

6 To Consider External Audit Report [Circ]

Town Council considered and accepted the External Audit Report as circulated stating no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met and proposing to qualify their audit opinion on the Annual Return for the year ended 31 March 2012.

a) To Certify Section 3 Annual Return [signatory authorisation required if necessary]

Town Council resolved to certify Section 3 of the Annual Return Yr End 31.3.12 for submission to External Audit and authorised the Administrative Assistant to certify the Annual Return on behalf of Town Council in the absence of the Clerk

Town Council thanked the Admin Assistant for all the additional work carried out in the absence of the Clerk.

b) To Approve and Sign Annual Return for the year ended 31.3.12 for completion by External Audit

Town Council resolved to approve and sign the Annual Return for the year ended 31.3.12.

7 To Consider s137 Applications for Grant – See Committee for Accounts [Circ]

The Mayor referred Members to Town Council's budget for donations for 2012/2013 and the likely event that the budget for the year would over-run as a result of the donation given to celebrate the Queen's Diamond Jubilee. The Mayor requested Members to be mindful for future donations received in order to consider taking money from its reserve fund.

Town Council resolved to consider the following applications for grant in Committee – see below.

- a) Caldicot Youth Group
- b) Caldicot Community Website
- c) Caerwent South Road Flying Club
- d) Caldicot Community Events
- e) Rene Probert Whist Club
- f) Dyslecsia Cymru/Wales Dyslexia

8 Resolved - Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

To Consider s137 Applications for Grant [Circ]

a) Caldicot Youth Group

Town Council considered an application for £4,000 grant from Caldicot Youth Group towards the operating costs of the Zone.

It was requested if the £50 previous donation to Caldicot Youth Group should be deducted from the £4,000 allocated to Caldicot Youth Group in Estimates. A discussion ensued and it was requested that Caldicot Youth Group address Town Council to outline what programme the youth group is undertaking and what contribution Monmouthshire County Council is making to the group.

It was resolved to request Caldicot Youth Group address Town Council at its Planning & Resources Committee meeting 9.10.12 and defer the application for grant pending the address.

Cllrs D Ashwin, A Easson and R J Higginson declared an interest in this item and left the room.

b) Caldicot Community Website

Town Council considered an application for £150 grant from Caldicot Community Website for hosting costs for caldicot.com.

A discussion ensued and it was stated that whilst Members wished to support caldicot.com in their efforts the website offered inaccurate and out of date information with some of the updates dating back many years.

It was resolved to request an update of the committee's intentions for the website's activities and defer the application for grant pending the response from Caldicot Community Website.

c) Caerwent South Road Flying Club

Town Council considered an application for grant from Caerwent South Road Flying Club towards equipment.

It was resolved to donate £250 to Caerwent South Road Flying Club

d) Caldicot Community Events

Town Council considered an application for £2,000 grant from Caldicot Community Events towards 2012 Christmas lights entertainment day and evening.

It was resolved to donate £2,000 to Caldicot Community Events

Cllrs D Evans and M Stevens declared an interest in this item and left the room.

e) Rene Probert Whist Club

Town Council considered an application for £1,936 grant from Rene Probert Whist Group towards expenses for running the whist club for 2 years.

A discussion ensued and reference was made to Town Council's recent refusal to waive hire fees for the group which was subsequently directed to the Welsh Church Fund for financial assistance in this regard. It was noted that the group did not appear to have requested such financial assistance and it was requested that they were encouraged to do so.

It was resolved to donate £50 to Rene Probert Whist Club towards the cost of cards or equipment for carrying out the group's activities and urge the group to apply to the Welsh Church Fund for financial assistance.

f) Dyslecsia Cymru/Wales Dyslexia

Town Council considered an application for £2,000 grant from Dyslecsia Cymru/Wales Dyslexia.

It was resolved to donate £50 to Dyslecsia Cymru/Wales Dyslexia

g) Caldicot & District Chamber of Commerce

The Mayor advised Members of an application for £5,000 grant from Caldicot & District Chamber of Commerce and read out correspondence updating its financial situation following lower than expected numbers at the recent August Summer Spectacular 2012. It was stated that although Town Council had budgeted £2,000 for the fireworks event Members were not in a position to make a decision without prior sight of all financial information required.

It was resolved:

- i) to invite representatives of Caldicot & District Chamber of Commerce to attend Town Council meeting 26.9.12 in order to update Members on the Summer Spectacular**
- ii) to defer consideration of the grant application to Town Council meeting 26.9.12**

9 See Item 5 above - To consider quotations for repair/replacement works to gents toilets

Town Council considered quotations for works to gents toilets and were advised of the £100 budget for repairs.

It was resolved to accept quotation from William Chicken at a cost of £587.10 to be allocated from Town Council's reserves fund.

10 See Item 7 above - Group Accounts – Noted

Normal proceedings resumed

11 The Mayor advised Members of a request received from Chepstow & Caldicot News editor requesting the use of Town Council's Crest on its masthead.

It was resolved to accept the request and permit the use of Town Council crest on the masthead of Chepstow & Caldicot News.

The meeting closed at 7.15pm

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Mayor/Deputy Mayor