

## CALDICOT TOWN COUNCIL

### Minutes of Planning and Resources Committee meeting held at 6.30pm on Tuesday 12<sup>th</sup> January 2009 at Caldicot Town Council

**Present:** Cllrs: D Evans, Mayor  
P Watts, Deputy Mayor  
J Bond  
A Easson  
E Harvey  
J Haskey  
R J Higginson  
V Lloyd  
R Stewart  
S Webb

**In attendance:** A Sandiford,

The Mayor wished Members a Happy New Year and welcomed Cllr E Harvey to Town Council,

The Mayor advised of an amendment to Plan DC/2009/01132 received following despatch of the agenda. **It was resolved to accept the amended plan on to the agenda**

#### **1 Apologies**

Apologies were received from Cllrs C Ashwin, D Ashwin, M Stevens and Mrs G McIntyre

#### **1 (a) To Suspend Proceedings - Mr Rick Longford, Economic Development Manager, Mon CC**

Town Council noted apologies from Mr Rick Longford due to the inclement weather.

**It was resolved to defer this item to Planning & Resources Committee 9.2.10.**

#### **2 Declarations of Interest - To be identified under the relevant item/Forms to be completed**

**Cllrs D Evans and R J Higginson declared an interest in Plan DC/2009/01132**

**Cllrs D Evans and R Stewart declared an interest in Planning Matters**

#### **3 To Approve the Minutes of Planning and Resources Committee 8.12.09 [Circ]**

##### **a) Mayor to sign the Minutes**

The Minutes were approved as a true record and subsequently signed by the Mayor.

#### **4 Planning Applications Received [Displayed]**

##### **i) Planning Applications Received**

**DC/2009/01132:** Development of 34 apartments for older persons with communal space and external amenity area, access and car parking, cycle storage and landscaping - 125 Newport Road, Caldicot, NP26 4AA

**DC/2009/01132:** Development of 34 apartments for older persons with communal space and external amenity area, access and car parking, cycle storage and landscaping - 125 Newport Road, Caldicot, NP26 4AA **Amendment Details:** *Number of units changed from 34 to 33 units. Ratio of two bedroom units to one bedroom unit has changed to 22no and 11no respectively. Minor internal alterations proposed including the entrance area changed to improve legibility and location of refuse/recycling room and mobility scooter and cycle room has been altered in relation to Flat 1. Addition of a residents seating area, stone piers and signage walls adjacent to entrance.*

**TC Approved\***

**\*provided visibility to traffic approaching traffic lights [up the hill] is optimised**

**DC/2009/01146:** Proposed alteration to warehouse unit (unit 22) to provide two new roller shutter doors and two new fire exits – Beacon Court, Norman Way, Severnbridge Industrial Estate, Caldicot **TC Approved**

**DC/2009/01194:** New bungalow – 63 Sandy Lane, Caldicot **TC Approved\***

**\*subject to satisfactory visibility splay**

**5 Mon CC Planning Information [Displayed]**

**i) Planning Permissions**

**DC/2009/00975:** Rear conservatory - 17 Tennyson Road, Caldicot **TC App 28.10.09**

**DC/2009/00981:** Renewal of planning permission M10682 (for single storey extension to create utility room wc and porch – 12 The Close, Caldicot **TC App 28.10.09**

**ii) Planning Committee Agenda – 15.12.09, 5.1.10 – For Information**

Town Council noted Planning Information (i) and (ii) above from Mon CC.

**6 Countryside Access Management Ltd – Proposed Public Path Creation Order:Highways Act 1980 s26 Community of Caldicot [Circ]**

Town Council considered correspondence from Countryside Access Management Ltd seeking views on the proposed creation of a length of public footpath along a section of path that runs alongside the River Nedern.

**It was resolved to accept Mon CC proposals in this matter.**

**7 One Voice Wales – Consultation – Community Strategies and Planning [Circ]**

Town Council accepted One Voice Wales Summary Note re: Local Government (Wales) Measure 2009 – Consultation on Statutory Guidance

**8 Local Democracy Manger, Mon CC – Change of Polling Station Green Lane [Circ]**

Town Council considered a request from Mon CC for alternative polling station to Green Lane School.

