

# CALDICOT TOWN COUNCIL

Sandy Lane  
Caldicot

Minutes of meeting of Planning Committee held at 6.30pm on Tuesday 8<sup>th</sup> November 2005 at Caldicot Day Luncheon Centre.

## PRESENT:

Cllrs P Tidmarsh, Mayor	R J Higginson
D Ashwin	D Jones
E Davies	J Marshall
D Evans	J Roberts
J Harris	R Stewart
J Haskey [6.40pm]	K Thomas

**In attendance:** G McIntyre, A Sandiford, Members of the Public

## 1. Apologies

Apologies were received from Cllrs W Edwards, G Jenkins and R King

## 2. Declarations of Interest

**Cllr R Stewart declared an interest in Planning Matters**

**Cllr D Jones declared an interest in Plan M/11938**

**Cllr J Roberts declared an interest in Plan M/12222**

## 3. To Approve the Minutes of Planning Committee Meeting as part of Full Town Council held Wednesday 26<sup>th</sup> October 2005 [CIRC]

The Minutes were approved as a true record.

## 4. Planning Applications [Displayed]

**Plan M/11938:** Retention of Garden Fence and Gate – 6 Budden Crescent, Caldicot

**TC Refused\***

\* Fence should be at legal limit of 6'6"

**Cllr D Jones declared an interest in Plan M/11938**

**Plan M/12222:** Erection of A Conservatory – Rear of Property – 28 Ash Grove Caldicot

**TC Approved**

**Cllr J Roberts declared an interest in Plan M/12222**

**Plan M/12223:** Proposal to Extend Existing Bedroom and Provide New Bedroom at First Floor Level Over Existing Ground Floor Accommodation with En Suite Shower Rooms – 21 Goldfinch Close, Caldicot

**TC Approved**

## 5. Mon CC Planning Information

**i) List of Planning Applications Received/Delegated Decision List/New Enforcement Cases and Resolved Cases**

10.10.05 – 14.10.05

17.10.05 – 21.10.05

24.10.05 – 28.10.05

Town Council noted Planning Information from Mon CC.

## **6. Acts of Remembrance 2005**

- a) **Mon CC – Firing of Rockets/Maroon Caldicot Castle Friday 11.11.05 [Circ]**
- b) **RBL – Dedication of Garden of Remembrance 12 noon Friday 11.11.05 [Circ]**
- c) **RBL – Remembrance Day Parade – 10.15am, Jubilee Way Car Park, Sunday 13.11.05**
- d) **Sunset Service – 4pm, Sunday 13.11.05 at Celtic Cross**

Town Council noted the above Acts of Remembrance. Cllr R J Higginson offered apologies for (a) and (b) above.

## **7. Conference/Courses**

- a) **Gwent Wildlife Trust: Planning Course - 6.30pm – 9pm 14.11.05 and 21.11.05 at Caldicot Rugby Club [6 places booked as per Town Council 26.10.05]**

It was resolved that Cllrs E Davies, D Evans, D Jones, J Marshall and R Stewart attend the above Planning Course at Caldicot Rugby Club.

- b) **Connecting the Spheres: 5.30pm on 24.11.05 at Council Chamber, County Hall Cwmbran**

It was resolved that Members advise the Clerk if they wished to attend Connecting the Spheres 24.11.05. [Cllr R Stewart to attend].

- c) **Trustee Training Course: 6pm – 9pm on 24.11.05 at Caldicot Rugby Club**

It was resolved that Members advise the Clerk if they wished to attend the above Training Course at Caldicot Rugby Club. [Cllrs E Davies, D Evans, D Jones, R J Higginson, R Stewart, P Tidmarsh, J Marshall, J Harris to attend]. Cllr J Roberts offered apologies.

## **8. Road Safety Strategy – Request for Town Council to Prioritise [Response by 18.11.05 – CIRC]**

Members considered in depth the Mon CC Road Safety Strategy.

