

## CALDICOT TOWN COUNCIL

Minutes of Planning and Resources Committee held at 6.30pm on Tuesday, 8th April 2014 at Caldicot Town Council

**Present:** Cllrs: A Davies, Mayor                      F J Harvey  
                  A Lloyd, Deputy Mayor                R J Higginson  
                  W Conniff    M Stevens  
                  A Easson                                         P Watts  
                  D Evans    S Webb

[In attendance: G McIntyre Clerk, A Sandiford]

### 1 Apologies

Apologies were received from Cllrs D Ashwin, J Haskey, G Owen, P Stevens, R Stewart

### 2 Declarations of Interest - To be identified under the relevant item/Forms to be completed

**Cllrs D Evans, R J Higginson and P Watts declared an interest in planning matters**

### 3 Planning Applications Received [Displayed on Receipt of Plans]

**DC/2014/00339:** Proposed first floor extension to rear of property – 79 Wentwood View, Caldicot  
**TC Approved**

**DC/2014/00385:** Change of use from A2 to an A1 use (hair and beauty salon) – 12a (upstairs only)  
Newport Road, Caldicot **TC Approved**

### 4 Mon CC Planning Information [Displayed]

#### i) Approval of Planning Permissions

**DC/2013/00864:** Outline Planning Permission – New detached house within side garden –  
205 Elan Way, Caldicot                      \***Dangerous access on blind corner**                      **TC Ref 27.11.14\***

#### ii) Refusal of Planning Permissions

**DC/2014/00092:** Outline plot for one house – 30 Longcroft Road, Caldicot **TC App 26.3.14**

#### iii) MCC pre-planning application advice service

Town Council noted Planning Information (i) to (iii) above from Mon CC

### 5 To Consider Co-option to Casual Vacancy Dewstow Ward

#### i) To Note Correspondence Electoral Officer [Circ]

Town Council noted correspondence from Mon CC Electoral Officer advising of no set procedure to follow for co-option apart from ensuring the process is open and transparent.

A discussion ensued and reference was made to previous co-options and the formation of a procedure for co-option to be included in Town Council Standing Orders. The Mayor stated Town Council Standing Order were due to be reviewed.

Members considered a Notice advertising the vacancy should be placed in the Free Press and Wye Valley Review and also displayed in Mon CC One-Stop-Shop, library, Town Council noticeboard and any shops in the town.

- ii) To Consider Draft Notice/Form [Circ]**  
Town Council considered the Draft Notice/Form as circulated. The Clerk referred Members to the Easter period and it was agreed to extend the closing date.

**It was resolved:**

- i) to approve the draft Notice subject to an extended closing date**
- ii) to advertise the vacancy in the Free Press, Wye Valley Review, One-Stop-Shop, library, Town Council noticeboard, and any shops in the town**

**6 To Consider Correspondence from Caldicot Police re: PACT Meeting 7.6.14 [b/f TC 26.3.14]**

Town Council considered an invitation from Caldicot Police to attend a proposed PACT meeting open day to be held in Magor Police Station car park on 7.6.14 and also requesting a donation of £33.75 towards the attendance of “Dr Bike” a charity run by Cycle Training Wales to service and fix push bikes to make them roadworthy and safe.

**It was resolved to donate £33.75 payable to Cycle Training Wales.**

**7 To Consider Member Item of Business Re: Green Lane**

Cllr S Webb outlined her item of business in relation to the recently installed speed humps along Green Lane, and the number of speed humps throughout the town.

Cllr Webb stressed the unsuitability of the speed humps along Green Lane and queried their approval for use by disabled persons. Cllr Webb expressed her disappointment that Mon CC had not responded in relation to Town Council’s request to address Members when recently asked to do so, prior to installation of the speed bumps.

**It was resolved:**

- i) to support Cllr Webb’s proposal that the current small humps on Green Lane are not fit for purpose and due to the issues they are causing, they should be removed and only if justified, replaced by alternative measures.**
- ii) to write to the Chief Executive, Mon CC to express disappointment at the lack of response with particular reference to the Charter**

**8 To Note Localism Working Party Meeting with Mr Roger Hoggins 10am 10<sup>th</sup> April 2014**

Town Council noted that the meeting of the localism working party would take place at 11 am on 10<sup>th</sup> April 2014.

**9 To Arrange Date for Annual Meeting**

**It was resolved to hold the Annual Meeting at 6pm on Tuesday 20<sup>th</sup> May 2014**

**10 To Consider Date for Devolution of Services Training – 27<sup>th</sup> May, 10<sup>th</sup> June [P&R] 12<sup>th</sup>/19<sup>th</sup> June 2014**

**It was resolved to request Thursday 12<sup>th</sup> June 2014 as the date for the above training at Town Council building.**

**11 To Note Caldicot Town Team AGM to be held at 6pm on Tuesday 29<sup>th</sup> April 2014 at Caldicot Choir Hall**

Town Council noted the date and time for Caldicot Town Team AGM.

**12 To Note Town Council Office Closed 18<sup>th</sup>-22<sup>nd</sup> April 2014 [inc]**

Town Council noted the office closure over the Easter Period.

The meeting closed at 6.55pm