

CALDICOT TOWN COUNCIL

Sandy Lane
Caldicot

Minutes of the meeting of Planning Committee held at 6.30 pm on Tuesday, 8th May 2007 at
Caldicot Day Luncheon Centre

PRESENT:

Cllrs D Ashwin, Deputy Mayor	J Haskey
E Davies [left 7.45pm]	J Marshall
A Easson	R Stewart
D Evans	P Tidmarsh
J Harris [6.35pm]	

In attendance: Mrs A Sandiford

In the absence of the Mayor, Cllr D Ashwin, Deputy Mayor chaired the meeting.

1. Apologies

Apologies were received from Cllrs C Babb, R J Higginson, D Jones, G Jenkins, J Roberts

2. Declarations of Interest

Cllr R Stewart declared an interest in Planning Matters
Cllr D Ashwin declared an interest in Mon CC Matters
Further declarations of interest to be identified under the relevant item.

3. To Approve the Minutes of Planning Committee as Part of Full Town Council Meeting Held Wednesday, 25th April 2007 [CIRC]

The Minutes were approved as a true record.

4. Planning Committee

A) Planning Applications Received [Displayed]

DC/2007/00409: Alterations & Extensions – 81 Elan Way, Caldicot	TC Approved
DC/2007/00435: 2 Storey Rear Extension – 87 Castle Lea, Caldicot	TC Approved
DC/2007/00444: Proposed Conservatory to Rear – 8 Angiddy Close, Caldicot	TC Approved
DC/2007/00449: Construction of Off Street Car Parking in Front Garden Area – 5 Station Road, Caldicot	TC Approved

B) Mon CC Planning Information [Displayed]

i) Approval of Planning Permission

DC/2006/01667: Erection of Two Storey Extension to Form Garage, Playroom and Bedroom
20 Hel Glaslyn, Caldicot **TC Approved 31.1.07**

ii) Mon CC Planning Agenda 8.5.07 – For Information

**iii) Section 1 – Road Traffic Regulation Act 1984, Mon CC, Severnside Area – Bus Stop
Clearway Traffic Regulation Order 2007 **TC Noted Draft Order 10.10.06****

Town Council noted Planning Information (i) to (iii) above from Mon CC.

5. Caldicot Regeneration Group – Re: Caldicot Shopmobility Scheme Request for Funding [b/f TC 25.4.07] [Circ]

Town Council considered a request for funding for Caldicot Shopmobility telephone from Caldicot Regeneration Group.

Members were advised that Caldicot Shopmobility scheme was in the process of being managed separate from Caldicot Regeneration Group.

Reference was made to broadband costs of £215.88 and Members queried the requirement of this service.

It was resolved to fund installation costs of £124.99 [inc VAT] and 12 months telephone rental £251.40 [inc VAT] for Caldicot Shopmobility scheme and query the necessity of broadband.

Cllrs A Easson, J Harris and J Marshall declared an interest in this matter

6. One Voice Wales – Representative to attend Notice of meeting – Larger Local Councils Cttee, 10am for 10.30am on 18th May 2007 at the Media Resource Centre, Oxford Road, Llandrindod Wells [Circ]

It was resolved that the Mayor/Deputy Mayor attend the above meeting as an approved duty.

**7. To Note Re-arranged Date for Annual Meeting – 6.30pm Wednesday 23rd May 2007
i) To consider refreshments, if required**

Town Council noted the re-arranged date for its Annual Meeting and resolved not to provide refreshments following the meeting.

**8. Caldicot Castle [b/f TC 25.4.07]
i) Correspondence from Mr A Keep, Corporate Director of Lifelong Learning and Leisure, Mon CC [Circ]**

Town Council noted correspondence from Mr A Keep advising of costs and clarifying issues raised by Town Council in relation to the proposed extension of opening hours to Caldicot Castle for October 2007.

ii) Correspondence from Cllr A Easson [Circ]

Town Council considered correspondence from Cllr A Easson in relation to meetings with delegated Members of Town Council and Mr A Keep, Mon CC regarding the proposed extension of opening times at Caldicot Castle. Cllr Easson clarified a second meeting held with Mr Keep at County Hall and requested retrospective permission for the driver to claim travel expenses.

Cllr Easson referred to Members re-visiting decisions made by Town Council. It was stated that the “6 months rule” had been removed from Town Council Standing Orders allowing for any item or decision to be re-addressed.

