

CALDICOT TOWN COUNCIL

Sandy Lane
Caldicot

Minutes of Planning and Resources Committee held at 6.30 pm on Tuesday, 9th August 2011 at Caldicot Town Council

Present: Cllrs: M Stevens, Mayor J Haskey [6.35pm]
 A Easson, Deputy Mayor R J Higginson
 D Ashwin A Lloyd
 J Bond V Lloyd
 C Botchett R Stewart
 D Evans P Watts
 K Harris S Webb
 E Harvey

[In attendance: Mrs G McIntyre, Clerk, Mrs A Sandiford, Members of Public]

1 Apologies - None

2 Declarations of Interest - To be identified under the relevant item/Forms to be completed

Cllrs D Evans and R Stewart declared an interest in planning matters

Cllr P Watts declared an interest in Plan DC/2011/00689

Further declarations of interest to be identified under the relevant item.

3 Planning Applications Received [Displayed]

DC/2011/00484: Reserved Matters for DC/2009/01040 – 12 Church Road, Caldicot

TC Refused*

- **Over-development of site**
- **Traffic issues on Church Road**
- **Parking problems**
- **Flooding issues**

2011/00613/ST: Erection of additional storey forming new first floor over existing garage & new sunroom extension to existing dwelling – 10 Kipling Road, Caldicot

TC Approved

DC/2011/00689: Outline Planning Permission - Detached bungalow with access - 2 Taff Road

TC Approved

DC/2011/00692: Demolish conservatory and erect sun room rear extension - 9 Clos Rheidol

TC Approved

4 Mon CC Planning Information [Displayed]

i) Planning Permissions

DC/2011/00059: New Caldicot primary school and associated works, on the site of the old Green Lane School, Green Lane Primary School, Green Lane, Caldicot

TC App 23.2.11

DC/2011/00439: Convert motel bedrooms into single detached dwelling – Brooklands Motel, Pill Row, Caldicot

TC App 14.6.11

DC/2011/00447: Rear single storey extension and internal link to No. 86 –84 Chepstow Road, Caldicot

TC App 14.6.11

DC/2011/00495: Single-storey extension to side and rear of existing detached house to provide enlarged dining area, bedroom and study. Demolition of existing garage and conservatory – 20 Castle Lodge Crescent, Caldicot **TC App 29.6.11**

ii) Planning Committee Agenda 9.8.11 – For Information

Town Council noted Planning Information (i) and (ii) above from Mon CC

iii) To Note Response re: DC/2011/00574/ST – 63 Cae Mawr Road - TC Refused 12.7.11

Town Council welcomed the principle of a response from Mon CC offering more feedback to Town and Community Councils in cases where the officer recommendation goes against that of the Town and Community Councils.

It was resolved:

- i) to reiterate Town Council’s objections to Plan DC/2011/00574/ST and request this application be referred to Mon CC Planning Committee.**
- ii) request clarification from Mon CC in relation to planning applications ending in ‘ST’ and explain “systems thinking”**
- iii) to request feedback in relation to Plan DC/2010/01152 – 63 Sandy Lane, Caldicot**

5 To Consider Process of Co-option to Casual Vacancy – Severn Ward [b/f TC 27.7.11]

a) Correspondence Electoral Officer Mon CC Re: NALC Good Practice

Town Council noted correspondence from Mon CC Electoral Officer in relation to co-option. Reference was made to candidates being present at Town Council meeting when the co-option takes place.

b) Correspondence Cllr Dave Ashwin Re: Adoption of Application Form

Town Council resolved to adopt the Application Form provided by Cllr D Ashwin for the forthcoming co-option.

c) Correspondence Cllr A Easson Re: Local Government Wales Measure 2011

It was noted that Cllr Easson wished to defer this item of correspondence to a future meeting with a view to Town Council adopting a policy in relation to co-option.

In relation to the forthcoming co-option:

It was resolved to place a notice in Town Council’s noticeboard, as read out by Cllr R J Higginson, advertising Town Council’s intention to fill the casual vacancy in Severn Ward by co-option at a Special Meeting of Town Council to be held on 31.8.11.

It was agreed the meeting take place at 6pm.

The Clerk offered prior apologies for the meeting.

6 To Consider Responses from Electoral Officer Mon CC Re:

a) Payment of Invoice Community Poll 26.5.11 - £4239.89 - £99 = £4140.89

Town Council considered the response from Mon CC Electoral Officer clarifying the invoice for community poll held 26.5.11 and reducing the invoice amount by £99 being the Returning Officer’s fee.

It was resolved to thank Mon CC for their offer to reduce the charge by £99 but due to the actual service received and the levels not met, request a further reduction be considered due to the breakdown of management control.

b) Review of Polling Districts and Polling Places 2011 [Response by 12.9.11]

Town Council considered the response from Mon CC Electoral Officer in relation to polling places 2011.

It was resolved to request Mon CC Electoral Officer meet with Town Council at Planning & Resources 11.10.11 to discuss Wards in Caldicot

7 Request Clerk/Admin Asst to attend SLCC Branch Conference 21.9.11 Swansea

It was resolved that the Clerk, Admin Assistant and Mayor attend the SLCC Branch Conference 21.9.11 in Swansea

8 To Consider any Responses Re: Adopt a Kiosk [Deadline extended] [b/f TC 27.7.11]

Town Council noted no interest expressed from local groups and societies in the town.

It was resolved not to adopt the red telephone kiosk in the town.

The meeting closed at 7.10pm

Mayor/Deputy Mayor