

CALDICOT TOWN COUNCIL

Minutes of Planning and Resources Committee held at 6.30pm on Tuesday 11th October 2011 at Caldicot Town Council.

Present: Cllrs: M Stevens, Mayor
A Easson, Deputy Mayor
D Ashwin
W Conniff
D Evans
K Harris [left 7.10pm]

E Harvey
R J Higginson
A Lloyd
R Stewart
P Watts
S Webb

[In attendance: Mrs G McIntyre, Clerk, Mrs A Sandiford]

Prior to the meeting the Mayor presented a Town Council crest and certificate to Mrs M Doyle, having been nominated for a Citizen's Award for her services to the community

1 Apologies

Apologies were received from Cllr J Bond, C Botchett, V Lloyd, A Perrett

2 To Suspend Proceedings – Mr D Swanson, Mon CC re: Planning/Systems Thinking [Circ] - To Arrange Planning Training

See Appendix A

3 Declarations of Interest - To be identified under the relevant item/Forms to be completed

Cllrs D Evans and R Stewart declared an interest in planning matters
Cllrs D Evans, M Stevens, P Watts declared an interest in Item 7(ii) below

4 Planning Applications Received [Displayed]

DC/2011/00830: Change of use to D2 leisure for gymnastic facility – 53G Symondscliffe Way,
Severnbridge Industrial Estate, Portskewett, Caldicot **TC Approved**

5 Mon CC Planning Information [Displayed]

i) Planning Permissions

DC/2011/00604: Change of use to A3 (Café/Bistro) and erection of extract ducting to rear of
property – 15 Newport Road, Caldicot **TC Ref 27.7.11***

- ***Too many food outlets in town centre**

DC/2011/00704: Extension to changing rooms to accommodate separate changing facilities for 4
teams, Caldicot Castle Changing Rooms, Caldicot Castle Grounds, Caldicot **TC App 13.9.11**

DC/2011/00767/ST: Extension of existing dwelling, to provide additional accommodation and a
garage, 76 Chepstow road, Caldicot **TC App 13.9.11**

ii) New/Completed Enforcement Cases 1.9.11 – 30.9.11

Town Council noted Planning information (i) and (ii) above from Mon CC.

6 Mon CC – To Consider Reviewing Application Procedures and Consultation on Amending Delegation of Planning Decisions and the Involvement of Community and Town Councils [Circ]

Town Council noted the above correspondence as outlined by Mon CC in item 2 above.

It was resolved to respond to the consultation supporting the proposals for a more open and transparent system in relation to planning applications, particularly in relation to reports being available to Town and Community Councils prior to decisions being made.

7 To Consider LGA s137 Grant Applications [b/f TC 28.9.11] – See Committee [Circ]

i) Caldicot Chamber of Commerce [Events]

Town Council considered an application for £2,000 grant from Caldicot Chamber of Commerce [Events] towards Fireworks Display 2011.

It was resolved to donate £2,000 to Caldicot Chamber of Commerce [Events]

ii) Caldicot Community Carnival

Town Council considered an application for £2,000 grant from Caldicot Community Carnival towards Christmas Lighting Event 2011.

It was resolved to donate £2,000 to Caldicot Community Carnival

Cllrs D Evans, M Stevens and P Watts declared an interest in this item

Reference was made to the underwriting of the above events. The Clerk referred Members to a recommendation of internal audit to review Town Council's s137 Grant Policy at which time consideration could be given to inclusion of underwriting of events.

8 Mon CC – Re: Opportunities for Renewable Energy at your village or community hall – invitation to Renewable Energy drop in afternoon – Llanddewi Rhydderch Village Hall, near Abergavenny NP7 9TS on Wednesday 19.10.11, 2pm – 7pm [Disp]

Town Council noted the above details for a drop-in afternoon in relation to renewable energy for village or community halls.

9 To Note Special Meeting of Town Council 6pm on Tuesday 18th October 2011 re: CCTV

Town Council noted the date and time for Special Meeting re: CCTV as per the agenda circulated to Members at the meeting.

10 To Resolve - Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

a) See Item 7 above – Group Accounts

Noted

The meeting closed at 7.25pm

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Mayor/Deputy Mayor

Appendix A

2 Mr D Swanson, Mon CC re: i) Planning/Systems Thinking [Circ] ii) To Arrange Planning Training

Mr Swanson outlined 'Systems Thinking' following a review of the planning application process with the aim of being more open and transparent and taking on board the views of local Town and Community Councils.

The following items were discussed:

- Members to take full part in decision at Planning Committee
- Town and Community Councils permitted to speak at Planning Committee
- Feedback re: decision to Town and Community Councils
- Minor issues to be sorted with applicant prior to planning application being registered
- Encourage applicants to talk to Town and Community Councils as part of the pre-application process, particularly for larger applications
- delegation panel to meet informally with Town and Community Councils
- Planning Committee to deal with controversial applications and delegation panel to deal with less controversial applications
- Localism Bill
- Proposed development in Chepstow
- Clarification of consultation with neighbours
- Listed Building Consent
- Safety issues – Consultation with Highways Department
- New development at Church Road – traffic report outdated
- LDP – includes consultation with Health Board and Education Department
- No apparent strategic plan for Caldicot and how it is going to develop
- Approval re: conversions of terraced houses into flats
- Devaluation of property is not a planning consideration
- Building Regulations separate to Planning Regulations
- Outline Planning – grants permission for the site
- Reserved Matters – grants permission for the details of the build

It was agreed that Mr Swanson undertake a Planning Training session at Town Council and will liaise with the Clerk re: dates.