It was requested why the driver had not been reimbursed for travelling costs. The Clerk clarified that only the first meeting had been authorised by Town Council. A Member stated they were not aware of another meeting.

Reference was made to Mon CC cutting back on services as a result of budget cuts and to double taxation to the people of Caldicot in financially supporting Mon CC functions.

A discussion ensued regarding marketing costs and alternative means of raising funds for Caldicot Castle.

Reference was made to the state of the Castle boundary wall and requested assurance from Mr Keep that the wall was being attended to for health and safety reasons.

ii) To Consider financial contribution to Caldicot Castle

Town Council considered a financial contribution to Caldicot Castle.

It was resolved:

- a) **to support, as a one-off contribution, the opening of Caldicot Castle in October 2007 to a maximum of £4,000. Payment is subject to financial statistics being provided following October 2007 and any remaining income being offset against Town Council's contribution.**
- b) **to request assurance from Mr Keep that the Castle boundary wall was being attended to for health and safety reasons**
- c) **to request assurance that grants had been obtained towards renovation of towers.**

Cllrs A Easson and J Harris declared an interest in this matter

9. To consider date for Tendering Cttee – NB TC Insurance Renewal 1.6.07

It was resolved to convene a meeting of Tendering Committee at 10am on Tuesday 15th May 2007 at DLC.

10. CCTV – To arrange date for Tracey Harry, Head of Resources, Performance Management, Strategy and Communications, Mon CC to address Town Council re: feasibility study for the monitoring and control function of CCTV [approx 30 mins]

It was resolved to request Tracey Harry Head of Resources, Performance Management, Strategy and Communications, Mon CC address Town Council at 7pm on Tuesday 12th June 2007 [following Planning Committee].

It was resolved to suspend proceedings to allow Town Council as trustees of KGVPF to consider the following items:

11. A) Caldicot AFC – Request for contribution for reinstatement works to KGVPF [b/f TC 25.4.07] [Circ]

Town Council considered a request for contribution for reinstatement works to KGVPF.

It was stated that the fields were deteriorating and it was important to support Caldicot AFC.

Reference was made to the discussion at Town Council meeting 25.4.07 and to three tenders being sought for the reinstatement works.

Reference was also made to the quotation for reinstatement works and it was stated that £1,000 of the £2,424.50 quotation was not relative to seeding.

It was questioned if Caldicot AFC had been successful in its previous application to Severnside Area Committee for £4,000 grant to renovate the football pitch.

A discussion ensued and it was stated that Caldicot AFC had wanted to take over the reinstatement works of the pitch, whereas in the past this had been the responsibility of Town Council and recharged to the AFC. It was also reiterated that reinstatement works were required

due to usage by the AFC and some Members were unhappy that the cost of reinstatement works had fallen back on Town Council.

A Member stated an objection to the tone of the letter.

It was proposed and seconded that Town Council agree in principle to reinstatement works being carried out on receipt of two further tenders. An Amendment was proposed and seconded to accept quotation from Peter Villars Landscapes for £2,424.50 for reinstatement works to KGVPF, payable direct by Town Council. The proposal was subsequently withdrawn. A vote ensued: 6 For 3 Abstentions.

It was resolved, for one year only, to accept quotation from Peter Villars Landscapes for £2,424.50 for reinstatement works to KGVPF payable direct to the contractor.

B) Bowls Green Hedge

It was stated that the cutting of the hedges had been omitted from the bowling green specification.

It was resolved to accept quotation from Peter Villars at a cost of £175.00 per cut [2 per year]

Normal proceedings resumed

12. Committee – The public and press were excluded from the meeting during consideration of the following items in accordance with Section 100A of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information

i) Caldicot Cemetery

A discussion ensued regarding a headstone at Caldicot Cemetery

It was resolved:

- i) not to safety test the headstone**
- ii) fill in area around headstone**
- iii) contact grave owner concerned**
- iv) convene a site meeting of Health and Safety Committee to consider this item.**

A further discussion ensued regarding Caldicot Cemetery

- Town Council Representative on Mon CC Cemeteries Working Group
- Town Council's request for Mon CC to take back Caldicot Cemetery
- Lease to Caldicot Cemetery
- Cemetery Policy
- Headstone testing

ii) Bowls Green Hedge

See 11(B) above

The meeting closed at 7.50pm

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Mayor/Deputy Mayor