

CALDICOT TOWN COUNCIL

Minutes of Planning Committee held at 6.30pm on Tuesday 10th February 2009 at Caldicot Town Council

Present: Cllrs: D Evans, Mayor
P Watts, Deputy Mayor
D Ashwin [left 8.10pm]
J Bond
J Daniels [left 7pm]
A Easson
K Harris
R J Higginson
A Perrett
M Stevens
S Webb

In attendance: G McIntyre, Clerk, A Sandiford

1 Apologies

Apologies were received from Cllrs C Ashwin, V Lloyd

2 Declarations of Interest - To be identified under the relevant item/Form to be completed

Cllr D Evans declared an interest in planning matters

Cllr R J Higginson declared an interest in planning matters

Cllr J Daniels declared an interest in Castle Lea

Further declarations of interest to be identified under the relevant item

3 Suspended Proceedings – Mon CC re: Caldicot Castle

See Appendix A

4 Planning Applications Received [Displayed]

DC/2008/00849: A rear extension, double garage and conversion of mid terraced two bedroom cottage to 2 flats: a one bedroom flat and a two bedroom flat – 12 Pill Row, Caldicot

TC Refused*

*not appropriate to be converted on the grounds of health & safety

- increased number of vehicles
- access issues
- kitchens adjacent to bedrooms
- noise issues
- car parking issues
- sewerage/flooding issues
- not in keeping with surrounding properties

DC/2009/00067: Proposed dormer extension to side of existing dwelling – 24 Castle Lea, Caldicot

TC Approved

5 Mon CC Planning Information [Displayed]

i) Planning Permissions

DC/2008/01331: Change of use from classes A1, A2 and B1 to class A3 - Units 1–4 and 14–15 Wesley Buildings, Newport Road, Caldicot

TC Ref 28.1.09*

***Negative impact on existing businesses**

ii) Planning Committee Agendas – 3.2.09

Town Council noticed Planning Information (i) and (ii) above from Mon CC

Town Council resolved to accept onto the agenda the following additional correspondence relating to business, circulated at the meeting

- i) Details re: St David's Day Event at Caldicot Castle – **See Appendix A**
- ii) Letter of Objection to Siting of Bus Shelter Chepstow Road following verbal objection at Town Council meeting 28.1.09 – **See 6(f) below**
- iii) King George V Playing Fields – re: AFC – **See 7(c) below**
- iv) Town Council Contractor Re: Issues KGVPF - Congregation of Youths/Excessive Litter/bikes on fields etc - *police suggestion of installing 'movable' barriers* – **See 7d(i) and 7d(ii) below**

6. To Consider Additional Bus Shelters in Caldicot [b/f TC 9.12.08/28.1.09]

a) Cllr J Bond – Siting Proposals [Circ]

Town Council considered, in detail, the proposed sites for bus shelters in Caldicot as per plan provided.

A discussion ensued and the following items were discussed:

- Proposed locations
- Opposition to shelters directly outside residential properties
- Objections received
- Consultation process
- Type of shelters
- Policy for installation of bus shelters
- Budget for proposed bus shelters
- Proposal not to install bus shelter along Chepstow Road

It was resolved

- i) not to install a bus shelter along Chepstow Road**
- ii) to accept locations for 9 proposed bus shelters as amended on the plan provided**
- iii) to request Mon CC meet with Members to further consider Town Council's proposals**

b) Cllr A Easson – Request for Bus Shelter top Longfellow Road, Newport Bound

[b/f TC 29.10.08]

c) MCC Correspondence Re: Consultation [b/f TC 26.11.08] [Circ]

d) Resident – Objection to Siting of Bus Shelter Green Lane [b/f TC 29.10.08] [Circ]

e) Resident – Verbal Request for Bus Shelter Ferney Bank/Green Lane [b/f TC 26.11.08]

Town Council noted items (b) to (e) above to be considered as part of the subsequent consultation process

f) Resident – Verbal Objection to Siting of Bus Shelter Chepstow Road [b/f TC 27.6.07]

Town Council noted the correspondence and resolved to advise that no bus shelter would be placed outside the property

g) Mon CC – Request for Contribution to Move Bus Shelter at Deepweir [Circ]

Town Council deferred this item to the forthcoming meeting with Mon CC

Proceedings were suspended to allow Trustees to consider the following:

7. King George V Playing Fields

a) To Consider Request to Install Lighting in AFC Stand [subject to Community Safety Grant via CCTV Development Officer] [Circ]

Town Council noted Caldicot AFC's application for grant to install lighting in AFC stand. The Mayor advised Members that the grant funding had subsequently been agreed.

