

CALDICOT TOWN COUNCIL

Sandy Lane
Caldicot

Minutes of the meeting of Planning Committee held at 6.30 pm on Tuesday, 10th October 2006 at Caldicot Day Luncheon Centre

PRESENT:

D Ashwin, Deputy Mayor	
D Evans	J Marshall
D Jones	R Stewart
J Harris	K Thomas
R J Higginson	P Tidmarsh

In attendance: A Sandiford. Member of the public

1. Apologies

Apologies were received from Cllrs C Babb, J Daniels, E Davies, J Haskey and G McIntyre

2. Suspended Proceedings – Welsh Assembly Govt to address Town Council re: M4 Relief Road [30 Mins]

Town Council received a 30 minutes presentation from Martin Bates, Welsh Assembly and Dan Saville, ARUP on the new M4 project Magor to Castleton.

The presentation was followed by a 20 minutes ‘question and answer’ session.

3. Declarations of Interest

Cllr D Evans declared an interest in items 11, 12, 13 and 14

Cllr J Marshall declared an interest in item 11

Cllr R Stewart declared an interest in Planning Matters

Further declarations of interest to be identified under the relevant item

4. To Approve the Minutes of Planning Committee as part of Full Town Council meeting held 27th September 2006 [Circ]

The Minutes were approved as a true record.

5. Planning Committee [Displayed]

A) Planning Applications Received

DC/2006/00827: Change of use of first floor living accommodation into guest accommodation with en-suites – The Good Measure Public House, 63-65 Newport Road, Caldicot **TC Approved**

DC/2006/00981: Loft conversion and extension, including raising of roof ridge – 195 Newport Road, Caldicot **TC Approved**

DC/2006/01010: Extensions to existing dwelling, additional bedroom and study, conservatory and kitchen extension – 3 Heol Glaslyn, Caldicot **TC Approved**

DC/2006/01019: Extension to rear of garage and new roof over entire garage – 92 Chepstow Road, Caldicot **TC Approved**

DC/2006/01038: Change of use from carpet shop to building society agency and financial advisors – 27 Newport Road, Caldicot **TC Approved**

Cllr D Ashwin declared an interest in Plan DC/2006/01038

DC/2006/01069: Two single sided illuminated free standing advertising display units –
37-43 Newport Road, Caldicot

TC Approved

B) Mon CC Planning Information

i) Approval of Planning Permission

DC/2006/00822: Double garage with hipped roof – 11 Heron Road, Caldicot

TC App 12.9.06

ii) Mon CC Planning Agenda 3.10.06 – For Information

Town Council approved Planning information (i) and (ii) above from Mon CC.

**6. Section 1.00 – Road Traffic Regulation Act 1984 [Displayed]
Mon CC Severnside Area – Bus Stop Clearway Traffic Regulation Order 2006**

Town Council noted the above Bus Stop Clearway Traffic Regulation Order 2006.

7. CCTV

a) To Consider Draft Service Level Agreement from Mon CC [CIRC]

Town Council resolved to leave the Draft Service Level Agreement in abeyance pending recommendations from the CCTV Working Party in relation to CCTV in Caldicot.

b) Notes of User Group Meeting 16.8.06 [Circ] Cllrs D Evans, J Marshall

Noted

c) User Group Meeting 10 am 4.10.06 Abergavenny Cllrs DE, JM – Any Report

Cllr J Marshall reported on statistics provided at the User Group Meeting 16.8.06 and referred to the ratio of incidents to arrests/cautions in Caldicot compared to Abergavenny. It was stated that Mon CC required a decision on the signing of the Service Level Agreement by 10.11.06.

**d) To Consider two representatives to Visit Coleford [following meeting with Chepstow
TC 6.9.06] Cllrs DE, JM - Date to be arranged**

It was noted that Cllrs D Ashwin, D Evans and J Marshall had visited Coleford Control Centre today [10.10.06] and were “impressed” with the system in operation. It was stated that operators were required to monitor less screens than Caerphilly Control Centre and that black and white photographs could be produced as required. Cllr Ashwin recommended Members view the CCTV system in Coleford.

**e) To Note Visit to Control Centre 7.00 pm 28.9.06 – [Cllrs D Evans,
J Marshall, D Ashwin, K Thomas [TC12.9.06] R Stewart, J Haskey] – Any Report**

Cllrs D Ashwin, D Evans, J Marshall and K Thomas reported on the recent visit to the CCTV Control Centre in Caerphilly.

f) Final Reminder Re: Annual Maintenance Cost 05/06 Received £11,500

Town Council noted the final reminder received for annual maintenance cost 05/06 from Mon CC and reiterated its decision not to make any further payments until it is satisfied with the development of the CCTV system.

Town Council expressed an interest to withdraw from Monmouthshire CCTV system and investigate an independent system or a system in conjunction with Monmouth, Abergavenny and Chepstow for Caldicot as per the Coleford system.

It was resolved:

- i) to arrange a meeting of the CCTV Working Party with Abergavenny, Chepstow and Monmouth Town Councils to consider CCTV.
- ii) to delegate this matter to the CCTV Working Party for recommendations to Town Council.

Cllrs J Harris and R J Higginson declared an interest in this matter

8. a) Internal Audit Report 2005 – 2006 – To Consider Recommendations [Circ]

Town Council considered and accepted the Internal Audit Report 2005-2006.

