

**Minutes of Planning and Resources Committee held at 6.30pm on Tuesday, 9th September 2014 at Caldicot Town Council**

**Present:** Cllrs: A Davies, Mayor  
W Conniff  
A Easson  
D Evans  
R J Higginson  
A Lloyd [6.35]  
G Owen  
F Rowberry  
M Stevens  
P Stevens  
R Stewart  
P Watts  
S Webb

[In attendance: A Sandiford, Member of Public]

**1 Apologies**

Apologies were received from Cllrs D Ashwin, F J Harvey, J Haskey

**2 Declarations of Interest - To be identified under the relevant item/Forms to be completed**

**Cllrs D Evans, R J Higginson and P Watts declared an interest in planning  
Cllr D Evans declared an interest in Plan DC/2014/00916**

Further declarations of interest to be identified under the relevant item

**3 Planning Applications Received [Displayed – on receipt of applications]**

- DC/2014/00824:** Double sided illuminated projecting sign – 4 Chepstow Road, Caldicot  
**TC Approved**
- DC/2014/00856:** Advertisement Consent – Car park and building signage to new asda store –  
New Asda Store, Woodstock Way, Caldicot  
**TC Approved**
- DC/2014/00913:** Erection of canopy over Click & Collect parking spaces already approved under  
DC/2013/00921 – Land fronting Woodstock Way, Caldicot  
**TC Approved**
- DC/2014/00914:** Proposed signage on Asda Click & Collect canopy – Land fronting  
WoodstockWay, Caldicot  
**TC Approved**
- DC/2014/00916:** Demolition of existing secondary school buildings and construction of a secondary  
school (D1) comprising 13,000m<sup>2</sup> (GIA) of floor space, principles of landscaping, car and cycle  
parkingspaces – Caldicot Comprehensive School, Woodstock Way, Caldicot  
**TC Approved**
- DC/2014/00917:** Erection of seasonal outdoor trading unit – Land fronting Woodstock Way,  
Caldicot  
**TC Approved**
- DC/2014/00985:** Discharge of condition 2 from Planning Permission DC/2013/00921 – Land  
fronting Woodstock Way and Caldicot Road, Caldicot  
**Noted**
- DC/2014/00987:** Remove side window to bedroom and install a dormer window to bedroom 3 -  
8 Dewstow Close, Caldicot  
**TC Approved**
- DC/2014/00989:** Change of Use at 98/100 Newport Road, from 12 Bedroom detached guest house  
to 2 x 4 bedroom semi-detached dwellings – 98/100 Newport Road, Caldicot  
**TC Approved**
- DC/2014/01010:** Rear Extension- 6 Churchfield Avenue, Caldicot  
**TC Approved**

#### **4 Mon CC Planning Information [Displayed]**

##### **i) Approval of Planning Permissions**

**DC/2014/00618:** Approval of the details of the layout, scale and appearance of the buildings, the means of access there to and the landscaping of the site – 146 Newport Road, Caldicot

**TC App 25.6.14**

**DC/2014/00721:** Single storey timber garden room to replace existing dilapidated concrete garage – 20 Longcroft Road, Caldicot

**TC App 8.7.14**

##### **ii) Correspondence re: Non-Material Amendments to an Existing Planning Permission [Circ]**

Town Council noted planning information (i) and (ii) above from Mon CC.

#### **5 To Approve Minutes of Health & Safety Committee/Allotments Committee 14.7.14 [Circ]**

Town Council approved the above Minutes subject to correction of the date to 21<sup>st</sup> August 2014.

##### **i) To Consider Recommendations**

##### **ii) To Consider Correspondence Received from Plotholder [Circ]**

Town Council considered items (i) and (ii) together.

##### **It was resolved:**

- i) to accept and action the recommendations of Health & Safety/Allotments Committee 21.8.14**
- ii) to note the correspondence from the plotholder**

#### **6 To Consider Correspondence from Mon CC Re: Caldicot Businesses [Circ]**

Town Council considered proposed correspondence from Mon CC to businesses within the pedestrianised area setting out proposals to introduce a “permit scheme” within the area.

A lengthy discussion ensued and Members offered personal experiences in relation to advising vehicles using the pedestrianised area that they were not permitted to do so. It was stated that it was the responsibility of the Police and Mon CC to enforce the businesses to accept deliveries at the rear of their properties and they had a duty to do so.

The following issues were discussed:

- Town Council to have an input in terms and conditions of the proposed permit
- restrictions to be put on all vehicles with permits
- all drivers entering the pedestrianised area must be made aware of the terms of the permit
- only 3 businesses with no rear access
- business owners should be enforcing rear-entrance deliveries
- market traders’ vehicles should be removed from the pedestrianised area once off-loaded
- CCTV in the town centre
- ‘No Cycling’ sign

A Member requested clarification in relation to what capacity the Mayor was calling the Public Meeting to be held 12.9.14 at Town Council offices and referred to the lack of notice for the meeting. The Mayor advised he had called the urgent meeting as the issue was far too important to get bogged down in procedure and all Members had a responsibility in the town. The Mayor stated he would be chairing the meeting as Mr Alan Davies.

**It was resolved to respond to Mon CC expressing Town Council's concerns in this matter and to request a copy of the bye-law in relation to the market**

**i) To Note Correspondence Caldicot Police Re: Incident in Town Centre**

Town Council noted the above correspondence from Caldicot Police.

**ii) To Note Correspondence from CC J Marshall Re: Incident in Town Centre**

Town Council noted the above correspondence from CC J Marshall.

**7 To Consider Correspondence from Mon CC Re: An Opportunity to Work Together Engaging with our Communities – Roadshow Caldicot Market 10am-3pm Tuesday 23.9.14 [Circ]**

Town Council noted correspondence from Mon CC advising of forthcoming roadshows in Caldicot on 23.9.14 and 2.10.14.

**8 To Note Best Kept Garden Competition/Citizens' Awards Presentation Evening - 6pm on Wednesday 17<sup>th</sup> September 2014 at Town Council**

Town Council noted the arrangements for the Best Kept Garden Competition/Citizen's Awards presentation evening.

The meeting closed at 7.05pm

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Mayor/Deputy Mayor