**It was resolved to request the following venues be considered as an alternative polling station to Green Lane School: (1) Caemawr Road Clinic (2) Churches, Longcroft Road (3) Guide Hut**

**9 To Consider Re-investment of Town Council Bond [b/f TC 25.11.09] – Matures 21.1.10**

**Town Council resolved to increase its investment to £100,000 for 6 months on maturity 21.1.10**

**a) Response from Co-operative Bank following Meeting held 30.11.09 [Circ]**

Town Council noted the above response from Co-operative Bank.

**b) Response from Internal Auditor [Circ]**

Town Council considered the response from Internal Auditor, particularly in relation to the concerns over the size of the balances being accrued by Town Council.

A discussion ensued and the provision of CCTV at Oakley Way was requested.

**It was resolved to agenda CCTV for Town Council meeting 27.1.10**

**10 To Note External Audit Year ended 31.3.2009 Certified [Circ]**

**Town Council accepted the ‘External Auditor’s Certificate and Opinion’ and noted no matters giving cause for concern that relevant legislation and regulatory requirements had not been met.**

**a) To Consider Quotation for Internal Audit Works 2009/10 – See 9(b)**

**Town Council resolved to accept quotation for £1327.50 + VAT from Mon CC to carry out Internal Audit 2009/2010**

**11 To Approve Minutes/Recommendations of Health and Safety Committee 9.12.09 [Circ]**

Town Council approved the Minutes and Recommendations of Health & Safety Committee 9.12.09

**a) To Consider Quotation for Asbestos Survey – See Committee [Circ]**

**It was resolved to consider this item in Committee**

**b) To Consider Report Health & Safety Inspection Town Council Building – To Follow**

Town Council noted the above report to follow

**c) Town Council Hire Agreement [Circ]**

**It was resolved to approve Town Council Hire Agreement subject to an amendment to paragraph 13 as follows ‘All waste materials of any description must be removed from site and all furniture replaced to original position’**

**12 Bus Shelters [b/f TC 8.12.09]**

**a) Lapwing Avenue/Green Lane**

A lengthy discussion ensued in relation to the provision of bus shelters at Lapwing Avenue and Green Lane.

Ref: Lapwing Avenue – The Mayor outlined a site visit held at this bus stop and advised that despite objections to a bus shelter being received, Members considered the need for a bus shelter outweighed the strength of the objections.

Ref: Green Lane – The Mayor updated Members from correspondence received from Mon CC advising that the footway was not wide enough to accommodate a shelter but it had no objections to a shelter being located on the grassed area at the rear of the footway. Reference was made to Monmouthshire Housing Association [MHA] refusing permission for a shelter to be located on the grassed area.

Cllr D Evans updated Members on a recent site visit and Cllr S Webb clarified the original objections and strong objections from residents present at that meeting. Cllr Webb requested the matter be evaluated for the necessity of a bus shelter following the outcome of her discussions with local residents.

A discussion ensued on the grounds for MHA refusing permission to place a bus shelter on the grassed area and to Mon CC consultations in this matter.

**It was resolved to request Mon CC undertake a full survey of properties in the following streets to ascertain whether residents are for or against a bus shelter in Green Lane:**

- Green Lane [bottom end]
- Westfield
- Severn View
- Caemawr Grove
- Longcroft Road
- Green Avenue
- Orchard Close
- The Avenue

**13 Committee – It was resolved to exclude the public and press from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information**

**i) To Consider Quotation for Asbestos Survey [see 11(a) above]**

Town Council considered quotation for asbestos survey being undertaken on its buildings.

**It was resolved to agree in principle to an asbestos survey being undertaken on Town Council buildings and to request 2 further quotations in this matter**

**ii) To Consider Quotation for Removal of Tree at KGVPF [b/f TC 25.11.09]**

**It was resolved to compare a quotation from the original surveyor and accept the lowest quotation**

.....

Mayor/Deputy Mayor