Ref 5.4 – It was stated that declarations of gifts and hospitality should be recorded in the Register of Gifts and Hospitality as soon as possible.

It was resolved to adopt recommendations 5.1 – 5.4 of the Internal Audit Report

Members thanked the Clerk and Admin Assistant for the “highly satisfactory” report.

b) To Note Date for External Audit 23.10.06 [Statutory Notification Placed 24.8.06]

Town Council noted the above date for External Audit.

9. Caldicot Castle - To Consider Contribution towards Extension of Opening Hours

Town Council considered a contribution towards the extension of opening hours at Caldicot Castle to be “double taxation”.

Members were unhappy with requests from Mon CC to part fund projects/services which it had an obligation to provide. It was stated that if Town Council succumbed to requests for such contributions a significant impact on Town Council precept would result.

It was stated that Town Council had previously requested the possibility of shortening daily opening hours at the Castle in order to extend the opening dates.

It was resolved not to contribute to the extension of opening hours of Caldicot Castle for 2006.

Cllrs J Harris and R J Higginson declared an interest in this matter

10. Signage – Caldicot [Circ]

a) Brown Signage - Caldicot – Cllr P Tidmarsh/M Jones, MCC

Town Council considered correspondence from Mon CC advising that three new entrance signs to Caldicot would cost £10,500 and that Chepstow and Monmouth Town signs were paid for out of the “Rural Recovery” fund following the foot and mouth outbreak.

It was stated that Caldicot was also affected by the foot and mouth outbreak and Members disagreed with the correspondence which stated “Caldicot/Severnside is not deemed to be ‘Rural’”.

It was resolved to write to Mon CC requesting three new entrance signs to Caldicot be funded from the “Rural Recovery” fund.

b) Directional Signs to Caldicot Cemetery

Town Council considered correspondence from Mon CC stating a quotation was being sought for two directional signs to Caldicot Cemetery.

Members referred to the length of time its request was taking to resolve.

It was resolved to write to R J W Greenland, Cabinet Member for Transport to request directional signs to Caldicot cemetery.

Cllr R J Higginson declared an interest in this matter

c) Signposting to Caldicot Castle at Junction 23A of M4 [Design Manual for Roads and Bridges TC Office]

Town Council considered copy correspondence from Cllr E Hackett Pain to Mr Dave Harris, Head of Highways, Mon CC supporting its request for signposting to Caldicot Castle being placed at Junction 23A of the M4

Cllr P Tidmarsh referred to a recent Severnside Area Forum meeting where this matter was discussed and to an independent “Friends of Caldicot” group being set up via Severnside Area Forum to apply for grant funding in this matter.

It was resolved to write to R J W Greenland, Cabinet Member for Transport to request signposting to Caldicot Castle at Junction 23A of the M4, with a copy to Alan Pugh, Welsh Assembly Government

11. Caldicot and District Chamber of Commerce – Festival Balance Sheet and Town Council Donation [b/f TC 27.9.06] [Circ]

Town Council considered correspondence from Caldicot and District Chamber of Commerce stating that in 2005 no profits were made from Festival and Fireworks events.

Cllr P Tidmarsh advised Members that at a recent meeting of the Caldicot and District Chamber of Commerce, on consideration of Town Council’s request for further information in relation to the Festival Balance Sheet, Mr Mike Rice resigned from all festival activities.

A discussion ensued regarding the format of accounts supplied by Caldicot and District Chamber of Commerce.

It was resolved:

- i) to donate £2,000 to Caldicot and District Chamber of Commerce for Fireworks 2006.**
- ii) that all future requests for large donations from organisations would only be considered on receipt of properly audited accounts.**

Cllr D Evans declared an interest in this matter

12. Caldicot Events Committee – Request for Funding [Circ]

Town Council considered a request for donation and proposed costs for Christmas Lighting 2006 from Caldicot Events Committee.

It was resolved to donate £2,000 to Caldicot Events Committee [PT/DJ]

Cllr D Evans declared an interest in this matter

13. Caldicot School – Request for Funding [Circ]

Town Council considered a request from Caldicot School for financial assistance towards the cost of running an extra bus service twice a week to transport pupils home from extra-curricular activities.

A discussion ensued and Town Council, although sympathetic to the situation, stated that pupils from Caldicot were unaffected by transport and should not therefore contribute to Caldicot School on this occasion.

It was resolved to write to Mrs S Gwyer-Roberts, Head Teacher, Caldicot School declining a donation and respectfully requesting she contacts Cllr Peter Fox and local Community Councils for support in this matter.

Cllrs D Evans, J Harris and R J Higginson declared an interest in this matter

14. To Note Public Meeting Re: Proposed Stock Transfer of Council Property to be held 6.30pm – 8.30pm on Wednesday 11th October 2006 at Caldicot Choir Hall

Town Council noted date and venue for the above Public Meeting.

Town Council further noted correspondence from John Keegan, Project Leader, Ballot Team, Mon CC declining Town Council's invitation to the Public Meeting and to the extensive consultation that had taken place by Mon CC.

Cllr D Evans declared an interest in this matter

15. Road Safety Strategy – Awaiting Dates from Mon CC

Town Council noted no dates forthcoming from Mon CC re: Road Safety Strategy.

16. To Note Casual Vacancy – Dewstow Ward

Town Council noted the casual vacancy in Dewstow Ward.

The meeting closed at 8.25pm

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Mayor/Deputy