It was resolved to request the following items of priority be considered by Mon CC:

- a) **Traffic Calming:**
  - Mill Lane
  - Birbeck Road
  - Longfellow Road
- b) **Speeding along the By-Pass – [possibly solar speed warning signs at either end]**
- c) **Junction of B4245 [By-Pass]/Chepstow Road – No Right Turn & Pedestrian Crossing near to Pill Row**
- d) **Pedestrian Crossing (zebra) from Scouts Hut [Jubilee Way – Car Park]**
- e) **Sandy Lane Mini Roundabout**
- f) **Double Yellow Lines at Shakespeare Road – Junction of Newport Road**

It was further resolved to write to Caldicot Comprehensive School and Caldicot Police in relation to cars parking close the junction of Mill Lane.

**Cllrs E Davies, D Evans, J Harris, R J Higginson, P Tidmarsh, K Thomas declared an interest during discussion of this item.**

## **9. Assessment of DLC Building by Monmouthshire Youth 10.00 am Monday, 7.11.05**

Town Council considered the report of a meeting with Monmouthshire Youth Service, circulated at the meeting.

A lengthy discussion ensued regarding temporary premises suitable to accommodate Monmouthshire Youth Service until such time that permanent premises could be made available. Reference was made to the proposed sale of land at Caldicot Comprehensive School in connection with this matter.

In addition to the report, Members expressed various concerns about the use of DLC, e.g. necessary alterations to accommodate the Youth Service, possible disturbance to Town Council employees, the use of the room for the Clerk to conduct Town Council business and Mayoral photographs displayed on the wall.

It was suggested that Mon CC consider interlocking 'portakabins' with toilet facilities, situated on the ground at the rear of DLC to accommodate the Youth Service on a temporary basis. It was stated that the Youth Service is a statutory requirement of Mon CC and that 'portakabins' should be placed on Mon CC land, eg rear to the skatepark/leisure centre.

It was further stated that as the Youth Service is a statutory requirement of Mon CC any involvement by Town Council could be construed as the Council acting ultra vires.

It was resolved not to agree to Mon CC request for the use of the DLC by the Mon Youth Service but to allow Mon CC to place interlocking 'portakabins' with toilet facilities at the rear of DLC if so required on a temporary basis pending a more suitable building being sought [All costs to be borne by Mon CC].

**Cllrs J Harris, D Evans, D Ashwin, R J Higginson and P Tidmarsh declared an interest in this matter**

**It was resolved to exclude members of the public from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information.**

## **10. Caldicot Cemetery –**

### **(a) Report of Site Meeting 2.11.05 [See Committee 11a] [CIRC]**

Town Council considered a report of the site meeting 2.11.05 at Caldicot Cemetery.

Members commended the Groundsman in his work at Caldicot Cemetery

It was resolved:

- i) to accept the report
- ii) defer paragraph (1) to Full Town Council meeting 30.11.05
- iii) to leave toilet and shelter unlocked for a trial period of three months
- iv) to write to the Groundsman commending his work at the cemetery and to issue a press statement to this effect

### **(b) To Approve Payment of Mon CC Invoice £4796.21 + VAT for Resurfacing Works**

Town Council resolved to approve payment for the above invoice [DE/DJ]

**Cllr J Harris declared an interest in this matter**

## **11. (a) J Powell - Re: Caldicot Cemetery [b/f Town Council 26.10.05] [Circ]**

See 10(a) above.

**(b) SEC - Quotation for Erection/Dismantling Christmas Lights via Mon CC as per Town Council 26.10.05 [CIRC]**

Town Council considered quotation for Erection/Dismantling Christmas Lights via Mon CC at an increase of 5% on last year. The Clerk advised Members that 22 decorations would be fitted to lampposts in the town centre as opposed to strings of lights being placed across the town and 8 wall decorations. The Clerk also advised of correspondence received from Mon CC dated 4.11.05 specifying requirements for Christmas lights to be erected to Mon CC lampposts.

The Clerk advised that she had attempted to reduce the costs via SEC and that costs included for West End and Oakley Way.

It was resolved:

- i) to request a breakdown of costs and comparison with last year from SEC and to request SEC reconsider the quotation
- ii) to convene a Special meeting of Town Council to consider this matter

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