Cllr R J Higginson declared an interest in this matter

b) Correspondence Resident Re: Request for Information re: Supermarket KGVPF [Circ]

Town Council noted questions from a resident in relation to KGVPF and endorsed the reply sent by the Clerk.

c) King George V Playing Fields – re: AFC – See 7(c) below

Town Council considered correspondence from a resident in relation to Caldicot AFC.

A discussion ensued and the following items were discussed:

- One off donation to Caldicot Castle AFC
- Town Council maintenance of KGVPF at tax payers' expense
- Admission to football matches via programme sales
- AFC responsibility for reinstatement of football pitches due to excessive usage
- Criticism of Town Council in relation to Caldicot AFC

It was resolved:

- i) to note correspondence from the resident**
- ii) to arrange a meeting of Town Council User Sub-Committee - KGVPF and Caldicot AFC**

d) Town Council Contractor Re: Issues KGVPF - Congregation of Youths/Excessive Litter/bikes on fields etc - *police suggestion of installing 'movable' barriers*

Town Council considered correspondence from its contractor expressing health & safety concerns in relation to bottles and cans etc being found in the grandstand on weekends.

A discussion ensued and the following items were discussed:

- Responsibility of Caldicot AFC to ensure stand is kept clear of bottles and cans etc
- Locking of gates overnight
- Prohibition of alcohol at KGVPF
- Ultimate responsibility for health & safety at KGVPF

Town Council also considered an issue of youths congregating at the new lights installed at KGVPF and bikes and vehicles driving across the fields.

It was resolved:

- i) to consider the above issues at the meeting to be arranged with Caldicot AFC.**
- ii) To obtain quotation for installation of barrier and pillars at KGVPF**

Normal proceedings resumed

8. Committee – To consider exclusion of the public and press from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information

i) Re: Town Council Assets

Town Council resolved to accept the recommendation of Newland Rennie Wilkins to dispose of Town Council's assets held at the compound via a proposed Implement Auction to be held at Oaklands Farm, Llanvair Discoed in mid April 2009.

Cllr P Watts declared an interest in Newland Rennie Wilkins

**ii) To Confirm 1 year or 3 year contract for mole control at Caldicot Cemetery
NB: Length of Contract Not Agreed TC 28.1.09 [CIRC]**

It was resolved to accept a 3 year contract for mole control at a cost of £395 + VAT per year held for 3 years.

iii) To Consider Quotation for Item of Play Equipment to replace Boat Structure

Town Council considered quotations for items of play equipment to replace boat structure.

It was resolved that the Mayor and Deputy Mayor consider and recommend a more substantial piece of play equipment for the children's play area for consideration by Town Council 25.2.09.

The meeting closed at 8.25pm

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Mayor/Deputy Mayor

APPENDIX A

Mr Peter Ellis, Head of Lifelong Learning & Leisure, Mon CC re: Caldicot Castle

Mr Peter Ellis, Head of Lifelong Learning & Leisure, Mon CC circulated an update for 1st March 2009 event to be held at Caldicot Castle.

A discussion ensued and the following issues were discussed:

- Mon CC budget/priorities
- 3 & 5 year strategic proposals
- Rolling plan for museum services, including Caldicot Castle
- Advertising 1st March 09 event
- Planned events at Caldicot Castle being made available 1 year in advance
- Communication issues - Mon CC to Town Council
- Entry F.O.C. due to participants' services being given free
- Co-ordination of events understood to be managed at Mon CC Area Management level
- Duplicate events held at the Castle
- Flooding issues
- Town Council representatives at Castle Management meetings

Mr Ellis also circulated a programme of events for the Castle for the forthcoming year.

The Mayor thanked Mr Ellis for addressing Members