

CALDICOT TOWN COUNCIL

Minutes of Planning and Resources Committee held at 6.30pm on Tuesday, 13th August 2013 at Caldicot Town Council

Present: Cllrs: A Davies, Mayor
W Conniff
A Easson
D Evans
F J Harvey
M Stevens
P Watts
S Webb

[In attendance: G McIntyre Clerk, A Sandiford]

1 Apologies

Apologies were received from Cllrs A Lloyd, J Haskey, R J Higginson, P Maycock-Jones, P Stevens

2 Declarations of Interest - To be identified under the relevant item/Forms to be completed

Cllrs D Evans and P Watts declared an interest in planning matters.

Town Council agreed to accept on to the agenda additional planning application DC/2012/00933, received following despatch of Agenda, in order to respond in time to Mon CC– See Min 3

Town Council also agreed to accept urgent items of business on to the Agenda relating to vandalism causing damage to safety surfacing in the children's play area – See Min 2a(i)(ii) and quotation from contract groundsman for additional litter-picking at KGVPF – See Min6(v)

- 2a** i) The Mayor advised Members of damage caused to safety surfacing which required cordoning off a piece of play equipment with barriers to be supplied at an approximate cost of £20 plus £6/week until the item is repaired. Members sanctioned the installation of barriers and noted the potential insurance claim in this matter.
- ii) The Mayor advised Members of issues relating to the opening and closing of the children's play area and an alternative keyholder willing to take on the duty of opening and closing the gates. Members agreed to request PM take on the opening and closing the gates to the children's play area with immediate effect.

3 Planning Applications Received [Displayed] – None at Date of Despatch of Agenda

DC/2012/00933: Outline for one house – 55 Sandy Lane, Caldicot **TC Approved**

4 To Consider Nominations to User Sub-Committee following resignation Cllrs PS, MS [2]

Town Council noted resignations of Cllrs P Stevens and M Stevens from the User Sub-Committee.

It was resolved to nominate Cllrs F J Harvey and P Watts to User Sub-Committee KGVPF.

5 To Consider Response from Burgermeister Re: Stadtfest Waghausel 30.8.13 – 2.9.13

Town Council noted the above response extending the invitation to all Members of Town Council. Cllrs D Evans, P Watts and S Webb expressed an interest in attending, together with the Mayor who stated they would make all necessary arrangements.

6 RESOLVED - Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted: [Circ]

i) To Consider Quotation for Mayoral Chain

Town Council resolved to accept quotation from Thomas Fattorini for bespoke velvet backing, additional engraving and re-finishing of the Mayor’s chain together with new block fitted case at a cost of £821.66

ii) To Consider Town Council Security Systems

Town Council re-considered quotation from Aztec Alarms in relation to its security systems as alternative quotations had proved difficult to obtain due to the existence of the present system.

It was resolved to accept quotation from Aztec Alarms and Electrical Services to continue monitoring Town Council alarm systems, to include keyholder services at a cost of £1,080 pa and to enquire as to the lifespan of the alarm systems.

iii) To Consider Quotations for Drawing Up Plans for Compound

Town Council considered quotations for drawing up plans for the Compound.

It was resolved to accept quotation from Maison Design for drawings and acting as agent to Town Council at a cost of £1,530 + VAT

iv) To Consider Quotations for Outdoor Exercise Equipment

Town Council considered quotations from four companies put on display for outdoor exercise equipment.

It was resolved to accept quotation from Wicksteed Leisure at a cost of £9,935 + VAT for outdoor exercise equipment at King George V Playing Fields.

v) Town Council considered quotation from RG for litter pick AFC pitch and surrounding grass areas of rubbish dropped by members of the public to include the whole pitch and all surrounding grass areas and paths. Not included: grandstand or any rubbish left by football players or spectators eg tape from socks, water bottles, etc

It was resolved to accept quotation from RG at a cost of £1460.00 pa. to commence following the signing of the agreement by the Mayor with Caldicot AFC.

The Mayor advised members that Town Council insurer’s had requested the agreement be sent to them for consideration.

It was resolved a) that the agreement be brought back to Town Council.

b) to advise the advise the Welsh League that permission had been reinstated for use of KGVPF by Caldicot AFC.

Cllr M Stevens declared an interest in Caldicot AFC.

Cllr A Easson declared an interest in Caldicot AFC and left the room.

The meeting closed at 6.55pm

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Mayor/Deputy Mayor