

## CALDICOT TOWN COUNCIL

**Minutes of meeting of Planning & Resources Committee held at 6.30 pm on Tuesday, 11<sup>th</sup> May 2010 at Caldicot Town Council.**

**Present:** Cllrs: D Evans, Mayor  
J Bond  
A Easson [6.35pm]  
K Harris  
E Harvey  
V Lloyd  
R Stewart [left 7.40pm]  
S Webb

[In attendance: G McIntyre, A Sandiford]

### **1 Apologies**

Apologies were received from Cllrs C Ashwin, J Haskey, R J Higginson, M Stevens, P Watts

### **2 Declarations of Interest - To be identified under the relevant item/Forms to be completed** **Cllrs D Evans and R Stewart declared an interest in Planning Matters**

### **3 To Suspend Proceedings – Address by Caldicot Street Pastors**

See Appendix A

### **4 Planning Applications Received**

**DC/2010/00076 [Amended]:** Conversion of existing house into 2 No. two bedroom apartments – 2 Severn View, Caldicot **TC Refused**

- **Limited sewerage**
- **Access issues**
- **Health & Safety issues**
- **Additional disturbance**
- **Parking issues**
- **Unadopted/damaged road**

It was stated that works had already commenced in this matter

#### **It was resolved:**

- i) to request that Cllr K Harris represent Town Council at Mon CC Planning Committee meeting in this matter**
- ii) to request Mon CC Enforcement Officer visit the premises**
- iii) to request representatives from Mon CC address Town Council on its role in the planning process**

**DC/2010/00142:** Retention of wind turbine – 15 Caldicot Pill, Caldicot **No Observations**

**DC/2010/00295:** Alterations and extensions to accommodate disabled use – 34 Ash Grove, Caldicot **TC Approved**

**DC/2010/00299:** Erection of garage and conservatory – 160 Castle Lea, Caldicot **TC Approved**

**DC/2010/00339:** Rear conservatory – 1 Kipling Road, Caldicot **TC Approved**

### **5 Mon CC Planning Information [Displayed]**

#### **i) Planning Permissions**

**DC/2009/00736:** To relocate children's play equipment within public house's cartilage – The Castle Inn, Church Road, Caldicot **TC App 313.10**

**DC/2010/00157:** Retrospective planning permission for a boundary fence – 34 Budden Crescent, Caldicot **TC App 313.10**

**ii) Planning Committee Agenda – 2.2.10 – For Information**

Town Council noted Planning Information (i) and (ii) above from Mon CC.

**6 To Confirm Bus Shelter at Newport Road [b/f 28.4.10] – Response from Mon CC**

**Re: Cost, Design**

**[Circ]**

Town Council considered correspondence from Mon CC advising of a proposal to move the location of the actual bus stop at the top of Newport Road to the location of the requested bus shelter, which would be permitted, without sides and seat, at a cost of £1,774.

Reference was made to Town Council daffodils recently planted along B4245 and dug up as part of Safe Routes in the Communities Scheme.

**It was resolved:**

- i) to install a bus shelter, without sides and seat at Newport Road at a cost of £1,774 + VAT**
- ii) to request Mon CC investigate the issue of daffodils along B4245**

*Town Council considered the following items as Trustees of KGVPF*

**7 KGVPF – Correspondence MCC Caldicot Safe Routes in Communities Scheme [Circ]**

Town Council considered correspondence from Mon CC in relation to works currently being undertaken along the footpath at KGVPF as part of Safe Routes in Communities Scheme and apologising that the Trustees of the playing fields were not made more aware of the proposals for a shared footway/cycleway to go through the playing fields during the consultation process for the scheme.

The Mayor advised Town Council that he had ordered works to be halted following complaints from residents that the footpath had been closed off. On investigation with Mon CC officers and the contractors, it appeared that the side of the footpath had been dug up and tarmac was to be laid to widen the footpath to allow cyclists to use the route as part of the Safe Routes in the Communities Scheme. The Mayor stated the contractors had since been instructed to continue the tarmac works, which would result in a wider footpath as had previously been requested by Town Council.

The Mayor also advised of signage posts appearing on the fields and referred to the “No Cycling” by-law on KGVPF.

