

CALDICOT TOWN COUNCIL

Minutes of Planning and Resources Committee held at 6.30pm on Tuesday, 10th September 2013 at Caldicot Town Council

Present: Cllrs: A Davies, Mayor F J Harvey
 A Lloyd, Deputy Mayor R J Higginson
 W Conniff P Maycock-Jones
 D Evans P Watts

[In attendance: G McIntyre Clerk, A Sandiford, Members of Public]

1 Apologies

D Ashwin, A Easson, M Stevens, P Stevens, R Stewart

2 Declarations of Interest - To be identified under the relevant item/Forms to be completed

There were no declarations of interest

3 Planning Applications Received [Displayed] – None at Date of Despatch of Agenda

4 a) Mazars LLP – To Note External Audit re: Annual Return for the year ended 31.3.13 [Circ]

Town Council noted correspondence including proposed audit certificate and opinion from Mazars LLP stating *“there are no issues in respect of which we propose to qualify our audit opinion on the Annual Return for the year ended 31 March 2013. There are no other matters which we wish to draw to the attention of the Council and we have not identified any misstatements in ‘Section 1 – Accounting Statements’ that require to be corrected”*.

b) To Approve Annual Return for the year ended 31.3.13 [Circ]

Town Council resolved to approve the Annual Return for the year ended 31.3.13 which was duly signed by the Mayor.

Members commended the Clerk on her efforts.

5 a) To Consider Nomination [1] to attend Community Engagement Workshop 5pm on Tuesday 24.9.13 at Sessions House, Usk [Circ]

Town Council resolved to nominate Cllr A Davies to attend the above Workshop 24.9.13 as an approved duty.

b) To Consider Questions to Police Commissioner re: address to Town Council 25.9.13

It was resolved to put the following questions to Police Commissioner ahead of his address to Town Council 25.9.13:

- **Closure of Police Station in Caldicot and what will happen to the building?**
- **Police manning**
- **What is the responsibility of PCSO – Clarification required on conflicting views**
- **Police Commissioner in Manchester commenting “that Officers are not bothering to investigate offences”**
- **Issues brought up at anti-social behaviour meeting**

6 To Consider Grant Applications [Circ]

i) Caldicot AFC [b/f 14.5.13] – formal response required - deadline 31.4.13

Town Council considered deferred grant application from Caldicot AFC. A discussion ensued and the Mayor referred to Town Council amending its Policy in relation to s137 grant applications.

The Clerk referred Members to the Internal Auditor's report where specific powers should be used for applications previously considered under s137, for example under the heading of 'sport'.

Further information from Caldicot AFC was requested in relation to its present financial situation, successful grant applications received and breakdown of monies in relation to s106 funding.

It was resolved to further defer this item pending additional information from Caldicot AFC.

ii) St Mary's Church Hall Luncheon Club – [NB Estimate 2013/14 - £2,000] – see Committee for Accounts

Town Council considered an application for grant from St Mary's Church Hall Luncheon Club. It was stated that the lunches provided a social opportunity for elderly persons who may not otherwise go out.

It was resolved to donate £2,000 to St Mary's Church Hall Luncheon Club as set aside in Estimates Committee 11.12.12

7 To Note Resignation of Cemetery Gates Attendant with effect from October 2013

8 Office Hours – Cllr A Davies

Town Council resolved to defer items 7 and 8 above to a meeting of Personnel Committee to be convened at 10am on Monday 16th September 2013.

9 Caldicot Town AFC [Circ]

i) Welsh League/East Gwent Fixtures Received

Town Council noted Welsh League/East Gwent Fixtures Received

ii) To Consider request for additional fixtures

Town Council resolved to approve additional fixture 24.9.13

10 RESOLVED – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

a) St Mary's Church Hall Luncheon Club – Accounts – see 6(ii) above

Town Council noted the above accounts from St Mary's Church Hall Luncheon Club.

The meeting closed at 6.45pm

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Mayor/Deputy Mayor