547 ST:** Single storey extension at the rear/side to accommodate a store room – Icon
Vocational Training Ltd, 61 Newport Road, Caldicot **TC App 27.7.11**
- DC/2011/00606:** Proposed single storey bay window extension to existing front elevation –
29 Budden Crescent, Caldicot **TC App 27.7.11**
- DC/2011/00613/ST:** Erection of additional storey forming new first floor over existing garage &
new sunroom extension to existing dwelling – 10 Kipling Road, Caldicot **TC App 9.8.11**
- DC/2011/00632/ST:** Single storey lean to for store room – 128 Chepstow Road **TC App 27.7.11**
- DC/2011/00647:** UPVC conservatory – 10 Heron Road, Caldicot **TC App 27.7.11**
- DC/2011/00692:** Demolish conservatory and erect sun room rear extension - 9 Clos Rheidol
TC App 10.8.11

ii) Planning Committee Agenda 6.9.11 – For Information

iii) New/Completed Enforcement Cases July 2011

Town Council noted Planning Information (i) to (iii) above from Mon CC.

iv) To Consider Response from MCC Re: Systems Thinking/DC/2010/01152 [b/FTC 9.8.11]

Town Council considered a response from MCC offering to address Town Council on this matter. A discussion ensued regarding Town Council's request for planning training to be provided by Mon CC

It was resolved to request David Swanson address Town Council at Planning & Resources Committee 11.10.11 to discuss systems thinking and planning training.

5 To Consider Request for MCC to Waive Fees for Mayor's Charity Concert 11.11.11 [Circ]

Town Council fully supported the Mayor's appeal to request Mon CC waive Leisure Centre hire fees for her proposed charity concert 11.11.11.

It was resolved to request Mon CC waive hire fees for Caldicot Leisure Centre for the Mayor's charity concert 11.11.11.

6 To Consider invite from Monmouth Town Council Re: Planning Training 10.10.11 [Circ]

Town Council considered an invitation for Members and officers to attend a free of charge Planning Training day at the Shire Hall, Monmouth with Mr David Swanson of Mon CC Planning Department.

It was resolved that Members wishing to attend the above Planning Training contact the Clerk.

7 To Consider attendance at Standards Conference Wales 2011 Llandrindod 5.10.11 [Circ]

It was resolved that Cllr D Ashwin attend the above Standards Conference 5.10.11 as an approved duty, subject to availability, and report back to Town Council meeting 26.10.11

8 To Note Proposed major water works from Dewstow Golf Club, B4245 Caldicot to Chepstow Road - Drop-In Tuesday, 20.9.11 3.30 pm – 7.00 pm Town Council Building

Town Council noted the above proposed works and public meeting to be held 3.30pm - 7pm on Tuesday 20.9.11 at Town Council building.

9 To Consider Further Response from Electoral Officer Mon CC Re: Payment of Invoice Community Poll 26.5.11 - £4239.89 - £99 = £4140.89 NB: Reminder Received 30.8.11 [Circ]

Town Council considered further response from Mon CC in relation to invoice for Community Poll 26.5.11 and noted reminder received 30.8.11.

It was resolved to make payment of £4,140.89 for Community Poll 26.5.11.

10 To Approve Health and Safety Committee Minutes 3.8.11

The Minutes of Health and Safety Committee 3.8.11 were approved as a true record.

(a) To Ratify Urgent Work Undertaken to Item of Play Equipment [Re: Annual Inspection] and Fencing £205.00 + VAT

It was resolved to ratify the above urgent works at a cost of £205.00 + VAT.

(b) To Consider Recommendations

It was resolved to consider recommendation of Health & Safety Committee in conjunction with quotations received under Committee

11 RESOLVED - Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

i) To consider quotations for health & safety works [circ]

Town Council considered recommendations and quotations for health & safety works as circulated. Concerns were raised about addressing the issue of young children entering the playarea under the fence by means of building up of soil.

Reference was made to a “play policy” in lieu of consideration of additional teenage play equipment and items such as bins and benches on an ad hoc basis.

It was resolved:

- i) To accept quotation from Willow Landscapes to paint roof and floor of rigid shop unit at a cost of £55 + VAT and planing of wooden surround £30 + VAT**
- ii) To defer discussion on “play policy” to Town Council meeting 26.10.11**
- iii) To request the representative from Taylor Made Play re-visit, inspect “chain walk” and quote for supply and installation of replacement rope to large piece of play equipment and safety surfacing.**

The meeting closed at 7.10pm

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Mayor/Deputy Mayor