A Member referred to extensive consultation in this matter and outlined the preferred route for cyclists from Rogiet to Caldicot School following public consultation held at the library. It was stated that this route was not the route advised to Town Council as per the plans presented to Town Council at an address by Mon CC officers in July 2009. It was also stated that there was no mention of a cycle route going through the playing fields in the update re: Safe Routes in the Communities considered at TC 25.11.09.

Reference was made to Mon CC placing additional signage for cyclists to dismount when using the path should Town Council not agree to the path becoming a cycle route.

Reference was also made to disability groups having issues with shared paths, particularly visually impaired persons.

Members expressed serious concerns that works were being carried out on KGVPF without prior consultation and the knowledge of the Trustees.

A Member referred to issues with regard to the electricity sub-station at Norman Court in relation to the cycle route.

**It was resolved:**

- i) to forward correspondence to Fields in Trust for advice and defer this item pending a response**
- ii) to insist “cyclists dismount” signs be installed on the posts**

**Cllr A Easson abstained from voting on (ii) above**

**Cllr V Lloyd declared an interest in (ii) above**

**8 Committee – It was resolved to exclude the public and press from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information**

**i) To Consider Quotation for Removal of Hedge KGVPF [b/f 28.4.10] [Circ]**

Town Council considered quotation for removal of hedging and conifers at KGVPF

**It was resolved:**

- 1. to accept quotation from John Reece to remove thorn hedging at KGVPF at a cost of £250 + VAT**
- 2. to defer a decision on removal of conifers pending investigate of boundary at the side of Washbournes**

**ii) To Consider Quotation for Works Re: Health & Safety Committee 20.4.10 [Circ]**

Town Council considered quotations for works following recent Asbestos Survey from Silverdell Plc

It was stated that a small skip would be required for emptying the storeroom at the cemetery.

**It was resolved:**

- 1. to accept Option 2 for works at Caldicot cemetery at a cost of £666.67 + VAT plus £39.00 certificate fee**
- 2. to hire a small skip for emptying storeroom at the cemetery**
- 3. to accept quotation for works for removal of asbestos at Town Council compound at a cost of £733.33 + Vat plus £39 certificate fee**

The Mayor advised Members of cars parking on KGVPF during Junior AFC matches at weekends.

**It was agreed to request a quotation for bollards to be installed along the edge of grassed area at KGVPF to prevent cars driving on the grass**

The Mayor advised that he had been given confirmation that a CCTV camera would shortly be installed at KGVPF

The meeting closed at 8pm

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Mayor/Deputy Mayor

## Appendix A

### 3. Address by Caldicot Street Pastors

Rev John Hall introduced himself and a representative from Caldicot Street Pastors and outlined the history of Street Pastors from its beginnings in London 10 years ago to current day where around 4000 Street Pastors walk streets of Britain between 8pm - 4am in some areas.

Street Pastors are Christians who engage with drunk, unwell and vulnerable persons during the night to offer support and assistance.

Rev Hall initially addressed a CSAT meeting 2 years ago and met with a negative response. Street Pastors in Caldicot has since gained £3,600 funding from CSAT, following a further invitation to address CSAT when Members were more positive about the scheme. Funding has been used to recruit and train 12 Street Pastors for Caldicot.

- Caldicot Street Pastors' motto is "to listen and to care"
- All Street Pastors must be involved with a Church for at least 1 year – Scheme part of "Churches Together"
- 3/4 months training required per Street Pastor
- Street Pastors in Caldicot consist of 4 x groups of 3 – 1 senior Street Pastor per group
- Since Nov 2009 Street Pastors walk streets in and around Caldicot between 8pm – 1am [flexible]
- Meet Friday nights at 7.30pm at Church prior to patrolling areas of Caldicot
- All Street Pastors are volunteers
- Age range of Street Pastors: 19 – 71
- Meet last train from Caldicot Halt
- Attended Xmas Lighting Event and will patrol School Leavers' Day
- Have links with Caldicot Police and The Zone
- Weekly reports to CSAT
- Assisting Towns to set up Street Pastors in other areas
- Positive feed back to Street Pastors
- Police and PCSOs responsive to Street Pastors
- No Street Pastor casualties out of 4,000 in Britain

Rev Hall offered examples of how Street Pastors have assisted vulnerable persons in Caldicot.

Rev Hall stated that Street Pastors would be looking for additional funding in the future.

Town Council were very impressed with the Caldicot Street Pastor scheme and commended Rev Hall and Caldicot Street Pastors on their efforts.